



Posted: Friday, July 21, 2023

NOTICE AND CALL OF A REGULAR MEETING OF THE TRINIDAD CITY COUNCIL

The Trinidad City Council will hold a regular meeting on
TUESDAY, JULY 25, 2023, at 6:00 PM
at the Trinidad Town Hall, 409 Trinity Street, Trinidad, CA.

CLOSED SESSION BEGINS AT 4:30PM

For your convenience, this meeting will also be held via videoconference, hosted on the **Zoom platform**. Learn more about Zoom here: <https://zoom.us>

PUBLIC COMMENT: Public comment may be submitted via email in advance of the meeting, or in an orderly process during the meeting. If you do not have access to email and you would like to provide a written statement, please deliver your comments to 409 Trinity Street, Trinidad CA, by 2:00pm on the meeting day, or email to cityclerk@trinidad.ca.gov

HOW TO PARTICIPATE: You are invited to participate in person at the Trinidad Town Hall, or by Zoom. The City will publish a direct link to the Zoom teleconference, along with the participant code, on the City Calendar page online at <http://trinidad.ca.gov/calendar>

To phone in, dial 1-888-278-0296, Conference Code: 685171 Meeting ID: 842 1682 4237 Passcode: 696353

PLEASE NOTE that live meeting logistics will be prioritized. The quality of the Zoom teleconference meeting cannot be guaranteed. Technical challenges experienced by either the participant or the City will not interrupt or halt progress of the meeting.

I. CALL TO ORDER
II. PLEDGE OF ALLEGIANCE
III. CLOSED SESSION

1. Conference with Legal Counsel – Existing Litigation (Calif. Gov. Code Section 54956.9(d)(1)) (1 Case: City of Trinidad vs. Tsurai Ancestral Society, et. al, Humb. Co. Sup. Court Case No. 180684)
2. Personnel Exception 54957 - City Manager Performance Evaluation

IV. RECONVENE TO OPEN SESSION
V. APPROVAL OF AGENDA
VI. APPROVAL OF MINUTES – 06/14/2023 cc
VII. COUNCIL REPORTS/COMMITTEE ASSIGNMENTS
VIII. STAFF REPORTS – City Manager & Law Enforcement
IX. ITEMS FROM THE FLOOR

At this time, members of the public may comment on items NOT appearing on the agenda. Individual comments will be limited to 3 minutes or less. Please direct your comments to the Council as a whole, maintain decorum and avoid personal attacks on staff, members of the Council and/or other members of the public. Council and staff responses will be minimal for non-agenda items.

X. CONSENT AGENDA

All matters on the Consent Agenda are considered routine by the City Council and are enacted in one motion. There is no separate discussion of any of these items. If discussion is requested by any Council member, that item is removed from the Consent Calendar and considered separately. A single opportunity for public comment on the Consent Agenda is available to the public.

1. Staff Activity Report – June 2023
2. Financial Statements – May 2023
3. Law Enforcement Report – June 2023

IX. DISCUSSION/ACTION AGENDA ITEMS

1. Discussion/Presentation regarding Water Storage Tank & Pipeline Replacement Project Update.
2. Discussion/Decision regarding Introduction/First Reading of Ordinance 2023-03; correcting and reaffirming codification of the City of Trinidad Zoning Ordinance, Title 17 of the Trinidad Municipal Code.
3. Discussion/Decision regarding Introduction/First Reading of Ordinance 2023-04; reaffirming codification of the City of Trinidad Zoning Ordinance and amendments thereto that were not submitted to the CA Coastal Commission for certification.
4. Discussion/Decision regarding City Manager Contract Renewal.
5. Discussion/Decision regarding August Council Meeting Schedule.

X. FUTURE AGENDA ITEMS

XI. ADJOURNMENT

APPROVAL OF MINUTES FOR:

JUNE 13, 2023 CC

Supporting Documentation follows with:

5 PAGES

MINUTES OF THE REGULAR MEETING OF THE TRINIDAD CITY COUNCIL
TUESDAY, JUNE 13, 2023 (LIVE/HYBRID)

I. CALL TO ORDER

Mayor Kelly called the live-hybrid meeting to order at 6:00pm. Council members in attendance: Kelly, Ladwig, West, Tuttle, Breckenridge. City Staff in attendance: City Manager Eli Naffah, City Clerk Gabriel Adams, Administrative Assistant Anton Souza, Project Manager Jennifer Hakenen, and City Engineer Josh Wolf (video). Approximately (9) participants were present by video-conference at the beginning of the meeting.

II. PLEDGE OF ALLEGIANCE

III. CLOSED SESSION – *No closed session*

IV. RECONVENE TO OPEN SESSION

V. APPROVAL OF THE AGENDA

Motion (West/Ladwig) to approve the agenda as written. Passed 4-0.

VI. APPROVAL OF MINUTES – 05-09-2023 cc, 05-23-2023cc2.

Motion (Ladwig/West) to approve the 05/09/2023 cc minutes as amended. Passed unanimously.

Motion (Ladwig/West) to approve the 05/23/2023 cc2 minutes as written. Passed unanimously.

VII. COUNCIL REPORTS/COMMITTEE ASSIGNMENTS

Kelly: Attended HCAOG meeting. Great redwood trail discussed, and bike month in May.

Ladwig: HTA leader in State with hydrogen public transportation. RREDC nothing to report.

West: HCAOG discussed Clean California Grant Opportunity and Dump Day Program to fund activities that eliminate litter and create jobs. Project has been funded in Manila. REAP grant program is funding Humboldt is Home, surveying homeless needs. Supervisor Madrone hopes Caltrans will help repair Scenic Drive. HTA is looking into hydrogen power vehicle alternatives.

Tuttle: RCEA Director will meet with myself and Councilmember West to discuss energy needs or resiliency.

