



City of Trinidad

Posted: Friday, April 03, 2015

NOTICE AND CALL OF A REGULAR MEETING OF THE TRINIDAD CITY COUNCIL

The Trinidad City Council will hold a regular meeting on
WEDNESDAY, APRIL 08, 2015 at 6:00 PM

No Closed Session Scheduled

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ADJOURN TO CLOSED SESSION – *No closed Session Scheduled*
- IV. APPROVAL OF AGENDA
- V. APPROVAL OF MINUTES – *No minutes to approve*
- VI. COUNCIL MEMBER REPORTS, COMMITTEE ASSIGNMENTS
- VII. CITY MANAGER & STAFF REPORTS
- VIII. PROCLAMATIONS & ANNOUNCEMENTS
- IX. ITEMS FROM THE FLOOR
(Three (3) minute limit per Speaker unless Council approves request for extended time.)
- X. CONSENT AGENDA
 1. Financial Status Reports for February 2015.
 2. Trinidad Rancheria Invitation to serve on Interchange Study Team.
 3. Seawood Estates letter regarding potential for Mad River water.
 4. Stormwater Discharge Permit update.
 5. Letter of Resignation from Planning Commissioner Gale Becker, and Vacancy Announcement.
- IX. DISCUSSION/ACTION AGENDA ITEMS
 1. Discussion/Decision Regarding Results and Next Steps from Community Priorities Meeting.
 2. Discussion/Decision to Consider Response to Coastal Commission Letter Regarding the Wagner Street Trail.
 3. Discussion/Decision Regarding Consideration of Revisions to the Vacation Dwelling Unit Ordinance.
 4. Discussion/Decision Regarding Creation of an Ad-Hoc Budget Committee.
- X. ADJOURNMENT



CONSENT AGENDA ITEM 1

SUPPORTING DOCUMENTATION FOLLOWS WITH: 8 PAGES

1. Financial Status Reports for February 2015.

City of Trinidad
Statement of Revenues and Expenditures - GF Revenue
From 2/1/2015 Through 2/28/2015

	<u>Current Month</u>	<u>Year to Date</u>	<u>Total Budget - Original</u>	<u>% of Budget</u>
Revenue				
41010	42,149.90	42,149.90	90,035.00	(53.18)%
41020	2,822.03	2,822.03	3,015.00	(6.40)%
41040	0.00	0.00	50.00	100.00)%
41050	276.80	276.80	485.00	(42.93)%
41060	109.96	109.96	200.00	(45.02)%
41071	143.18	143.18	1,240.00	(88.45)%
41072	52.77	52.77	0.00	0.00)%
41100	0.00	0.00	20.00	100.00)%
41110	622.90	622.90	667.00	(6.61)%
41130	427.80	427.80	1,640.00	(73.91)%
41140	874.50	874.50	1,450.00	(39.69)%
41190	(1,119.00)	(1,119.00)	(2,373.00)	(52.84)%
41200	(1,204.69)	(1,204.69)	(380.00)	217.02)%
41210	14,275.89	14,275.89	27,100.00	(47.32)%
41220	13,919.00	13,919.00	28,070.00	(50.41)%
42000	7,829.36	83,878.74	181,600.00	(53.81)%
43000	16,939.77	96,708.21	126,000.00	(23.25)%
43100	(24,983.54)	(24,983.54)	0.00	0.00)%
47310	0.00	150.75	0.00	0.00)%
53010	0.00	0.00	15.00	100.00)%
53020	173.03	1,352.46	13,000.00	(89.60)%
53090	513.00	3,555.83	800.00	344.48)%
54020	850.00	13,346.73	5,000.00	166.93)%
54050	335.11	8,913.94	7,000.00	27.34)%
54100	60.00	75.00	300.00	(75.00)%
54150	730.00	11,527.00	9,900.00	16.43)%
54300	0.00	100.00	400.00	(75.00)%
56400	4,117.12	18,065.06	22,735.00	(20.54)%
56500	0.00	0.00	5,125.00	100.00)%
56550	0.00	0.00	8,750.00	100.00)%
56650	1,293.61	3,814.75	4,825.00	(20.94)%
56700	640.00	3,650.00	7,000.00	(47.86)%
59999	0.00	0.00	65,000.00	100.00)%
Total Revenue	<u>81,848.50</u>	<u>293,505.97</u>	<u>608,669.00</u>	<u>(51.78)%</u>

City of Trinidad
Statement of Revenues and Expenditures - GF Expense
201 - GFAdmin
From 2/1/2015 Through 2/28/2015

		Current Month	Year to Date	Total Budget - Original	% of Budget
Expense					
60900	HONORARIUMS	200.00	1,900.00	2,500.00	24.00%
61000	EMPLOYEE GROSS WAGE	8,832.34	65,097.55	111,770.00	41.76%
61470	FRINGE BENEFITS	46.16	375.16	600.00	37.47%
65100	DEFERRED RETIREMENT	418.80	2,838.65	5,082.00	44.14%
65200	MEDICAL INSURANCE AND EXPENSE	852.38	6,714.98	10,068.00	33.30%
65300	WORKMEN'S COMP INSURANCE	43.66	676.60	4,471.00	84.87%
65500	EMPLOYEE MILEAGE REIMBURSEMENT	33.00	317.00	750.00	57.73%
65600	PAYROLL TAX	701.55	5,270.34	8,939.00	41.04%
65800	Grant Payroll Allocation	0.00	(3,076.16)	(2,500.00)	(23.05)%
68090	CRIME BOND	0.00	700.00	455.00	(53.85)%
68200	INSURANCE - LIABILITY	0.00	6,355.05	8,830.00	28.03%
68300	PROPERTY & CASUALTY	0.00	3,555.50	4,280.00	16.93%
71100	ATTORNEY-MEETINGS	25.13	25.13	0.00	0.00%
71110	ATTORNEY-ADMINISTRATIVE TASKS	0.00	0.00	20,000.00	100.00%
71130	ATTORNEY-LITIGATION	0.00	0.00	10,000.00	100.00%
71210	CITY ENGINEER-ADMIN. TASKS	0.00	0.00	2,000.00	100.00%
71310	CITY PLANNER-ADMIN. TASKS	3,314.25	27,114.67	45,000.00	39.75%
71410	BLDG INSPECTOR-ADMIN TASKS	370.00	3,556.84	8,000.00	55.54%
71510	ACCOUNTANT-ADMIN TASKS	773.44	8,673.35	11,050.00	21.51%
71620	AUDITOR-FINANCIAL REPORTS	4,810.00	12,285.00	12,285.00	0.00%
72000	CHAMBER OF COMMERCE	0.00	14,918.04	15,045.00	0.84%
74110	GRANT EXPENSE	0.00	37.90	0.00	0.00%
74200	REIMBURSED GRANT ADMIN EXP	0.00	0.00	(700.00)	100.00%
75110	FINANCIAL ADVISOR/TECH SUPPORT	165.00	3,287.50	5,700.00	42.32%
75160	LIBRARY RENT & LOCAL CONTRIB.	0.00	0.00	500.00	100.00%
75170	RENT	650.00	5,200.00	8,190.00	36.51%
75180	UTILITIES	979.18	5,501.72	10,250.00	46.32%
75190	DUES & MEMBERSHIP	0.00	1,298.73	270.00	(381.01)%
75200	MUNICIPAL/UPDATE EXPENSE	0.00	3,294.00	5,700.00	42.21%
75220	OFFICE SUPPLIES & EXPENSE	513.59	2,413.08	6,000.00	59.78%
75240	BANK CHARGES	150.00	187.21	200.00	6.39%
75280	TRAINING / EDUCATION	0.00	395.00	0.00	0.00%
75300	CONTRACTED SERVICES	0.00	0.00	8,134.00	100.00%
75990	MISCELLANEOUS EXPENSE	0.00	663.25	100.00	(563.25)%
76110	TELEPHONE	81.41	1,077.70	1,550.00	30.47%
76130	CABLE & INTERNET SERVICE	253.45	2,157.88	4,900.00	55.96%
76150	TRAVEL	0.00	563.20	1,500.00	62.45%
78120	STREET LIGHTING	0.00	95.81	0.00	0.00%
78130	TRAIL MAINTENANCE	0.00	20.41	0.00	0.00%
78170	SECURITY SYSTEM	0.00	258.00	1,590.00	83.77%
78190	MATERIALS, SUPPLIES & EQUIPMEN	0.00	0.00	1,500.00	100.00%
Total Expense		<u>23,213.34</u>	<u>183,749.09</u>	<u>334,009.00</u>	<u>44.99%</u>

City of Trinidad
Statement of Revenues and Expenditures - GF Expense
301 - Police
From 2/1/2015 Through 2/28/2015

