

**MINUTES OF THE RESCHEDULED MONTHLY MEETING OF THE**  
**TRINIDAD PLANNING COMMISSION**  
**TUESDAY, APRIL 18, 2012**

**I. CALL TO ORDER/ROLL CALL (6:04pm)**

Commissioners Present: Johnson, Pinske, Rotwein, Vanderpool, Becker

Commissioners Absent: none

Staff: Parker, Caldwell

**II. APPROVAL OF MINUTES**

*February 21, 2012*

Review who motioned to approve the agenda.

Page 2/4, strike rescues.

Page 2/4, clarify that "agreeing to underground" meant "agreeing to underground utility cables."

***Motion (Pinske/Rotwein) to approve the minutes as amended.***

***Passed unanimously.***

**III. APPROVAL OF AGENDA**

***Motion (Becker/ Pinske) to approve.***

***Passed unanimously.***

**IV. ITEMS FROM THE FLOOR**

J. Baker (311 Trinity) has just moved to Trinidad and introduces himself. He sits in on the meeting to see how the City operates.

**V. AGENDA ITEMS**

1. **General Plan Update:** Review Draft Circulation, Public Safety & Noise Elements, Figures, background reports.

Planner Parker notifies the Planning Commission that the City Council is passing a new budget, and have not allotted much money for work on the General Plan. If the Planning Commission finds it important, they can advocate for a larger budget at the next City Council meeting so that the update may be accomplished faster.

The Planning Commission enters workshop mode, reviewing the Circulation Element page-by-page, discussing and making corrections to the Circulation Element and associated figures.

Commissioner Johnson will look at the transfer documents of the Trinidad Head to see if they'll comply with CIRC-10.5 regarding development on Trinidad Head.

Commissioner Johnson does note in the workshop that the Rancheria plans have been publicly announced and the City should let the Rancheria know that their plans are referenced in the General Plan. Perhaps the Rancheria would like the opportunity to correct or comment on this issue.

2. **Planning Commission Procedures:** Discussion and review of Planning Commission considerations, rules and procedures.

Planner Parker provided copies of the Planning Commissioner's handbook to review examples of conduct, how to conduct oneself as a Commissioner, how to hold meetings, etc. She also provided a copy of the League of California Cities Guide to the Brown Act for a review of Brown Act processes and rules.

Some topics discussed included the role of the Planning Commission with regard to project approval based on land use, the City Council's role when a project is appealed, denying a motion, public comment, technology conferencing for participation during meetings from other locations, etc. It was noted that the additional materials provided were really helpful and should be included in future Planning Commissioner Handbooks.

## **VI. CITY COUNCIL REPORT BY A PLANNING COMMISSIONER**

None.

## **VII. STAFF REPORT**

The ADU and VDU Ordinances are back on the Council agenda. The Ordinances need to be submitted to the Coastal Commission for approval. There were some noticing issues and the Council needed to adopt resolutions of submittal for the application to the Coastal Commission. In addition, The Coastal Commission never certified the 1990 codification of the City's ordinance and therefore do not recognize the numbering systems that the ADU and VDU ordinances were adopted with. Therefore, the ADU and VDU ordinances were revised to include both numbering systems. This situation will require two readings at the City Council level for inclusion of both numbers.

Verizon has submitted a request to upgrade to 4G technology. The City Council has to approve and modification of the site under the lease, and the upgrade will be on the Council agenda for authorization prior to submittal of any permit application.

State parks is requesting approval from the Council consolidate the permit process for installing tsunami signs through the Coastal Commission.

Noise Element readings should be taken at the freeway, harbor area, cooler at Murphy's Market, marine lab, and eatery. Commissioner Becker thinks that the time of day should be noted and is relevant to the studies. Commissioner Johnson notes that there should be noise limitations for one-time noise events.

## **VIII. ADJOURNMENT**

Meeting adjourned at 7:53pm

**Submitted by:**

**Sarah Caldwell**

Secretary to Planning Commission

**Approved by:**

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**Richard Johnson**

Planning Commission Chair