Kelly: Attended the League of CA Cities meeting in Ft. Bragg on May 12, covering the Great Redwood Trail and CARE Response Unit, liaison to social services. Attended CERT Training in May. Showed preview of the new City website under construction.

VIII. STAFF REPORTS – *City Manager & Law Enforcement*

City Manager Naffah highlighted accomplishments summarized in the staff report included in the meeting packet. Noted recent bear sightings, Parker Creek and ALM Trail closure updates, and provided information shared by residents regarding ways to keep your property safe during summer vacations. Also reported new Water Operator In-Training, Dereck Shadle, was hired, Trinidad Water Tank & Pipeline Project assessment noted no lead pipes, and the Chamber of Commerce will be hosting the summer solstice event Taste of Trinidad in the Saunders Park.

HSCO Lt. Josh McCall summarized stats for May. Announced Lt. Miller's retirement from the Sheriff Department, and that part of his workload would be inherited by McCall until further notice. May not be able to attend Trinidad Council meetings in the future.

West and Kelly asked McCall to look into recent area burglaries and report back with any follow up information that can be shared.

IX. ITEMS FROM THE FLOOR

(Three (3) minute limit per Speaker unless Council approves request for extended time.)

Elaine Weinreb – Trinidad Area Resident

Reported vandalism that occurred to a resident's vehicle that lives in town.

X. CONSENT AGENDA

1. Staff Activity Report – May 2023

2. Financial Statements – April 2023
3. Law Enforcement Report – May 2023
4. Resolution 2023-04; Adopting a List of Projects for FY2024 Funded by SB1 – The Road Repair and Accountability Act of 2017.
5. Second Reading of Ordinance 2023-01; Adding Housing Related Definitions and Allowable Uses as Required by State Law and the Trinidad Housing Element.
6. Resolution 2023-02; Authorizing Submittal of Ordinance 2023-01 as a Local Coastal Program Amendment.
7. Second Reading of Ordinance 2023-02; Adding Reasonable Accommodations to the Trinidad Municipal Code and Certified Zoning Ordinance.
8. Resolution 2023-03; Authorizing Submittal of Ordinance 2023-02 as a Local Coastal Program Amendment.

*Motion (Ladwig/West) to approve consent agenda as submitted. **Passed unanimously.***

X. DISCUSSION/ACTION AGENDA ITEMS

1. Discussion/Presentation regarding establishing a Trinidad Community Emergency Response Team (CERT) program.

Mayor Kelly introduced Cliff Van Cott, Team Leader of McKinleyville CERT. Van Cott presented information on the CERT program, purpose, history, funding, training modules, resources, and McKinleyville Team composition, activities, background checks on all volunteers, and program requirements. If Trinidad sponsors a CERT Team, it will need to provide funding (\$3500), a team leader, and indoor/outdoor spaces for trainings.

Council questions included:

Ladwig: What would we need to have a CERT Team? Van Cott stated that there is no minimum number of volunteers required, but other small cities in the area have approximately 12. Trinidad CERT team standards would be set by the Council. McKinleyville Team has one 30-minute meeting every month.

Public comment included:

Larry Goldberg – Trinidad area resident

Announced he will become a certified trainer at the end of this month. 40-year resident of rural Trinidad. McKinleyville CERT team has been trained to go house-to-house. We did that during power outages this winter due to weather and earthquakes. I am willing to promote and help Trinidad assemble a team.

Aaron Hakenen – Trinidad resident

Great program. Neighbor helping neighbor. Highly encourage to sponsor a program and expand the reach to the greater Trinidad Area. I'm trained with CERT and will consider updating my certification so I can train as well.

Jeff Austin – Trinidad area resident

Retired health professional, CERT Team volunteer.

Nina Narelle – Trinidad

I support this program and encourage the Council to move this forward.

Richard Johnson – Trinidad area resident

It's very important to engage with the greater Trinidad area when considering this program. Our Baker Ranch neighborhood would like to be included, and stay as closely connected to the City as possible. It's also good to have portable generators available to power smaller community water systems in the area.

Karin Reese – Trinidad

I support this program too.

Council comments included:

West: Sounds like we can set the guidelines for the program.

Breckenridge: What does the City get for \$3500? **Van Cott** explained that it includes training and equipment (participant manuals, vests, and other safety/identification materials), and also access to a trailer filled with emergency equipment (medical, generator, etc.).

Ladwig: Maybe we should ask staff to review the budget and determine feasibility of recruiting volunteers in the greater Trinidad (Murphys-sphere) area. It's easy to say yeah, let's do this, but it's a challenge for paid staff to allocate time to initiate this all-volunteer program.

Kelly: This is a volunteer program. Aaron Hakenen has allegedly offered to be the disaster coordinator for a Trinidad team, should the Council create one. Would like staff to return to the next meeting with budget options.

Staff directed to analyze budget options, discuss, and return to a future meeting with program feasibility.

2. Continued Discussion/Presentation regarding Traffic Calming Measures for View Street and Ocean Avenue, and Hector Street Parking Improvements.

City Engineer Josh Wolf presented information as requested regarding possible traffic calming options for Ocean Avenue and View Street. The presentation is a follow up to the March meeting where concerns were discussed. Drivers seem to be using these streets to bypass Trinity, and possibly at higher rates of speeds, and larger vehicles. Potential options include speed humps, radar feedback speed limit signs, or signs that limit speed or large vehicles.

Phase 1 suggestion: 1) (4) "Local Traffic Only" Advisory Signs, and 2) (4) 15MPH Speed Limit signs on Ocean & View. Cost approximately \$2,000.

Phase 2 suggestion: 1) 4-way stop controlled intersection at Ocean/East/West Streets. Cost approximately \$4,000.