		<u>Current Month</u>	<u>Year to Date</u>	<u>Total Budget - Original</u>	<u>% of Budget</u>
	Expense				
61000	EMPLOYEE GROSS WAGE	256.00	2,178.40	3,327.00	34.52%
65100	DEFERRED RETIREMENT	0.00	32.29	0.00	0.00%
65300	WORKMEN'S COMP INSURANCE	0.00	13.72	133.00	89.68%
65600	PAYROLL TAX	19.58	189.85	255.00	25.55%
75170	RENT	650.00	5,200.00	8,190.00	36.51%
75180	UTILITIES	82.44	1,171.98	2,485.00	52.84%
75220	OFFICE SUPPLIES & EXPENSE	0.00	0.00	400.00	100.00%
75300	CONTRACTED SERVICES	0.00	7,560.00	88,085.00	91.42%
75350	ANIMAL CONTROL	113.00	904.00	1,925.00	53.04%
75990	MISCELLANEOUS EXPENSE	0.00	0.00	1,000.00	100.00%
76110	TELEPHONE	63.58	702.39	1,630.00	56.91%
78190	MATERIALS, SUPPLIES & EQUIPMEN	102.19	102.19	0.00	0.00%
	Total Expense	<u>1,286.79</u>	<u>18,054.82</u>	<u>107,430.00</u>	<u>83.19%</u>

City of Trinidad
Statement of Revenues and Expenditures - GF Expense
401 - Fire
From 2/1/2015 Through 2/28/2015

	<u>Current Month</u>	<u>Year to Date</u>	<u>Total Budget - Original</u>	<u>% of Budget</u>	
Expense					
60900	HONORARIUMS	150.00	1,200.00	1,800.00	33.33%
75180	UTILITIES	46.98	372.09	1,150.00	67.64%
75190	DUES & MEMBERSHIP	0.00	0.00	35.00	100.00%
75280	TRAINING / EDUCATION	0.00	195.00	400.00	51.25%
75300	CONTRACTED SERVICES	0.00	1,500.00	25,160.00	94.04%
76110	TELEPHONE	14.92	149.95	300.00	50.02%
76140	RADIO & DISPATCH	0.00	0.00	450.00	100.00%
78120	STREET LIGHTING	0.00	36.13	0.00	0.00%
78140	VEHICLE FUEL & OIL	0.00	178.69	350.00	48.95%
78150	VEHICLE REPAIRS	0.00	211.68	2,500.00	91.53%
78160	BUILDING REPAIRS & MAINTENANCE	0.00	7,820.08	10,500.00	25.52%
78190	MATERIALS, SUPPLIES & EQUIPMEN	69.84	868.42	2,500.00	65.26%
78200	EQUIPMENT REPAIRS & MAINTENANC	0.00	100.54	400.00	74.86%
	Total Expense	<u>281.74</u>	<u>12,632.58</u>	<u>45,545.00</u>	<u>72.26%</u>

City of Trinidad
Statement of Revenues and Expenditures - GF Expense
501 - PW (Public Works)
From 2/1/2015 Through 2/28/2015

	Current Month	Year to Date	Total Budget - Original	% of Budget	
Expense					
61000	EMPLOYEE GROSS WAGE	3,308.69	26,045.77	40,126.00	35.09%
61250	OVERTIME	0.00	0.00	500.00	100.00%
65100	DEFERRED RETIREMENT	334.27	2,570.86	4,296.00	40.16%
65200	MEDICAL INSURANCE AND EXPENSE	1,063.44	12,721.77	28,435.00	55.26%
65300	WORKMEN'S COMP INSURANCE	0.00	219.52	1,704.00	87.12%
65600	PAYROLL TAX	279.05	2,148.82	3,587.00	40.09%
65800	Grant Payroll Allocation	0.00	(2,885.24)	(500.00)	(477.05)%
71210	CITY ENGINEER-ADMIN. TASKS	1,625.75	3,804.25	4,800.00	20.74%
71250	CITY ENGINEER - PROJECT FEES	0.00	0.00	6,000.00	100.00%
75160	LIBRARY RENT & LOCAL CONTRIB.	0.00	20.75	0.00	0.00%
75180	UTILITIES	0.00	164.98	0.00	0.00%
75220	OFFICE SUPPLIES & EXPENSE	38.27	38.27	0.00	0.00%
75240	BANK CHARGES	0.00	15.00	0.00	0.00%
75300	CONTRACTED SERVICES	0.00	311.15	41,000.00	99.24%
75370	UNIFORMS/PERSONAL EQUIP.	0.00	0.00	450.00	100.00%
76110	TELEPHONE	0.00	56.70	0.00	0.00%
76160	LICENSES & FEES	0.00	460.00	0.00	0.00%
78100	STREET MAINT/REPAIR/SANITATION	219.75	2,776.59	5,000.00	44.47%
78120	STREET LIGHTING	357.65	2,861.66	4,000.00	28.46%
78130	TRAIL MAINTENANCE	0.00	113.86	2,500.00	95.45%
78140	VEHICLE FUEL & OIL	257.21	2,616.09	4,700.00	44.34%
78150	VEHICLE REPAIRS	0.00	70.88	2,500.00	97.16%
78160	BUILDING REPAIRS & MAINTENANCE	2,750.00	31,993.63	45,000.00	28.90%
78190	MATERIALS, SUPPLIES & EQUIPMEN	533.17	3,495.61	6,500.00	46.22%
78200	EQUIPMENT REPAIRS & MAINTENANC	0.00	0.00	500.00	100.00%
	Total Expense	<u>10,767.25</u>	<u>89,620.92</u>	<u>201,098.00</u>	<u>55.43%</u>

City of Trinidad
Statement of Revenues and Expenditures - Monthly Reports
601 - Water
From 2/1/2015 Through 2/28/2015

		Current Period Actual	Current Year Actual	Total Budget - Original	% of Budget
Revenue					
53020	INTEREST INCOME	0.00	0.00	4,000.00	(100.00)%
53090	OTHER MISCELLANEOUS INCOME	300.00	5,669.06	2,500.00	126.76%
57100	WATER SALES	22,494.26	202,425.09	305,000.00	(33.63)%
57300	NEW WATER HOOK UPS	0.00	0.00	3,000.00	(100.00)%
57500	WATER A/R PENALTIES	913.73	6,555.57	2,000.00	227.78%
	Total Revenue	<u>23,707.99</u>	<u>214,649.72</u>	<u>316,500.00</u>	<u>(32.18)%</u>
Expense					
61000	EMPLOYEE GROSS WAGE	6,239.30	50,466.94	79,032.00	36.14%
61250	OVERTIME	0.00	0.00	2,000.00	100.00%
65100	DEFERRED RETIREMENT	701.97	5,638.21	9,081.00	37.91%
65200	MEDICAL INSURANCE AND EXPENSE	2,081.79	22,376.39	42,045.00	46.78%
65300	WORKMEN'S COMP INSURANCE	0.00	425.32	3,229.00	86.83%
65600	PAYROLL TAX	531.18	4,265.79	6,871.00	37.92%
65800	Grant Payroll Allocation	0.00	(6,007.89)	(1,000.00)	(500.79)%
68200	INSURANCE - LIABILITY	0.00	3,421.95	4,755.00	28.03%
68300	PROPERTY & CASUALTY	0.00	1,914.50	2,305.00	16.94%
71110	ATTORNEY-ADMINISTRATIVE TASKS	0.00	0.00	500.00	100.00%
71210	CITY ENGINEER-ADMIN. TASKS	0.00	0.00	4,000.00	100.00%
71510	ACCOUNTANT-ADMIN TASKS	416.46	4,088.72	5,950.00	31.28%
71620	AUDITOR-FINANCIAL REPORTS	2,590.00	6,615.00	6,615.00	0.00%
72100	BAD DEBTS	0.00	0.00	350.00	100.00%
75180	UTILITIES	751.03	7,172.23	15,835.00	54.71%
75190	DUES & MEMBERSHIP	0.00	2,455.50	700.00	(250.79)%
75200	MUNICIPAL/UPDATE EXPENSE	0.00	73.24	575.00	87.26%
75220	OFFICE SUPPLIES & EXPENSE	332.00	2,220.20	3,500.00	36.57%
75230	INTEREST EXPENSE	0.00	6.46	0.00	0.00%
75240	BANK CHARGES	0.00	0.00	150.00	100.00%
75280	TRAINING / EDUCATION	0.00	160.00	500.00	68.00%
75300	CONTRACTED SERVICES	0.00	0.00	7,000.00	100.00%
75990	MISCELLANEOUS EXPENSE	0.00	0.00	250.00	100.00%
76110	TELEPHONE	63.12	672.81	1,000.00	32.72%
76130	CABLE & INTERNET SERVICE	61.95	368.90	620.00	40.50%
76160	LICENSES & FEES	0.00	634.24	2,475.00	74.37%
78120	STREET LIGHTING	0.00	1,576.32	0.00	0.00%
78140	VEHICLE FUEL & OIL	82.47	739.97	2,500.00	70.40%
78150	VEHICLE REPAIRS	0.00	1,476.61	2,000.00	26.17%
78160	BUILDING REPAIRS & MAINTENANCE	0.00	0.00	1,200.00	100.00%
78170	SECURITY SYSTEM	143.00	290.00	500.00	42.00%
78190	MATERIALS, SUPPLIES & EQUIPMEN	996.86	1,610.44	6,000.00	73.16%
78200	EQUIPMENT REPAIRS & MAINTENANC	0.00	0.00	1,000.00	100.00%
79100	WATER LAB FEES	280.00	2,068.00	4,500.00	54.04%
79120	WATER PLANT CHEMICALS	775.00	4,668.40	12,000.00	61.10%
79130	WATER LINE HOOK-UPS	0.00	0.00	3,000.00	100.00%
79150	WATER LINE REPAIR	0.00	5,164.65	20,000.00	74.18%
79160	WATER PLANT REPAIR	0.00	0.00	10,000.00	100.00%
90000	Capital Reserves	0.00	0.00	15,000.00	100.00%
	Total Expense	<u>16,046.13</u>	<u>124,562.90</u>	<u>276,038.00</u>	<u>54.87%</u>

