

**TRINIDAD CITY HALL**  
P.O. Box 390  
409 Trinity Street  
Trinidad, CA 95570  
(707) 677-0223

**Stan Binnie, Mayor**  
**Gabriel Adams, City Clerk**



## **RESOLUTION 2009-02**

### **Amending the City of Trinidad's Personnel Rules and Procedures**

**WHEREAS**, the City of Trinidad retains employees to carry out the varied functions and policies of the City; and

**WHEREAS**, the City of Trinidad strives to provide a safe and professional working environment for its employees; and

**WHEREAS**, in an effort to fairly and professionally provide compensation, benefits, non-discrimination and other safeguards to its employees, the City of Trinidad maintains and utilizes an Employees' Policy and Procedures Manual; and

**WHEREAS**, it is necessary to periodically update and revise that Manual, and the last revision was done in 2003.

**NOW, THEREFORE LET IT BE RESOLVED**, that the City of Trinidad does hereby adopt a revised Employees' Policy and Procedures Manual.

**PASSED AND ADOPTED BY THE TRINIDAD CITY COUNCIL** in Humboldt County in the State of California this 14th day of January, 2009.

I, the undersigned, hereby certify that the foregoing Resolution was duly adopted by the Trinidad City Council by the following vote:

Ayes:

Noes: None

Absent: None

Abstain: None

**Attest:**

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**Gabriel Adams**  
Trinidad City Clerk

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**Stan Binnie**  
Mayor