Phase 3 suggestion: (4) Speed humps, (2) on each street (Ocean & View). Cost approximately \$15-25,000. Potential noise impacts as vehicles drive over them.

Prohibiting vehicles would require an ordinance.

Council questions included:

Tuttle: Seems like school parents are the main bypass users during pick-up and drop-off. Maybe we can notify the school to alert the parents on the recommended route through town. What happened to the speed hump concept for Underwood? **Wolf** noted we were not directed to review Underwood.

Kelly requested City Manager Naffah direct the City Engineer to review speed hump option for Underwood.

Breckenridge: Speed humps are designed to slow traffic, not stop it, right? Wolf noted speed humps could inadvertently deter vehicle traffic, but the intent is to slow it down.

Public comment included:

Aaron Hakenen – Trinidad

I've found cheaper, rubber speed humps online. I'm sign adverse and prefer paint on streets. Signs aren't effective if they aren't enforced. Passive signs won't work, and a 4-way stop won't be effective. We are used to vehicle noise already. School traffic is a big part of the issue. Speed humps have never got in the way of emergency vehicles. There are also radar feedback signs that can be rotated throughout town.

Kelly: We should provide temporary speed hump information to City Engineer for review.

West: There are examples of these in Blue Lake. Encourage people to check them out and provide feedback.

Wolf thanked the Council for the suggestion and will take a look at them.

Dorothy Cox – Trinidad

Eliminate option 2. The corner of West and Trinity has a parking issue. Corner curb should be painted red. Trees on Ocean are damaging RV's. Eatery business affects congestion on Trinity. My husband will not stop at the new stop signs on Edwards. I prefer speed humps.

Sherri Provolt – Trinidad area resident

As our coastal town tourism and business activity increases, the problem will grow. I prefer fewer signs. Local traffic sign is confusing. Speed humps will help slow traffic. Paint on the ground. Don't put up more signs. Adding more school busses in the morning and encourage busing children home may help too. Slowing traffic is a priority.

Karin Reese – Trinidad

I support speed humps on Ocean Avenue. I see mostly the same cars, not tourists passing by. This requires a cultural shift in the way people drive. Speed humps will be significant and require drivers to conform.

Council comments included:

Ladwig: Thanked Wolf for recommending options. I agree with comments about signs, and suggest a series of steps. Residents must receive input on possible changes. Pursue ordinance restricting commercial drivers on Ocean and View. I recommend asking the School to recommend a route from Trinity to Edwards, designed to handle that traffic.

West: 15mph signs are helpful and should be considered.

Breckenridge: This is really enforced mindfulness. 15mph signs should be placed in better locations.

Kelly: In summary, I hear that we want to pursue pilot, temporary, reduced cost speed humps, paint speed limit on the road (instead of installing signs), and communicate traffic flow options with the school.

The Council's summary recommendations will be handled by the City Manager. No formal decision was made.

3. Discussion/Decision regarding Resolution 2023-05; Adopting the FY2024 Budget.

City Clerk Adams explained that two meetings were held in May to help pave the way to a final draft budget proposal on June 13. On May 23 staff presented various components of the budget structure, the overall health of the General Fund and Special Revenue Funds, how reserves will play a key factor in balancing the budget this year, and the anticipated challenges ahead.

Along with maintaining and enhancing current service levels provided to the City, the current draft of the 2024 Budget aims to provide a continued focus on transitional stability for the Water Department, a commitment to keeping public buildings maintained, and an alignment of staff responsibilities and wages to encourage upward mobility and retention. Staff emphasizes that this is a "working draft" that will need adjustments as the year progresses, and accurately reflects the desires of the community based on priorities set by the Council. The draft includes revenue and expenditure budget worksheets for each of the fund categories;

General Fund:	Administrative, Public Works, Police, & Fire
Restricted Funds:	Water & Cemetery
Special Revenues:	Gas Tax, Transportation (TDA), & COPS

A recap of Fiscal Year ending June 30, 2022, along with projections for Fiscal Year ending June 30, 2023 were presented in summary formats for comparative purposes at prior meetings.

General Fund: It is still unclear how economic trends will affect Trinidad's top two revenue sources, sales and occupancy taxes, which appear to be resilient. The City's conservative approach to spending, coupled with steady revenues from the baseline economy and significant contributions from visitors has helped build the City's reserves over time.

Sales and Occupancy taxes are volatile revenue sources. They are strong when the economy is healthy, but easily disrupted by natural disasters such as wildfires, droughts, pandemics, or human-triggered disasters such as housing or market crashes. It is common for cities that are primarily funded by fragile revenue streams to maintain healthy reserves. Since 2005 Trinidad City leaders have prioritized fiscal stability and responsibility, and the reserves established exemplify that commitment.

The reserves provide short-term insurance to shield the City from sudden changes, to use as matching funds to leverage larger grant funding, provide cash-flow support during large-scale grant construction phases, and to

stabilize the budget in an emergency. Several of the following situations are examples of how the City may use the reserves this year if revenues fall below expectations;

- The sudden increase in County Sheriff contract costs.
- Supplement law enforcement with private security services.
- Provide salary incentives to encourage employee retention with increased responsibility.
- Measure Z Funding is unavailable for additional law enforcement coverage.
- Cover increasing costs due to State of Federal mandates and regulations.
- Emergency repairs to fragile infrastructure (coastal bluffs, roads, etc.)
- Maintain public buildings and important city assets such as trails and recreation infrastructure.

Balanced Budget: The budget presented conservatively projects that the transitional period ahead may require dipping into the reserves while costs to provide general and special revenues are evaluated during this pivotal year. Staff has maintained a budget strategy of keeping revenue expectations modest, and expenditures generous. This practice helps the City to course-correct ahead of changes rather than behind them. The budget summary predicts a slight deficit this year, but there are several revenue sources that have been under-anticipated. If revenue sources exceed expectations, the budget will balance by year-end 2024.