City of Trinidad
Statement of Revenues and Expenditures - Monthly Reports
701 - Cemetery
From 2/1/2015 Through 2/28/2015

		Current Period Actual	Current Year Actual	Total Budget - Original	% of Budget
Revenue					
53020	INTEREST INCOME	0.00	0.00	900.00	(100.00)%
58100	CEMETERY PLOT SALES	0.00	4,778.33	7,500.00	(36.29)%
	Total Revenue	<u>0.00</u>	<u>4,778.33</u>	<u>8,400.00</u>	<u>(43.12)%</u>
Expense					
61000	EMPLOYEE GROSS WAGE	1,024.06	8,108.46	12,210.00	33.59%
65100	DEFERRED RETIREMENT	122.91	957.00	1,585.00	39.62%
65200	MEDICAL INSURANCE AND EXPENSE	361.12	4,334.66	9,336.00	53.57%
65300	WORKMEN'S COMP INSURANCE	0.00	68.60	528.00	87.01%
65600	PAYROLL TAX	87.75	683.28	1,132.00	39.64%
65800	Grant Payroll Allocation	0.00	(663.80)	(50.00)	(1,227.60)%
71210	CITY ENGINEER-ADMIN. TASKS	0.00	1,009.50	0.00	0.00%
75180	UTILITIES	42.16	380.89	700.00	45.59%
78190	MATERIALS, SUPPLIES & EQUIPMEN	118.64	3,160.30	1,000.00	(216.03)%
	Total Expense	<u>1,756.64</u>	<u>18,038.89</u>	<u>26,441.00</u>	<u>31.78%</u>
	Net Income	<u>(1,756.64)</u>	<u>(13,260.56)</u>	<u>(18,041.00)</u>	<u>(26.50)%</u>

City of Trinidad
Statement of Revenues and Expenditures - Monthly Reports
204 - IWM
From 2/1/2015 Through 2/28/2015

		Current Period Actual	Current Year Actual	Total Budget - Original	% of Budget
Revenue					
47650	RECYCLING REVENUE	1,418.00	5,196.12	5,640.00	(7.87)%
56150	FRANCHISE FEES	286.28	5,402.58	7,000.00	(22.82)%
	Total Revenue	<u>1,704.28</u>	<u>10,598.70</u>	<u>12,640.00</u>	<u>(16.15)%</u>
Expense					
61000	EMPLOYEE GROSS WAGE	810.09	6,411.83	9,716.00	34.01%
65100	DEFERRED RETIREMENT	97.21	751.68	1,251.00	39.91%
65200	MEDICAL INSURANCE AND EXPENSE	284.76	3,430.89	7,302.00	53.01%
65300	WORKMEN'S COMP INSURANCE	0.00	54.88	344.00	84.05%
65600	PAYROLL TAX	69.42	536.66	767.00	30.03%
65800	Grant Payroll Allocation	0.00	(493.08)	0.00	0.00%
75120	WASTE RECYCLING PICKUP/DISPOSA	273.00	273.00	500.00	45.40%
75250	TRANSIT SERVICES- HTA	0.00	4,468.00	0.00	0.00%
78100	STREET MAINT/REPAIR/SANITATION	0.00	0.00	500.00	100.00%
78190	MATERIALS, SUPPLIES & EQUIPMEN	17.20	1,033.83	1,000.00	(3.38)%
	Total Expense	<u>1,551.68</u>	<u>16,467.69</u>	<u>21,380.00</u>	<u>22.98%</u>
	Net Income	<u>152.60</u>	<u>(5,868.99)</u>	<u>(8,740.00)</u>	<u>(32.85)%</u>



CONSENT AGENDA ITEM 2

SUPPORTING DOCUMENTATION FOLLOWS WITH: 3 PAGES

2. Trinidad Rancheria Invitation to serve on Interchange Study Team.

CONSENT AGENDA ITEM

Date: April 8th 2015

Item: TRINIDAD RANCHERIA INVITATION TO SERVE ON INTERCHANGE STUDY TEAM

Background: The Trinidad Rancheria is moving forward with efforts to develop a new freeway interchange that would provide direct access to the Rancheria. The next step in this process involves working with Caltrans to develop and complete a Project Study Report. The Rancheria is establishing a Project Delivery Team that will provide oversight of the Project Study Report, and they have invited the City Manager and the Public Works Director, as well as many other stakeholders, to participate on that Team.

Staff recommend that the City Manager participate on the Project Development Team for the City. This will help keep the City fully informed and involved in the project, and will provide valuable opportunities for the City to ensure the Project Study Report addresses issues of importance to the City. Staff does not think having both the City Manager and the Public Works Director participating is necessary, as the Manager can seek Public Works input where needed.

Staff will report back with more information after the planned kick-off meeting.

Staff Recommendation:

Authorize City Manager to participate in the Project Development Team for the Trinidad Freeway Interchange Project.

Attachments:

Letter of invitation from the Trinidad Rancheria



Cher-Ae Heights Indian Community of the Trinidad Rancheria



March 25, 2015

Trinidad Freeway Interchange Project

HUM 101 PM 98.4/100.7

EA 01-48040K (010002301)

Pam Wilcox, Deputy Sheriff

Trinidad City Hall

409 Trinity St.

Trinidad, CA 95570

RECEIVED MAR 30 2015

Dear Deputy Wilcox,

Cher-Ae Heights Indian Community of the Trinidad Rancheria is creating a Project Delivery Team (PDT) for the Project Study Report - Project Development Support (PSR-PDS) phase of project development for the proposed transportation improvement project to construct an overpass and on-and off-ramps (interchange). The "kickoff" PDT meeting is scheduled for April 13, 2015 from 2-3:30 p.m. in conference room 6 at Caltrans District 1 Office, 1656 Union Street, in Eureka. The kick-off meeting will introduce the members of the PDT and identify their individual roles and responsibilities, discuss the purpose of the PSR/PDS, the intended project goals and objectives, the process as defined by the work plan, and the project schedule. I am inviting you or a member of your staff to participate on the PDT because of your agency's likely interest in this project.

The PDT's primary functions are:

- To develop consensus on the purpose and need of the proposed interchange.
- To assess available preliminary engineering data
- To determine logical project limits
- To recommend studies, timetables, alternatives, types of environmental documentation and the feasibility of project impact mitigation measures.
- To ensure a thorough analysis of social, economic, environmental and engineering aspects of the project.
- To ensure that state and federal requirements have been met.

Invitations to serve on the PDT have been sent to: Caltrans, FHWA, Humboldt County Association of Governments, Humboldt County Planning & Engineering Departments, Humboldt County Board of Supervisors, City of Trinidad Public Works, City of Trinidad Volunteer Fire, Cal-Fire, California Highway Patrol, and the Humboldt County Sheriff's Department.