Water Fund: The cost to operate the water treatment plant continues to rise. A simple way to understand why is to separate expenses in two categories, hard and soft costs, and evaluate the trends in each category. Hard costs have been consistent, but soft costs have increased significantly.

Hard costs include general operating expenses such as energy costs to run the plant, in-house licensed personnel, treatment technology, filters, hardware, vehicle and machinery, treatment processes, etc.

Soft costs include technical and engineering staff time required to evaluate demand from a growing community, future planning, drought consulting in response to the changing environment, resiliency effort, and loss of experienced operators.

At year-end June 30, 2022 the water system spent overspent approximately \$273,000 more than it earned in water sales revenue. The deficit was anticipated and authorized by the Council due the lack of adequate T-3, in-house employees requiring private consultant oversight (soft costs).

At year-end June 30, 2023, the water system is expected to overspend approximately \$300,000, leaving the leaving the reserve at 50% of what it was at its peak. City Management is developing a staffing strategy to hopefully relieve the private contracting service of a large part of their responsibility, thereby reducing costs significantly throughout the year.

At year-end June 30, 2024, the water system is projected to overspend an additional \$280,000, leaving the fund balance at a red-line level (approximately \$300,000) The budget includes a priority for management to begin a rate analysis immediately. The analysis will hopefully lead to rate revisions that will be implemented by the end of December 2023 addressing significant revenue short-falls.

The cost of operating a small water system, maintaining its efficiency, in a very desirable area to live, functioning to provide a precious resource to a community that has emphasized a desire to live “within its means” (or local watershed), will prove to be a challenge for the rate payers. The water system will rely on reserve funds to operate until the rates are adjusted to reflect this new reality, and this budget will authorize staff to put the wheels in motion to begin evaluating a new rate structure.

2024 Budget Goals & Priorities Summary:

1. Utilize reserves established from prior fiscal years, if needed, to support staff transitions.
2. Evaluate and update charges for services to reflect the times (General & Special Funds).
3. Maintain current law enforcement coverage and improve vital government services.
4. Educate and enforce new laws passed to discourage overnight parking, camping, etc.
5. Reclaim Water Plant Operations from licensed, interim consultants.
6. Update the Water Rate Structure to reflect the true costs of operating a small water system in high demand.
7. Maintain and invest in public buildings, parks, and property.

8. Support community groups that enrich the community for locals and visitors, as they emerge from pandemic hibernation.
9. Continue promoting an inclusive dialog with Tribal Governments, and finalize the Government to Government policy to facilitate consultation on important topics of mutual concern.
10. Continue grant programs that will help the City satisfy several elements of the General Plan update.

Council questions included:

Kelly: The Water System is a cost-recovery model. Members of the community believed they would not be charged for high contractor costs. Is that a true statement? When we raise the rates, what cost are we trying to cover?

Adams stated that it will be a projected expense based on staff needs, not current costs with high consultant fees included. There will have to be a component of the rate structure that will address rebuilding the reserves, but that doesn't have to happen overnight.

Ladwig: I support the investment we're making into the personnel, and performing regular rate optimization discussions throughout the year.

City Manager Naffah noted that a 4% cost of living increase has been factored into this budget. **Kelly** confirmed that by adopting the budget, that increase would be factored in.

Public comment included:

Sheri Provolt – Trinidad homeowner

I worry about the water rates. I'm concerned about the due diligence in finding a reasonably priced contractor to operate the plant. Hope the cost doesn't get passed along to the consumer. I support plans for redundancy with having qualified staff into the future.

*Motion (Ladwig/West) to approve Resolution 2023-05; Adopting the FY2024 Budget. **Passed unanimously.***

FUTURE AGENDA ITEMS

- Kelly: Cancel the first regular meeting in July, and have the July 25 meeting instead.
- Traffic calming follow-up.
- Hybrid Zoom audio improvements
- List from May 23rd.
- LAFCO Annexation Presentation
- Annexation for Water Services
- Website unveiling.

ADJOURNMENT: 8:25pm.

Submitted by:

Gabriel Adams
Trinidad City Clerk

Approved by:

Cheryl Kelly
Mayor



CONSENT AGENDA ITEM 1

SUPPORTING DOCUMENTATION ATTACHED

1. Staff Activity Report – June 2023

Pacific Coast Security:

Details for a contract with Pacific Coast Security are in the works. Working out insurance coverage caused a delay. A schedule is being worked out for the remainder of July and for August.

Water Rate Study:

The City is working with Rural Community Assistance Corporation (RCAC) to complete a Water Rate Study Report for the City. Through the Rural Community Assistance Partnership program, RCAC plans to provide the study at no specific cost to the City outside of staff time. Gabe Adams is gathering the long list of requested data for the Utility Rate Study Data Needs List. Target dates are to complete the report by November, the rate ordinance and public meetings by February, and project completion by March.

Water Plant:

Following an inspection by the state regulator, staff and engineers met to go over plant operations and potential improvements to increase the efficiency of the plant. GHD engineers will provide the list of desirable capital improvements for the City to consider and plan for in the future.

Coastal Resilience Plan:

A public meeting was held on July 17th at Town Hall and over Zoom to discuss progress on the Coastal Resilience Plan. A great turnout of the public was present to listen to and provide input on the Plan. Kristen Orth-Gordinier and Brett Vivyan of GHD are the environmental planner and civil engineer for the project and they facilitated the presentation.

PG&E Data Portals:

I attended a training session which featured a demonstration and overview of PG&E's Data Portals: PSPS, Outage and Microgrid. These portals provide data and dashboards for each jurisdiction, and real-time outage information which should be useful during situations like PSPS events and extended storm outages. Hopefully it will be as user-friendly as they claim.