In addition Trinidad Rancheria PDT members will likely include: Project Managers (Jacque Hostler-Carmesin and Leslie Sanders), Design Branch (SHN Consulting Engineers & Geologists, Inc. and Omni Means, Ltd.), Cultural and Environmental Departments.



www.trinidadrancheria.com

1 Cher-Ae Lane • PO Box 630 • Trinidad, California • 95570 • 707.677.0211 • 707.677.3921 (fax)

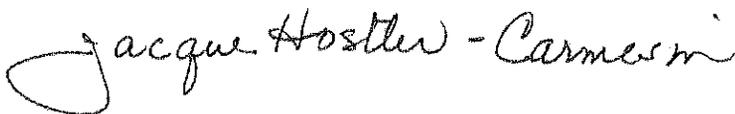
7

On June 12, 2012, Caltrans and the Trinidad Rancheria, collectively referred to as partners, entered into Cooperative Agreement No.01-0365, defining the terms and conditions for the development of a project initiation document for a new interchange that would provide reliable and safe access from the Trinidad Rancheria's residential, business and education facilities to State Route 101. Initial meetings between Caltrans and the Trinidad Rancheria focused on the development of the design exception and traffic study for the Project Study Report (PSR). The Trinidad Rancheria retained the team of SHN Consulting Engineers & Geologist Inc., and OMNI-MEANS to complete the roadway improvement needs traffic study, and preliminary documents necessary for the PSR. In October of 2014 the Rancheria requested and received approval from Caltrans to develop a Project Study Report-Project Development Support (PSR-PDS) as opposed to doing a Project Study Report. The Project Study Report - Project Development Support (PSR-PDS) will identify the purpose and need for the project on Route 101 from PM 98.4/100.7 to provide safe and reliable access for all modes of transportation to the Trinidad Rancheria and residents of Trinidad.

If you or your representative cannot attend this meeting but are interested in being a team member please contact me at 707-677-0211 or e-mail me at cherae.roads@gmail.com in order to ensure that you are included in the formal PDT list.

I look forward to working with you and the local community in the development of the Trinidad Interchange PSR-PDT Documents. If you have any questions please do not hesitate to call me.

Sincerely:



Jacquie Hoster-Carmesin
Trinidad Rancheria, CEO



CONSENT AGENDA ITEM 3

SUPPORTING DOCUMENTATION FOLLOWS WITH: 2 PAGES

3. Seawood Estates letter regarding potential for Mad River water.

h

CONSENT AGENDA ITEM

Date: April 8th 2015

Item: SEAWOOD ESTATES LETTER RE: STUDY OF MAD RIVER WATER OPTIONS

Background: One of the potential water sources for Trinidad and the surrounding communities is to establish a pipeline connection to the existing water lines in northern McKinleyville (Dows Prairie), which would then provide Mad River Water from the Humboldt Bay Municipal Water District. The HBMWD has vastly more supply than demand due to the loss of the major industrial users of that system. This option has been considered in multiple studies over many decades, with the most recent study for the City in 2008. The cost of the pipeline infrastructure, the rural nature of the larger Trinidad community, and concerns over potential growth inducing impacts of additional water supply are some of the key issues that have been raised in prior studies of this option. The City has considered the past studies and repeatedly chosen to continue treating and providing water from Luffenholtz Creek.

The attached letter from the Seawood Estates Mutual Water Company expresses their support for another study to look at this potential water source, and specifically the option of connecting such a line far enough North to serve their customers. The Trinidad Rancheria is also discussing such a study as part of their long term planning efforts.

Staff's recommendation is that the City should be supportive of and participate in further study of water supply options for the City and surrounding area. This would include political support (i.e. a letter supporting a study), but a request for financial support of a study would need to come back to the Council for consideration. This is based on the belief that water supply is a crucial issue for the region, having more information is only helpful, and the City should be an active participant in such a study. Any such study should begin with reviewing the existing work addressing this issue to avoid duplicating effort and ensure prior analysis are considered.

Staff are requesting the Council either affirm this position by supporting staff's recommendation, or provide alternate guidance or clarification of the City's policy on this issue.

Staff Recommendation:

Affirm a general policy of supporting additional analysis of water supply options for the City and surrounding areas.

Attachments: Seawood Estates Mutual Water Company Letter



SEAWOOD ESTATES

A MUTUAL WATER COMPANY

TRINIDAD, CALIFORNIA

23 March, 2015

Mayor Julie Fulkerson
City of Trinidad
PO Box 390
Trinidad, CA 95570

Sent via email

Dear Ms. Fulkerson,

I understand that Trinidad may again be exploring the possibility of Mad River Water. Should the City and the County study the issue, Seawood Estates would be interested in the knowing the possibility of that water being piped further north along Patrick's Point Drive.

Seawood Estates serves the 22 houses on Westgate Drive and provides water for the southbound rest area on US 101. We currently have water rights from small creeks in the area, and our water supply is sometimes very low. Our treatment plant is fairly sophisticated, but our water supply is not.

If I can provide any information or be of any help, please contact me.

Sincerely,

Dennis W. Koutouzos
President



CONSENT AGENDA ITEM 4

SUPPORTING DOCUMENTATION FOLLOWS WITH: 3 PAGES

4. Stormwater Discharge Permit update.

AGENDA ITEM

Date: April 8, 2015

Staff Report on ASBS and Stormwater Permit Compliance

Background:

In October 2004, the State Water Resources Control Board (SWRCB) notified the City of Trinidad of the requirement for dischargers to cease stormwater and nonpoint source waste discharges into the Trinidad Head Area of Special Biological Significance. SWRCB granted an exception to the discharge prohibition (General Exception) in 2012, and in July 2013, the City gained coverage for the stormwater discharge under the Phase II Small Municipal Separate Stormwater System (MS4) National Pollutant Discharge Elimination System (NPDES) General Permit No. S000004 Order No. 2013-0001-DWQ (Permit). The Permit requirements phase in over 5 years. Item 1 below discusses the permit requirements in general; and item 2 discusses the permit requirement for the City to establish legal authority to regulate stormwater.

1) Stormwater Permit & ASBS Compliance: The City staff is on track to complete Year 2 permit requirements by the June 30, 2015 due date as described below:

Permit item E.6 Stormwater Program Management

- Establish legal authority to regulate stormwater and pollutant discharges. This will be discussed in more detail below.

Permit items E.7 & E.8 Stormwater Public Education, Outreach and Public Involvement

- Update the comprehensive regional stormwater education and outreach program addressing water quality problems, target audiences and anticipated task effectiveness. This is a collaborative program of the North Coast MS4 Permittees including Cities of Trinidad, Arcata, Eureka, Fortuna, Ft. Bragg, Yreka and the County of Humboldt. The program improvements were based on responses from the Stormwater Survey currently being administered by Staff.
- Construction outreach & education training was provided on February 19, 2015 for city staff, planner and building inspector implementing the construction site stormwater runoff control program. Provided LID and stormwater training for contractors February 27, 2015.
- Involved the public in the development and implementation of activities related to the Public Involvement and Participation Program by working with the Trinidad Bay Watershed Council (TBWC), creating involvement opportunities (such as tabling at the Fish Festival) and ensuring the public can access information about the preventing stormwater pollution through brochures, events and information on the City, TBWC and North Coast Stormwater Coalition websites.
- Spill Prevention and Response Plan staff training was held November 18, 2014.

Permit Item E.9 Illicit Discharge Detection and Elimination Program

- Staff has completed the required outfall mapping and is working on the facility inventory, and developing and implementing procedures for detecting and eliminating illicit discharges into the city's stormwater system.

Permit Item E.10 Construction Site Storm Water Runoff Control Program

- Staff is maintaining the inventory of all projects subject to the stormwater regulations and working with the planner and building inspector to refine the review and approval procedures for construction plan documents.

Permit Item E.11 Pollution Prevention/Good Housekeeping for Permittee Operations

- Staff is keeping updated the required map and inventory records and is maintaining the storm water drainage facilities and landscaped areas appropriately to eliminate pollutant discharge to the ASBS.

Permit item E.12 Post Construction Stormwater Management Program

- Staff is developing post-construction stormwater management program with other North Coast MS4 Permittees – this includes developing a Humboldt Low Impact Development Stormwater Manual that will include the technical information needed for any projects that create or replace > 2500 square feet. Staff worked with the consultant ABHL (under a SWRCB grant) to conduct a gap assessment of the City's municipal code to identify barriers to the permit post construction requirements. ABHL drafted code language to address these issues and provided many other helpful resources for complying with the Stormwater Permit.

Permit Item E. 13 Water Quality Monitoring and ASBS Compliance Plan

- Staff worked with the North Coast Regional ASBS Monitoring Group (State Parks, Caltrans, the County, the Harbor District and the Rancheria) to complete water quality monitoring (2011 – 2014) in Trinidad Bay and to develop the northern ASBS Natural Water Quality Guidelines. A required second round of monitoring was completed this storm season, but the results are not yet available.
- The Trinidad ASBS Exceedance Report for 2011 – 2014 was prepared and submitted based on the Trinidad ASBS water quality monitoring results. The Trinidad ASBS Compliance Plan was revised to address the Exceedance Report findings.