STAFF REPORT SUPPLEMENTAL

Date: Tuesday, July 25, 2023

Background Info: In light of the drought affecting the State, there has been concern among residents regarding how the City of Trinidad is responding to the Governor's Order calling on all Californians to do their part by reducing consumption.

Luffenholtz Creek flow readings are presented to the Council on an as-needed basis - during drought events or when requested. November, December, January, and once again February has delivered abundant amounts of rainfall, providing relief from stress-related drought on the watershed. With this in mind, the focus of these reports (during the wet season) will be to share and put into perspective how Trinidad's water consumption metrics compare to those of recent years.

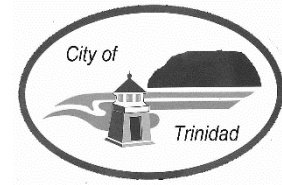
The amounts represent the total water sold, captured by 325 customer meters, measured in cubic feet (7.48 gallons = 1 cubic foot).

July 2019	282,552 cuft	January 2019	151,049
July 2020	275,612	January 2020	199,348
July 2021	251,168	January 2021	161,379
July 2022	198,081	January 2022	189,201
		January 2023	154,543 (20.65% System Water Loss)
August 2019	307,500	February 2019	166,565
August 2020	273,992	February 2020	155,015
August 2021	269,771	February 2021	178,545
August 2022	227,681	February 2022	154,634
		February 2023	136,626 (5.59% System Water Loss)
September 2019	238,316	March 2019	144,604
September 2020	302,614	March 2020	164,854
September 2021	227,831	March 2021	187,607
September 2022	216,470	March 2022	184,103
		March 2023	152,813 (21.58 System Water Loss)
October 2019	188,075	April 2019	160,185
October 2020	230,430	April 2020	199,450
October 2021	203,176	April 2021	192,287
October 2022	180,065	April 2022	173,115
		April 2023	145,504 (20.19 System Water Loss)
November 2019	211,649	May 2019	236,444
November 2020	198,813	May 2020	183,368
November 2021	204,438	May 2021	242,529
November 2022	169,144	May 2022	154,634
		May 2023	211,380 (23.13 System Water Loss)
December 2019	201,305	June 2019	219,764
December 2020	185,860	June 2020	240,055
December 2021	201,160	June 2021	269,087
December 2022	170,419	June 2022	233,692
		June 2023	209,366 (13.63% System Water Loss)

Water sold in June decreased 1% from May. This shows signs of a possible summer plateau, a significant year-by-year June consumption decline, AND a change in the historic trend of significant increases from May to June.

We will continue to monitor consumption each month and report this information (along with summary trends and analysis) to the Council for review, comparison, and questions at each meeting.

To: Trinidad City Council
From: Grant Staff Becky Price-Hall and Angela Cather
Date: July 20, 2023
Re: July 2023 Project and Grant Activity Report



Grant Development and Grant Related Tasks

GrantVantage – Grant Staff attended and completed all onboarding training sessions, and has begun the transfer of material for each grant project.

DWSRF Bootcamp – Grant Staff has attended three Modules out of a series of eight through the Drinking Water State Revolving Fund to assist in the application for financial assistance for drinking water infrastructure projects.

Grant Research & Proposal Development – Staff has begun to explore new grant opportunities, such as applying for funding through the Coastal Conservancy.

Current grant projects

SB 2 Planning Grant (Fund 213)

Funder: California Department of Housing & Community Development

Grant Term: 9/3/20 – 9/30/23 Grant Amount: \$160,000

Project Description: This SB2 Planning Grant funding is being used to bring the City's Housing Element into compliance with State requirements. It will also be used to develop Accessory Dwelling Unit and other regulations to encourage affordable housing that will be compliant with both HCD and Coastal Commission requirements. Tasks include a parking study, Housing Element administrative tasks, ADU administrative tasks, ADU design and procedures, and grant administration.

Project Status: \$124,042 has been spent as of 6/30/2023, approximately 78% of the grant budget.

The project is being wrapped up and will be completed by September 30, 2023.

- Task 1 – Parking Study: Staff analyzed and quality checked data, finished drafting most of the report, and drafted graphs, tables, and figures.
- Task 2- Housing Element: This task is completed.
- Task 3 – ADU Ordinance: Staff participated in monthly meetings and other correspondence with the CA Coastal Commission (CCC) staff. Staff wrote-up justification for a cap on ADUs based on water supply data for HCD staff. Staff continued to review and edit the ADU ordinance based on correspondence with CCC staff.
- Task 4 – Design Standards: Staff participated in monthly meetings and other correspondence with CCC staff. Staff continued to review and edit an ordinance for administrative CDP provisions to streamline residential projects based on correspondence with CCC staff.

Local Early Action Program (LEAP Grant) (Fund 214)

Funder: California Department of Housing & Community Development

Grant Term: 1/4/21 – 9/30/23 Grant Amount: \$65,000

Project Description: This grant provides funding assistance to develop housing element policies and procedures that promote and accelerate housing production to meet the City's Regional Housing Needs

Allocation (RHNA). The grant will help the City meet state requirements to streamline approval of affordable housing through development of policies, design standards, plans and incorporating these into the housing and zoning ordinances. Tasks include housing related updates of the zoning ordinance and policies for reasonable accommodation and water use procedures and ordinance.

Status: \$31,842.35 has been spent through 6/30/2023, approximately 48% of the grant funds.

The project is being wrapped up and will be completed by September 30, 2023.

- Task 1 (subtask 1.3) – Housing Zoning Ordinance Update: Staff prepared final ordinance for City Council adoption, prepared resolution of submittal to CCC for City Council adoption, and prepared agenda reports for City Council meetings. City staff worked with CCC staff to develop a LCP amendment to certify the City's codification of its ordinances to facilitate certification of the Housing Zoning Ordinance Update, along with drafting an LCP amendment application for the Housing Zoning Ordinance Update for submittal to the CCC.
- Task 2 (subtask 2.4) – Reasonable Accommodate Ordinance: City staff prepared the final ordinance for City Council adoption, and prepared a resolution of submittal to the CCC for City Council adoption. Staff prepared agenda reports for City Council meetings. Staff also worked with CCC staff to develop an LCP amendment to certify the City's codification of its ordinances to facilitate certification of the Housing Zoning Ordinance Update. Staff also drafted an LCP amendment application for the Reasonable Accommodation Ordinance for submittal to the CCC.
- Task 3 Housing Partnerships: This task has been removed from the project.
- Task 4 – Water Conservation:
 - Subtask 4.1 – Develop water use procedures: Staff created graphs of water use trends for various user groups in the City of Trinidad, and researched water allocation and permitting systems. Staff also wrote staff reports and presented information to the Planning Commission for consideration and discussion.
 - Subtask 4.3 – Incorporate into LU Ordinances: Staff developed new landscaping regulations to incorporate the MWELo and other water saving measures and procedures into Trinidad's code. Staff also wrote staff reports and presented to the Planning Commission for review.

Local Coastal Program Update Project #3 (Fund 215) Funder: California Coastal Commission

Project Term: 6/20/2022 – 12/31/2025 Grant Amount: \$200,000 City Match: none

Project Description: This grant will fund completion of certain tasks for the Local Coastal Program Update. The Cultural and Historic Resources Element and the Safety Element will be completed. A visitor serving facilities study and a build-out analysis will be completed. Several previously completed studies will be updated. The implementation plan (IP) portion of the LCP, which includes the zoning, grading, building, and subdivision ordinances will be updated. Portions of these ordinance updates have already been drafted, but the zoning ordinance, in particular, still needs a substantial amount of work. In order to ensure tasks are completed in a timely manner, the City will employ additional staff resources for all tasks. The tasks will include coordination with Coastal Commission staff as well as public outreach and public hearings.

Project Status: \$14,979.37 has been spent through 06/30/2023, approximately 7% of the grant funds.

Task 1 – Complete Cultural and Historical Resources Element: City staff made a follow up request for comments from the Yurok Tribe and Tsurai Ancestral Society on the draft Cultural Resources Element.
Task 2 – Complete Safety Element: no work this period.

Task 3 – Complete VSF Study and Build-out Analysis: Staff continued gathering and compiling data on visitor accommodations within the Trinidad planning area. A survey was created and sent to STR managers in the Trinidad area.

Task 4 – Update Previous Studies and Finalize LUP: Not started yet.

Task 5 – Update Trinidad’s Implementation Plan: Not started yet.

CalRecycle SB 1383 Assistance Grant (Fund 216)

Funder: CA Dept. of Resources Recycling & Recovery

Project Term: 9/1/2022 – 9/2/2024

Grant Amount: \$20,000 City Match: none

Project Description: The CalRecycle SB 1383 Assistance Grant will provide funding support to address implementation of regulatory requirements associated with SB 1383. The City is participating in the HWMA Organics and SB1383 Compliance Program which will develop a Compliance Roadmap, develop capacity for organics processing and collection, edible food recovery, procurement, and analysis of waste management structure.

Project Status: \$1,439.57 has been spent through 6/30/2023, approximately 7% of the grant funds.

The City Manager is participating in a Humboldt Waste Management committee to develop a SB 1383 Compliance Roadmap and assisting with planning and implementation to meet the state requirements for Organics Processing and Collection, Edible Food Recovery, Procurement and analysis of the Waste Management Structure.

REAP Housing Grant (Fund 216)

Funder: HCAOG

Project Term: 12/27/2022 – 5/31/2024

Grant Amount: \$24,024 City Match: none

Project Description: The REAP Housing grant will allow the City to update and integrate the City’s development permit application forms, create instruction sheets and answers to frequently asked questions, update the City’s website with the new forms and information, and provide training to staff on the new forms and integrated permit procedures. It will also assist in the development of a preliminary Plan for Services in preparation for potential annexation of a small residential area adjacent to the City; the project also includes public outreach. The project will also help streamline the permitting process for housing projects and provide additional clarity for applicants, residents, and City staff as to the permitting requirements and process for development in the City of Trinidad.

Project Status: \$308.82 has been spent through 6/30/2023, approximately 1% of the grant funds. Work has not begun on this grant yet, except for administrative set-up.

Storm Water Management Improvement Project Phase 2 (ASBS Storm Water Project)

Project Term: 9/1/17 – 2/28/24

Primary Funder: State Water Resources Control Board Prop 84 Storm Water Grant Program - Fund 528
Grant Budget: \$4,833,000

\$3,115,500 has been spent to date, approximately 64% of the Prop 84 Grant budget.

Match Funder: US Department of Agriculture – Fund 527

Grant Match Budget: \$536,994

\$536,994 in project costs has been reimbursed and the USDA grant is completed.

City Match: \$12,747 was spent to date from (FY 2016 to FY 2019) for pre-grant project development.

Project Summary and Background: This is the final phase of the ASBS Storm Water project to eliminate the storm water discharge into the Trinidad Bay (Area of Biological Significance or ASBS) at Launcher Beach by constructing LID improvements along Underwood, Edwards, Ewing, and at the beach parking area. This project was identified in the 2008 Integrated Coastal Watershed Management Plan.