Permit Item E. 14 Program Effectiveness Assessment

- Staff will work with the other North Coast Permittees to develop and submit a program effectiveness assessment and improvement plan.

2) Establish legal authority to regulate stormwater.

The Permit item E. 6 requires the City to establish legal authority to regulate stormwater and pollution discharge to protect water quality within the Trinidad Bay ASBS. This is accomplished by enacting an ordinance (or other regulatory mechanisms) to obtain legal authority to control pollutant discharges into and from its storm water drainage facilities (MS4). The City then provides a certification statement to the SWRCB that, the City has and will maintain full legal authority to implement and enforce each of the requirements of the Permit.

Staff has researched and is currently developing municipal code language for a stormwater ordinance which includes the required components to regulate stormwater quality management

and pollutant discharge, construction site stormwater, erosion and sediment control, landscape design, and to address gaps and impediments in the existing municipal code to implement the post construction/low impact development requirements of the Permit. The new or amended municipal code sections to be proposed are described below:

Title 13: Public Services

Chapter 13.16 Storm Water Quality Management and Discharge Control:

This proposed chapter was adapted from a model stormwater ordinance (for this Permit), including incorporation of the applicable provisions of Permit Attachment C. Special Conditions for protection of marine aquatic life and natural water quality in Areas of Special Biological Significance.

Chapter 13.20 Water Efficient Landscape Design Requirements

This proposed chapter was drafted for the City of Trinidad by AHBL under a grant from SWRCB to address barriers to the Permit's post construction/low impact development requirements identified in AHBL's gap analysis of the City's municipal code.

Title 15 Building and Construction

Chapter 15.24 Construction Site Storm Water Control

This proposed chapter was adapted from the City of Eureka's municipal code, which meets the requirement that the Permittee use legal authority to implement procedures for inspecting public and private construction projects and conduct enforcement as necessary.

Title 17 Zoning

Chapter 17.36.070 Open Space and Chapter 17.56.170 Landscaping and Screening

These proposed amendments to the Open Space and Landscaping & Screening chapters were drafted by AHBL for the City of Trinidad under a grant from SWRCB to address barriers to the Order's LID/Post Construction requirements as identified in AHBL's gap analysis of the City's municipal code.



CONSENT AGENDA ITEM 5

SUPPORTING DOCUMENTATION FOLLOWS WITH: 3 PAGES

5. Letter of Resignation from Planning Commssioner Gale Becker, and Vacancy Announcement.

DISCUSSION AGENDA ITEM

Wednesday, April 08, 2015

Item: Letter of Resignation from Planning Commissioner Gale Becker, and Vacancy Announcement

Background: The City has received a letter of resignation from Planning Commissioner Gale Becker. Her term is set to expire in December 2016, and the City Council may appoint a candidate to fulfill her term.

Staff recommends posting the attached vacancy announcement seeking letters of interest from the community. If eligible candidates apply by the proposed deadline of Friday, May 01, then there will be sufficient time for the City Council to appoint someone at the regular meeting in May.

There is currently only one member serving on the Planning Commission who does not live inside the city limits, but does live inside the qualifying "greater Trinidad area". Under the existing ordinance, the Planning Commission is allowed (2) non-residents to serve under certain conditions, as described below...

In the event there are no acceptable applicants from within city limits, the city council may appoint up to two members who need not be residents of the city of Trinidad, but reside within the greater Trinidad area as defined as the area in Humboldt County north of Little River and south of Big Lagoon.

Here is a list of the current Planning Commissioners and their term limits:

Richard Johnson:	Term expires December 31, 2018
Chuck Vanderpool:	Term expires December 31, 2018
Diane Stockness:	Term expires December 31, 2018
Mike Pinske:	Term expires December 31, 2016
Vacant:	Term expires December 31, 2016

Recommended Action: Accept letter of resignation and approve vacancy posting.

Attachments:

- Letter of resignation from Gale Becker
- PC Vacancy Posting

GALE L. BECKER
P.O. BOX 940
TRINIDAD, CA 95570

RECEIVED MAR-25 2015

Dan Berman, City Manager
Planning Commission of Trinidad
PO Box 390
Trinidad, CA 95570

Dear Mr. Berman and Planning Commissioners:

As a result of unforeseen events in my personal life, I feel the only appropriate thing for me to do at this time is resign from the Planning Commission. Given my current circumstances, I do not feel capable of fulfilling my duties as a commissioner, and to remain on the commission would be doing an injustice to the other hardworking commissioners and to the City.

I hope at sometime in the future, when I have come to terms with the recent changes in my life and have reorientated myself, I might again be allowed to serve this wonderful community.

I apologize for the inconvenience this will bring to the City and Planning Commission.

Respectfully yours,



Gale L. Becker

GLB

CITY OF TRINIDAD

P.O. Box 390
409 Trinity Street
Trinidad, CA 95570
(707) 677-0223

Julie Fulkerson, Mayor
Gabriel Adams, City Clerk



Wednesday, April 08, 2015

PUBLIC ANNOUNCEMENT OF VACANCY ON THE
TRINIDAD PLANNING COMMISSION

THE CITY OF TRINIDAD IS CURRENTLY SEEKING INDIVIDUALS TO FILL
(1) VACANCY ON THE TRINIDAD PLANNING COMMISSION.

TERM: **Through DECEMBER 2016**

SEND A LETTER OF INTEREST, INCLUDING QUALIFICATIONS, TO THE
CITY CLERK AT:

*CITY OF TRINIDAD
P.O. BOX 390
TRINIDAD, CA 95570*

OR YOU MAY DELIVER THE LETTER IN PERSON TO:

*TRINIDAD CITY HALL
409 TRINITY STREET
TRINIDAD, CA*

OR YOU MAY EMAIL IT TO:

CITYCLERK@TRINIDAD.CA.GOV

THE DEADLINE FOR FILING IS 2:00 PM, FRIDAY, MAY 01, 2015

FOR ADDITIONAL INFORMATION OR QUESTIONS, PLEASE CALL 677-0223.

Gabriel Adams - Trinidad City Clerk



DISCUSSION AGENDA ITEM 1

SUPPORTING DOCUMENTATION FOLLOWS WITH: 10 PAGES

1. Discussion/Decision Regarding Results and Next Steps from Community Priorities Meeting.

AGENDA ITEM

Date: April 8, 2015

RESULTS AND NEXT STEPS FROM COMMUNITY PRIORITIES MEETING

Background:

On March 9th 2015 the City held a community meeting to gather input on goals and projects for the City. There was significant attendance and participation, and the attached report summarizes the input received at the meeting. Staff will make a brief presentation highlighting the results.

However there was not an opportunity on the 9th for participants to prioritize among the ideas that were generated. Staff are proposing the following approach to further engage the community in this process, and to help prioritize among the many projects that were proposed.

1. Number the project ideas for easier tracking
2. Print "ballots" for citizens to record their highest priority projects.
3. Announce widely that there is a two-week period to come in and have input re priorities at Town Hall.
4. Have a sign-up sheet to emphasize that we are trying to avoid people voting twice.
5. Tally and report back.

Staff's intention is to utilize the input and priorities received through this process to help in guiding the work of the City, both through the annual budget and work plan, as well as in considering what projects to pursue through grants and other partnership opportunities.

Staff recommendation: Affirm the prioritization approach described above and provide direction as needed.

Attachment: March 9th 2015 Meeting Summary

Trinidad Goals Workshop Notes—March 9, 2015

Desired Outcomes

By the end of this session, we hope that participants will have:

- An understanding of the steps and timelines for planning
- An understanding of the Council's and staff's and community's ideas about goals and projects for 2015-2016

Agenda

What	How	Who	When
Opening	<ul style="list-style-type: none"> • Welcome everyone to the workshop • Review desired outcomes and agenda • Review and agree on ground rules • Clarify roles 	Julie Heather	6:00-6:15 (15)
How their input will be used for planning	<ul style="list-style-type: none"> • The steps and time line for planning and how the input gathered at this meeting will be used • Check for questions of clarification 	Dan	6:15-6:20 (5)
Goals	<ul style="list-style-type: none"> • Ask people to write down their ideas about goals for Trinidad on 3x5 sticky notes (one idea per sticky note) and post them on the charts labeled with the various categories posed ahead of time • Ask people to work in pairs or trios to group people's ideas within each category • Check for initial "directional agreement" on the goals by category (the council will have a chance for final agreements once the staff has drafted a plan based on this input) 	Heather, All	6:20-6:50 (30)