Project Status: The major components of the project construction were completed in August and the discharge pipe into the Trinidad Bay Area of Special Biological Significance (ASBS) was removed. Stormwater runoff onto the streets is now treated and infiltrated in underground infiltration chambers on Edwards St, Ewing St in the beach parking lot and in conjunction with bioswales on Underwood and Hector Streets. City Staff and GHD have been working with the Regional Water Quality Control Board and Water Boards on permitting requirements now that the discharge into the ASBS has been eliminated.

Project activities/effort for the period 3/1/23 to 6/30/23

The construction of the stormwater system improvements to treat and infiltrate rainwater have been completed and the discharge pipe to the ASBS has been demolished.

Van Wycke Storm Drain improvements

An additional component to add a treatment unit and install a support for the storm drain pipe on Van Wycke is being planned. Staff is hoping that all required approvals can be obtained in time to construct the work before the end of the Stormwater Project Grant term.

Demonstration Rainwater Catchment Systems

Staff and GHD are working with the Trinidad School to design and install a rainwater catchment system behind the bus barn to irrigate the school garden. Work will begin after the bus barn roof has been installed in August. Additional rainwater systems will be proposed to demonstrate other types of systems to collect, store and use rainwater for outdoor use. Rainwater collection and re-use systems can reduce the quantity of City water used for irrigation and other types of outdoor water use.

Educational Signage

Staff is working with GHD to develop one or two interpretive signs that explain the different ways that the City is collecting, treating and infiltrating rainwater runoff from paved areas to prevent polluted runoff from entering the Trinidad Bay. Staff is also working with GHD and Trinidad Elementary to develop an on-campus interpretive sign for educational purposes for all age groups.

Permits for the stormwater system and stormwater discharge to groundwater

Staff and GHD are working with the State Water Resources Control Board and the Regional Water Quality Control Board to determine regulatory requirements and what permits are required for

operation and maintenance of the City's MS4 – the “Municipal Separate Stormwater Sewer System,” also known as MS4.

Trinidad Community Coastal Resilience Planning Project (Fund 531)

Funder: Ocean Protection Council (OPC) Prop 68 Coastal Resilience Grant

Grant Term: Upon Agreement execution to 6/30/2024 Grant Amount: \$440,000

Project Description: The project will develop the Trinidad Community Coastal Resilience Action Plan for the benefit of its coastal and marine ecosystems, coastal economy, visitors, and local residents. The City of Trinidad will collaborate with Planning Partners, stakeholders and the public to engage in coastal hazards and coastal resilience planning, and concept design of several implementation projects. Collaboration and partnerships for coastal resilience will be a foundation moving forward with this planning project.

Project Status: \$252,146 has been spent through 6/30/2023, approximately 57 % of the grant funds.

Activities conducted March 1– June 30, 2023:

Task 1 Project Management: This period, staff activities included project coordination, grant reimbursement requests, progress reports, and correspondence with the Grant Manager.

Task 2 Community Engagement & Partnerships: Staff, GHD and SHN (Project Team) continued outreach to the Trinidad Rancheria, Yurok Tribe, Tsurai Ancestral Society, and Tsurai Management Team to co-develop engagement strategies for the Tribal Planning Partners, and to discuss and get input on the draft Vulnerability Analysis. The project team organized and held Public Meeting 2, hosted by the Trinidad Bay Watershed Council on July 17 to inform the community and solicit input about the project and draft Vulnerability Analysis. The hybrid meeting was well attended with approximately 30 participants in person and via zoom. Thank you to the Beachcomber Café for providing coffee, cookies and muffins.

Task 3 Integrated Coastal Resilience Action Plan: Work was completed to assess general vulnerability and risk of community resources/assets to various hazards/coastal/climate processes to inform the development of adaptation options. The Project Team utilized available bluff and shoreline retreat, source water vulnerability, and coastal flooding/inundation information. The Vulnerability Assessment used this information, along with the location of existing infrastructure and resources to establish exposure, response, and adaptive capacity.

Task 4 Implementation Project Concept Designs: This task has not started yet.

Guardrail, Pedestrian Crossing and Edgeline Safety Improvement Project (Fund 532)

Funder: Caltrans Highway Safety Improvement Program (HSIP) Cycle 10

Grant Term: 1/5/2022 to 6/30/2025 Grant Budget: \$796,800

Project Goals: Enhance pedestrian routes and improve roadway safety.

Project Description: The project includes three components:

1. Curb ramp and sidewalk replacement/upgrades, installation of rectangular rapid flashing beacons (RRFBs), curb/driveway extensions, and signage & striping at the following three (3) locations:
 - Location 1: Main Street at View Avenue
 - Location 2: Edwards Street at Hector Street
 - Location 3: Edwards Street at Galindo Street
2. Upgrade existing guardrail systems, end treatments and signs, and install vegetation control mats at the following two (2) locations:
 - Location 1: Scenic Drive, south of Langford Road
 - Location 2: Patrick's Point Drive, north of Ocean Avenue
3. The installation of edgelines and improved striping and signage along roadways at the following three (3) locations:
 - Location 1: Trinidad Frontage Road, from N. Westhaven Drive to End
 - Location 2: Stagecoach Road, from City Limits to Main Street
 - Location 3: Westhaven Drive, from City Limits to Trinidad Frontage Road

Current Project Status: \$155,548 has been spent through 6/30/2023, approximately 19% of the grant funds.

The CEQA Categorical Exemption is completed and filed and permits and right of way clearances have been obtained. Project plans and specifications have been completed. Staff submitted a request to Caltrans in May for allocation of the Construction phase funding which is in the queue for Caltrans approval. Because of the delay, we have missed the window to advertise for bids and proceed to the construction phase [this year] prior to the rainy season. Once the construction funding is approved by Caltrans, we will decide when to advertise for bids, but construction will occur in 2024 during the dry season.