What	How	Who	When
Projects	<ul style="list-style-type: none"> • Ask people to work in pairs or trios of council and staff (depending on the number of categories) to identify potential projects for the goals grouped in different categories (Ask them to record their ideas on easel paper on the wall or on a table) • Ask each pair or trio to report out their potential projects • Check for questions of clarification 	Heather, All	6:50-7:45 (55)
Close	<ul style="list-style-type: none"> • Restate how this input will be used and when the Council will receive and make decisions about a proposed plan • Ask what people liked about the meeting and suggestions for future • Thank people for their participation and contributions 	Dan Heather Julie	7:45-8:00

Infrastructure Goals & Projects

1. Maintain/beautify/Improve Entrance to Trinidad and other areas of town
 - Regularly pick up litter
 - Maintain the garden beautification areas at freeway gateway and around parking areas in Town, at Saunders Park
 - Remove ivy from city property, i.e. cemetery
 - Increase native plants in the museum garden and around town
 - Vegetation and historic tree protection projects
2. Improve infrastructure: Library/Park/Community Spaces/ youth-friendly facilities
 - Kids have a skatepark supported by our community
 - Building a site that informs people of the 1st indigenous inhabitants of the land
 - Enhance the entrance to Trinidad by moving the large [?] that is on the north side of Main Street to north east corner of Main and Patrick Point Dr. I understand the [?] is for sale
 - Improve maintenance at Saunder's Park. Develop Friends of Saunder's Park?
 - Build a community center

- Create a safe, recreational area for families and young children since school is off limits 9am-5pm M-F. Toddler playground
 - Have more library hours
 - Provide bike rack at the library
 - Signage clean-up
3. Encourage solar PV – Town Hall and residential homes
- PV on City Buildings
 - Develop ordinance to encourage PV for home owners
 - Support PACE, Property Assessed Clean Energy – Larry Goldberg
4. Trails and viewpoints development/ improvement
- Lobby for faster Hammond Trail extension
 - Create or support an online interactive trail guide
 - Resurrect Trails Steward Group – partner with school and Land Trust
 - Prune Trinidad Head trail to improve views
 - Improve Van Wycke Trail – purchase easements?
 - Develop a Trinidad Lighthouse to Lighthouse Trail (memorial to BLM) and use as a marketing promotional for tourists
 - Install accessible viewpoints for tourists to utilize the beauty of the area
 - Better, intelligent, informative trail and park signage for all trails. Web site support as well as brochures and maps
 - Identify all trails by signs and maintain accessibility
 - Trail and vegetation management on all trails
 - Develop a trail to [Shank...?] Rock
5. Improve Scenic Drive
- Write a grant to improve Scenic Drive based on protecting Trinidad Bay
 - Address issues on Scenic Drive to improve it for bikers, pedestrians, vehicles and one lane roads, emergency routes
6. Underground wires and remaining utility poles and complete the “historic” street light project
7. Develop a Trinidad Boardwalk
- Develop a Trinidad Boardwalk along existing bench/ vista area above memorial lighthouse. Could include interpretive signs, telescopes, trail map to BLM lighthouse. Provides history, engagement and a destination for visitors and locals to enjoy. Could include making Edwards one-way street from Trinity to Wagner

8. Other projects

- Develop a zoning/planning/building permit flow chart that is displayed in City Hall
- Provide municipal WiFi or internet (as in Chatanooga TN)

Community Character Goals & Projects

1. Protect fishing village and small town feel

- Increase live in : vacation ratio
- More small homes, single family homes
- Protect and enhance the fishing village qualities that remain
- Embrace the past—historical, cultural, fishing village—while looking forward to the future

2. Protect viewshed/unobtrusive structures

- Showcase natural surroundings—choose muted colors and unobtrusive structures during design review
- Liberate Trinidad's Head open space from the commercial cellular communication facility
- Viewshed protection from public areas, i.e. streets, parking areas

3. Balance the population: Old/Young; Vacation/Residents; Affordable; Families; "VDU" limitations

- Sustain a healthy balance between city, family residences, vacation rentals, and commercial rental businesses. Fear is that VRBOs will continue to displace family homes and long-term family rental units
- Return city to a community of residents – moratorium on vacation rentals and phase out—decide on limit
- Provide affordable housing for families (to keep kids in town) and senior housing
- Maintain balance in low/med/high income housing options
- Create a place where old/young, new/long-time, rich/poor are treated with respect
- Determine a guiding principle—balance between the interests of residents of Trinidad and business interests which capitalize on town's setting—in order to maintain the town and surrounding environment

4. Honor indigenous cultures and sacred sites (see Community Engagement and Relationship building goals and projects)

5. Ensure more basic commercial facilities

6. Develop youth-friendly projects for residents, families. Our community is aging out and I would like to encourage, welcome and invite youth.

7. Recognize needs of homeless, transients

- Work with county to plan for homeless and transients
- Create a place where homeless (an possibly mental ill/addicted) travelers can easily interface with county DHHS social workers for help (avoiding thefts, etc)
- Create a list of services for referrals

Community Engagement and Relationship Building Goals & Projects

1. Build/ improve relationships with local tribes. Respect indigenous people and land. Honor indigenous cultures and sacred sites.
 - Community-organized projects to build trust and relationships between Tsurai Ancestral Society, Rancheria, Yurok Tribe and the City
 - Land return to Tsurai
 - Fixing what happened between Tsurai and Trinidad regarding the lighthouse
 - Promote the importance of the Tsurai and educate the community on their heritage. Build ongoing appreciation of Native cultures, heritage, contributions
 - Reconciliation with Native American heritage and people
 - Teamwork – partnering with Native American neighbors, State Parks, Museum, library, Land Trust, Cal Fire, business community, school, civic, city to leverage our individual capabilities, and meet regularly
 - Bring an end to the bickering and threatened lawsuits, and lawsuits waved would be a hugely desirable outcome for everyone – new and ancient residents of the area
 - Develop a maintenance project which would engage the whole community to fix Axel Lundgren Memorial Trail and 12.5 acres TSA. A work party to trim, clean, maintain entire bluff, including village site so Tsurai Ancestral, Yurok Tribe, and Trinidad Rancheria, and all of Trinidad, all feel the area is respected and loved. Volunteers would probably make themselves available to assist in trimming, especially berry vines
 - Take the American flag down at the town hall to not perpetuate colonialism
 - Leave the American flag in place at town hall, lighthouse and at school
2. Provide annual opportunities for input from the community
3. Develop a skills/ needs match-making volunteer network
4. Trinidad as a role model as a sustainable, abundant and thriving community working together as a big family.
 - Quarterly or seasonal community potluck event promoting community betterment
 - Have broad civic engagement
 - Support a “village” project for senior aging in place
 - Develop community garden

- Trinidad promotes itself as a destination for people to visit and engage with CA coastal trails, vistas, natural environments/beaches via a "Trinidad Boardwalk" or a Lighthouse trail
- Develop a city newsletter

Safety

1. Increase law enforcement
 - Partner with Rancheria for additional security, i.e. patrolling security guard
 - Develop SCOP volunteer base
 - Expand/continue Neighborhood Watch in local neighborhoods, include businesses
 - Video surveillance at multiple sites
 - Increase sheriff department time/presence. Have deputy be more proactive in enforcing rules and regulations. 7 days/week police presence, especially at night (9pm-5am)
2. Improve pedestrian safety, bike
 - Develop speed bumps/traffic calming plan for city
 - Investigate safe routes to school funding
 - Replace all streetlights with like poles
 - Develop bike lanes
 - Re-paint the pedestrian crosswalks
3. Plan for natural disaster safety
 - Review city's emergency plan. Coordinate with all stakeholder – residents, businesses, school, Tribes
4. Address issues related to transient population
 - Reduce transient population
 - Investigate resources available in other cities in an effort to develop a plan for Trinidad
 - Keep people from camping on city property, especially museum, library and city park

Fiscal Stability and General Governance Goals & Projects

1. Enforce existing ordinances: Fair and consistent enforcement of existing ordinances, especially trees trails and signs. Focus on existing ordinances and limit putting forth any new ones due to limited city staffing
 - Finish sign ordinance process. Budget staff time to do it
 - Staff present real plan with budget and time to complete sign ordinance process
 - Old Wagon Road Trail – make it happen!
2. Have a long-term plan to develop a balanced budget to ensure fiscal stability (3-5 years?)

- Direct staff to plan for and include long-term costs for projects, e.g. infrastructure projects should include post-project (ongoing) costs for staff, maintenance
- Develop 3-year budget projections as part of the annual budget

3. Increase taxes

- Increase city income from vacation rentals
- Consider TOT rate via council
- Plan ahead for sales tax expiration—renew sales tax?

Environmental Sustainability

1. Preserve forests for it's own sake

- Forest stewardship should drive decision making
- Save surrounding forest from clear cutting
- Preserve forest around strawberry rock. Pressure Green Diamond to cancel two timber harvest plans around strawberry rock
- Develop a docent program. It is an ecotourism opportunity
- Link to National Monument
- Develop multi use trails – hiking, biking, rock climbing, birding, wellbeing

2. Protect water quality, and develop long-term plan for water, ensuring adequate and safe water supply for future generations. Improve water conservation.

- Restored Luffenholtz Creek watershed. Upstream restoration, drought-resistant re-vegetation, develop plan for groundwater recharge. Engage with all landholders. "What if Luffenholtz Creek goes dry?"
- Develop additional storage. One million gallon storage tanks "underground," cisterns
- Streamline water catchment tank permitting for residents
- Get a handle on water distribution system
- Eliminate the city's stemware discharge from Trinidad Bay
- Have hydration station in town and more drinking fountains
- Explore possibility of Mad River water lines to Trinidad and North

3. Increase recycling containers in public places

4. Upgrade septic systems that are failing

- Provide environmental sustainability mitigation funding for removal of septic tanks, pollution of ASBS, help of residential septic upgrades

5. Be proactive regarding climate change. Address climate change at a relevant scale (do our part). We are all in this together.

- Keep forests intact to increase O2 and decrease CO2, aka lungs of the earth. Maintains water quality. Increases biodiversity, habitat, native flora.
- Plant more trees to prepare for the future
- Be examples of health forests, watersheds and biodiversity
- Prepare for sea level rising
- Develop workshops on native plants and conferences on how native plants help decrease global warming

Other Goals & Projects

1. Take best advantage of our natural beauty, as Trinidad's attractiveness centers on the natural surroundings. That is our our tourism draw. Promote and market Trinidad's amazing coastal rocks and vistas/trails via a destination attraction

- Develop a mission statement/vision regarding Trinidad's scenic/cultural resources to help us promote and protect our resources
- Communicate the mission/vision statement via smartphone technology
- Create a detailed list of and map of points of interest in Trinidad and surrounding area. (The existing one leaves out areas)
- Increase city efforts to build infrastructure of natural resource recreation and market it as an eco-destination
- Funding outreach for eco tourism, you know, tax base
- Make city contribution to Humboldt County Convention and Visitors Bureau

2. Develop new, annual events that promote arts and other events

- Host tennis tournaments and bocci ball tournaments
- Jazz festival
- Support heritage arts music
- "Trinidad, not Tobago" Festival with fans
- Promote venues for fine arts
- Communicate about events via smartphone technology

3. Develop marquis on Town Hall

4. Move whale sculpture to Cal Trans lot where bike locker was formerly

Meeting Evaluation

Worked	To Change
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Worked	To Change
Efficient use of time – we produced something	Ask more questions for clarification of each other and to increase participation
Turnout was good	Would have liked to prioritized in the meeting
Broad representation	Have food and drinks next time
	School kids perspective was missing
	Ensure people leave their contact info
	Draw attending for including turnout at future meetings



DISCUSSION AGENDA ITEM 2

SUPPORTING DOCUMENTATION FOLLOWS WITH: 5 PAGES

2. Discussion/Decision to Consider Response to Coastal Commission Letter Regarding the Wagner Street Trail.

AGENDA ITEM

Date: April 8, 2015

Item: Consider Response to Coastal Commission Letter Re: Wagner Street Trail

The Coastal Commission has notified the City by letter (attached) of their conclusion that certain signs and bollards (4x4 posts) on the Wagner Street Trail are in violation of the Coastal Act. The letter requests that the City either pursue immediate enforcement of these perceived Coastal Act Violations against the responsible party(ies), or request that the Commission move forward themselves with enforcement efforts.

There is a long history of expensive litigation surrounding the issues at question. The City has limited resources in terms of staff, relevant legal expertise, and finances to pursue this matter alone. In addition, the Commission is a party to many of the past legal proceedings, including the most recent legal settlement attempting to resolve conflicts about the Trail.

Consistent with the request in the letter, Staff have shared the letter and its request for immediate steps to resolve the perceived violations with the relevant property owner. The letter requests a rapid response by the City, now past due. Staff requested, and received permission for, additional time to allow for the City Council to meet to discuss our response.

Staff Recommendation:

Staff recommends that the City respond with a letter respectfully requesting that the Coastal Commission pursue enforcement efforts directly.

Attachment: Coastal Commission letter of March 24th 2015.

CALIFORNIA COASTAL COMMISSION

NORTH COAST DISTRICT
1385 8TH STREET, SUITE 130
ARCATA, CA 95521
(707) 826-8950



RECEIVED MAR. 25 2015

COPY

March 24, 2015

Dan Berman, City Manager
City of Trinidad
409 Trinity St.
P.O. Box 390
Trinidad, CA 95570

Re: Unpermitted "No Trespassing" signs on Wagner Street and bollards placed within the Wagner Street Trail/easement; CCC Violation File No. V-1-15-0017

Dear Mr. Berman:

Thank you for meeting with Coastal Commission ("Commission") staff (Bob Merrill and Patrick Veasart) on February 25, 2015 to discuss matters pertaining to the City of Trinidad including the above-mentioned "No Trespassing" signs and bollards. As was discussed, the signs and bollards are unpermitted development that is discouraging public access to the Wagner Street Trail, other trails in the area, and the public beach at Indian Beach. The subject signs and bollards have apparently been placed by John Frame, whose property fronts Wagner Street and is traversed by the public access easement previously discussed. Since Wagner Street, the trail, and the easement are located within the City's Local Coastal Program ("the LCP") jurisdiction, I am writing to formally bring this matter to the attention of the City of Trinidad and to request that the City enforce against Mr. Frame for violating public access provisions of the LCP and relevant settlement agreements by directing the property owner to remove the signs and bollards and restore public access. If the signs/bollards are not removed in a timely manner (within two weeks), we request that the City take formal enforcement action against the property owner for placing unpermitted development and for violations of the public access provisions of the LCP and the Coastal Act, or request that the Commission assume primary responsibility for enforcement of this case.

As was also discussed, the subject easement is a requirement of CDP No. NCR-79-CC-1033, which was approved by the Commission on March 14, 1979, and issued on March 29, 1979. Said easement was recorded in the Humboldt County Recorder's Office on September 2, 1981 and is held by the Trinidad Coastal Land Trust. Please be advised that the Commission retains the authority to enforce the terms and conditions of permits that it has issued. The subject unpermitted development interferes with the public's use of the easement and thus, is a violation of the terms and conditions of CDP No. NCR-79-CC-1033. Further, the terms of subsequent settlement agreements/stipulated judgement to which the City, the Commission, the Coastal Conservancy, and Mr. Frame are parties, specifically prohibits any challenge to, or disruption of, the public's right to use this trail. Placement of restrictive signage and bollards within the easement and/or trail challenges and disrupts the public's use of same. Finally, the settlement agreements/stipulated judgements reiterate the requirements of the Coastal Act that a coastal development permit ("CDP") is necessary to authorize development activities

undertaken within the trail or easement (including the public portion of Wagner Street). Neither the City nor the Commission has issued a CDP for the subject development.

The western end of Wagner Street (where two of the signs are located) and the northwest corner of 427 Wagner Street (where a third sign is located) are in the City of Trinidad and within the Coastal Zone. All development in the Coastal Zone requires a coastal development permit (CDP), in this case issued by the City of Trinidad in accordance with the City of Trinidad's LCP.

Mr. Frame, in a conversation with Commission staff (Patrick Veasart and Joshua Levine) held on March 12, 2015 at the subject property, insists that a permit was granted by the City for the signs. We have searched our records and find no record of a CDP that authorizes the subject signs/bollard. Moreover, if a permit has been applied for or issued, it appears it would not be consistent with the provisions of the Coastal Act and the LCP. The placement of "No Trespassing" signs on a public street by private citizens is the "placement of solid material" and a "change in the intensity of access." Additionally, the placement of "No Trespassing" signs at the subject location(s) appears to be inconsistent with the settlements/stipulated judgement entered August 23, 1994. Finally, the placement of bollards within a public access easement directly restricts public access - both physically and visually. Together, the signs and bollards serve to privatize both the public street and the public access easement and thus directly interfere with the public's ability to access the trail system (located on City property) and the public beach.

Three permanent and prominent signs, that are the subject of this letter, have been posted along Wagner Street. The signs have a similar theme, appear to be professionally made, and are of two types:

- Type 1, "Private Drive, Please, Do Not Enter, Caution, No Turn around"
- Type 2, "Private Property, Private Drive, No Trespassing, Dogs, Turnaround, Violators Subject To Citation CPC 602.0"

On March 12, 2015, Commission staff inventoried the signage and the properties displaying the signs. At that time, they were as follows:

- APN 042-102-43 (no address associated) Here there are two signs, one of each type, facing Ocean Ave. at the entrance to Wagner Street.
- In between 427 Wagner Street and 475 Wagner Street. Here there is one sign (type 2) facing Ocean Ave. at the entrance to the easement.

In addition to the above signs, bollards were placed at the end of the easement and at the beginning of the Wagner Street trail. These bollards give the impression of restricted access inconsistent with the findings of the settlement/stipulated judgement of August 23, 1994 and the terms and conditions of CDP No. NCR-79-CC-1033.

On March 12, 2015, Commission staff discussed the matter with Mr. Frame and heard his concerns regarding the need for signage that addresses problems of vehicles using private property (allegedly, Wagner Street is a private street beyond the easement) to turnaround back to Ocean Avenue and with off-leash dogs. Mr. Frame was encouraged to discuss these concerns with City Planning staff and to secure a CDP from the City authorizing appropriate signage. It was also explained to Mr. Frame that a CDP authorizing restrictive signage in this location would likely need to be conditioned to include signage or language welcoming the public to use the trail/easement in order to mitigate the negative visual message that restrictive

signage in this location would convey. In any event, Mr. Frame was clearly put on notice that the subject signs and bollards are a violation of the public access provisions of the Coastal Act; the LCP; the terms and conditions of CDP No. NCR-79-CC-1033; and the settlement agreement/stipulated judgement. He was further informed that they must be removed unless and until he has secured a CDP for same.

We are now writing to formally request that the City require Mr. Frame to immediately remove the illegal signs and bollards. If Mr. Frame refuses or fails to act in a timely manner, we request that the City take enforcement action for the above referenced violations.

We would like to coordinate with you on enforcement regarding this violation, and we are offering to assist the City of Trinidad in the enforcement of the City's LCP and the Coastal Act. Please notify me by COB March 27, 2015 whether the City intends to take enforcement action for the above-mentioned violations, or would prefer the Commission to address them. If the latter, the Commission will pursue enforcement action, which may include the issuance of a cease and desist and restoration order for all of the unpermitted development, including development within the City's LCP jurisdiction, and the Commission may seek administrative penalties pursuant to Section 30821 of the Coastal Act.

While enforcement action by the Commission does not preclude the City from pursuing resolution of violations of LCP policies, the Commission may assume primary responsibility for enforcement of Coastal Act violations at issue in this case pursuant to Section 30810(a) of the Coastal Act. Section 30810(a) of the Coastal Act provides that the Commission may issue an order to enforce the requirements of a certified local coastal program in the event that the local government requests the Commission to assist with or assume primary responsibility for issuing such order, or if the local government declines to act or fails to act in a timely manner to resolve the violation after receiving a request to act from the Commission.

Additionally, Section 30810(a) of the Coastal Act authorizes the Commission to order persons who undertake activities that are inconsistent with permits previously issued by the Commission to cease and desist. And Section 30811 authorizes the Commission to order restoration of a site if it finds that development inconsistent with the Coastal Act has occurred without a CDP and is causing continuing resource damage.

Section 30210 of the Coastal Act states that "maximum access... shall be provided for all the people..." and Section 30211 states that "Development shall not interfere with the public's right of access to the sea where acquired through use or legislative authorization..." Preserving the public's right of access is a high priority for the Coastal Commission. In this case, the public has a right to traverse the public street, public access easement, and city-owned trail system to access the coastal bluff trail and the public beach below. The above described unpermitted development activities, including the placement of signage and bollards, directly interfere with the public's right to access the sea as required by Sections 30210 and 30211.

In cases involving violation(s) of the public access provisions of the Coastal Act, which is the case here, Section 30821 authorizes the Commission to impose administrative civil penalties in an amount of up to \$11,250 per day for each violation.

Thank you again for taking the time to meet with us and for your time and attention to this matter. We look forward to working with you and your staff to resolve this matter. Should you have questions, please contact me at (707) 826-8950.

Sincerely,



Joshua Levine
North Coast District Enforcement Officer

cc: **Lisa Haage, Chief of Enforcement**
Patrick Veesart, Enforcement Supervisor Northern Districts
Alex Helperin, Senior Staff Counsel
Matt Christen, Staff Counsel
Melissa Kraemer, Supervisor, Planning and Regulation
Bob Merrill, North Coast District Manager
Alison Dettmer, Deputy Director
Karyn Gear, State Coastal Conservancy
Amy Roach, State Coastal Conservancy
Su Corbaley, State Coastal Conservancy
Matthew Marshall, Trinidad Coastal Land Trust



DISCUSSION AGENDA ITEM 3

SUPPORTING DOCUMENTATION FOLLOWS WITH: 2 PAGES

3. Discussion/Decision Regarding Consideration of Revisions to the Vacation Dwelling Unit Ordinance.

AGENDA ITEM

Date: April 8, 2015

CONSIDERATION OF REVISIONS TO THE VACATION DWELLING UNIT ORDINANCE

Summary

The City's Vacation Dwelling Unit Ordinance was approved by the Coastal Commission at their meeting of March 11th 2015, and is now in effect. Existing VDU's have until approximately June 11th 2015 to comply with the Ordinance.

There has been interest expressed in revising or adding to the Ordinance by the Council and some members of the public. This agenda item provides information and recommendations about possible approaches to revising the Ordinance.

Process for Revising the Ordinance:

Any changes will require the following process, (with rough timelines) :

1. A process to develop recommended changes is selected. (*This is where we are now*)
2. A draft revised Ordinance is developed and brought to the Council for preliminary approval. (1-3 months)
3. Coastal Commission staff input is solicited and incorporated, as the Commission will need to approve the revised version. (1 to 9 months – depends on extent of changes)
4. Council holds an initial reading of the revised Ordinance. (two weeks)
5. Council holds a final reading and adoption (1-2 months from initial reading)
6. The final ordinance is submitted to the Coastal Commission (two weeks from final reading)
7. Coastal Commission approves the revised ordinance. (3 to 6 months)

Total time involved:

For a very minor change – Minimum of four to six months.

For more substantive changes – Likely six to twelve months.

Possible Revisions:

There are two specific changes that have been suggested in recent months. One is to change a single sentence to either relax, or make a specific exception to, the restrictions on multiple VDU's per parcel. The other potential change is to consider putting limits on the extent and number of VDUs. This might take the form of a cap on the number of VDUs allowed in the

City, or to limit the time each year that a property can operate as a VDU (i.e. only three months of the year.)

Process to develop revisions:

The immediate questions for the Council are

1. Whether to pursue revisions now at all, and
2. If so, what process is appropriate to develop any potential changes?

Staff's recommendation depends on the nature of the changes being considered.

For a minor change like creating a specific exception, or revising one or two sentences to resolve unforeseen consequences, staff recommends that the Council provide guidance on their intent to City Staff, and Staff brings back a revised version at a subsequent meeting.

For a more significant change, like considering imposing a limit on the number of VDUs, Staff feels strongly that it is important, and worth the extra time involved, to seriously engage with affected stakeholders in developing any significant revisions to the Ordinance.

Thus staff recommends the Council create (or re-create) a VDU Ordinance Committee with appropriate stakeholder representatives. This Committee would be given clear direction from the Council on the scope of changes they are to consider, and would then work, with Staff support, to develop a recommendation on a revised Ordinance for the Council.

In this scenario, staff recommends the Council appoint two Council members to serve on this Committee. Those appointees, with staff support, would consider appropriate scope and makeup of the Committee, solicit interested parties, and return to the Council at the next meeting for approval of the final membership and scope of the Committee.

Alternatives:

First, the Council could decide to wait and see how implementation of the existing Ordinance goes before considering any changes.

Second – There is no requirement to create a Committee involving stakeholders, or to create a Committee at all. The Council could provide direction to staff on desired changes, and staff would then return with an analysis of potential revision options at a future meeting.

Finally, the Council could appoint Council Members to a Committee which invites and engages stakeholders for input and feedback at its meetings, but does not formally make them Committee Members. This could potentially speed things up, and might still provide the necessary opportunity for broad participation in the process.



DISCUSSION AGENDA ITEM 4

SUPPORTING DOCUMENTATION FOLLOWS WITH: 1 PAGES

4. Discussion/Decision Regarding Creation of an Ad-Hoc Budget Committee.

AGENDA ITEM

Date: April 8, 2015

APPOINTMENT TO AD-HOC BUDGET COMMITTEE

Summary

City Staff will be preparing a draft budget for fiscal year 2015-16 for presentation at the May council meeting, and then working to revise it for final approval at the June meeting. Staff would appreciate having one or two Council members to assist in preparing and reviewing the budget over the next two months.

Staff Recommendation:

Appoint one or two council members to work with staff in preparing the City's budget for the coming fiscal year.