State Parks and Recreation Per Capita Grant Allocation (Fund 533)

Funder: California State Parks & Recreation

Project Term: 7/1/21 – 12/31/2023

Grant Amount: \$177,952

City Match: none

Project Description and Status: This is an allocation from State Parks. The City receives funding for approved projects up to the allocation of \$177,952. The City has an approved project to make improvements to the Racquet Court. This funding program has complicated requirements, which have been challenging for the City to navigate, but despite this we have been making progress towards being ready to go out to bid and begin the next phase of the project.

Current Project Status. \$4,393. has been spent through 6/30/2023, approximately 2% of the grant funds.

Trinity Street Pavement Rehabilitation Project (Fund 534)

Funder: Department of Transportation

Grant Term: 12/08/2022 to 6/30/2025 Grant Budget: \$272,000 City Match: None

Project Description and Status: The CEQA Categorical Exemption is completed and filed and permits have been obtained. Staff submitted the request to the California Transportation Commission for allocation of the Plans, Specifications and Engineering funding which was approved on 6/29. Work will begin on the plans this month.

Current Project Status \$4,317.84 has been spent through 6/30/2023, approximately 1% of the grant funds.

Activities through 6/30/23

The CEQA Categorical Exemption is completed and filed and permits have been obtained. Staff submitted the request to the California Transportation Commission for allocation of the Plans, Specifications and Engineering funding which was approved on 6/29. Work will begin on the plans this month.

Trinidad Water Storage Tank and Pipeline Replacement Project (Fund 606)

Funder: Department of Water Resources (DWR) Small Community Drought Relief Program

Project Term: 3/4/22 to 6/28/2024 Grant Amount: \$5,079,090 City Match: None

Project Description: The project includes replacing approximately 7,500 ft of leaky AC water mains and an existing 150,000-gallon redwood water storage tank with a new 250,000-gallon steel water storage tank to help stop the water loss during the current drought that impacts the community. This will make the community's water system more reliable and drought resilient.

Project Status: \$351,399.50 has been spent through 6/30/2023, approximately 7% of the grant funds.

The planning and design are nearly completed with a few details to be resolved. The project is scheduled to go out to bid in the coming weeks with construction anticipated to begin this summer and continuing next year. Please see the separate Discussion Agenda Item with additional information about the project.

Intertie and Tank Drought Relief Projects (Fund 607)

Funder: Department of Water Resources (DWR) Multi-Benefit Drought Relief Grant Program

Project Period: 3/19/22 to 3/1/2025 Grant Amount: \$2,000,000 City Match: None

Description: This grant funds two projects with funding for overall grant administration.

Project 1 Trinidad-Westhaven Emergency Intertie \$1,856,600

Westhaven Community Services District will be the project lead for planning, design, and construction of the Emergency Intertie construction project. The City is the Grant Administrator, with GHD as the Contract City Engineer, will be responsible for review and concurrence of the project plans, specifications, and engineering documents or calculations provided for review. SHN, the Contract City Planner, will be responsible for review and concurrence of environmental documents, permitting applications, and environmental compliance.

Project Status: \$17,600 has been spent through 6/30/2023, approximately 1% of the grant funds.

The Emergency Intertie Project is having a slow start. Originally, construction was scheduled for this summer, but CEQA, Permitting and Project Design are still underway. City staff has requested an updated schedule from WCSD. The City's engineers (GHD) have met with WCSD and provided information requested by WCSD's Engineer.

Project 2 Water Storage Resiliency Project \$73,400

This grant provides a small amount of funding for the Water Storage Tank being replaced under the Small Community Drought Relief Program Water Storage and Tank & Pipeline Replacement Project (above).

Project Status: \$1,300 has been spent through 6/30/2023, approximately 2% of the grant funds.

Staff has worked with the funder, coordinated with GHD and managed this project in coordination with the overall Tank & Pipeline Replacement Project (see above).

Grant Administration \$70,000

The grant administration funding supports administrative tasks including financial management of both projects, compiling and submitting grant invoices and progress reports.

Project Status: \$21,985 has been spent through 6/30/2023, approximately 31% of the grant funds.



CONSENT AGENDA ITEM 2

SUPPORTING DOCUMENTATION ATTACHED

2. Financial Statements – May 2023

City of Trinidad
Statement of Revenues and Expenditures - GF Revenue
From 5/1/2023 Through 5/31/2023

	Current Month	Year to Date	Total Budget - Original	% of Budget
Revenue				
41010	0.00	61,454.43	100,000.00	(38.55)%
41020	0.00	3,897.89	3,800.00	2.58%
41040	0.00	0.00	25.00	100.00)%
41050	0.00	278.96	1,300.00	(78.54)%
41060	0.00	0.00	200.00	100.00)%
41070	0.00	39.33	500.00	(92.13)%
41110	0.00	181.29	1,300.00	(86.05)%
41130	0.00	0.00	1,900.00	100.00)%
41140	0.00	1,960.75	4,500.00	(56.43)%
41200	0.00	(689.00)	0.00	0.00%
41220	0.00	19,821.82	28,500.00	(30.45)%
42000	6,562.95	287,566.56	350,000.00	(17.84)%
43000	12,312.29	146,204.77	125,000.00	16.96%
46000	0.00	0.00	10,000.00	100.00)%
47100	0.00	897.00	0.00	0.00%
47310	0.00	314.74	300.00	4.91%
53010	0.00	0.00	50.00	100.00)%
53020	10.30	22,467.32	15,300.00	46.85%
53090	200.36	17,353.34	9,000.00	92.81%
54020	4,183.01	26,989.04	20,000.00	34.95%
54050	1,000.00	17,356.04	12,000.00	44.63%
54100	0.00	210.00	300.00	(30.00)%
54150	100.00	7,685.00	8,500.00	(9.59)%
54170	0.00	9,000.00	9,600.00	(6.25)%
54300	50.00	50.00	400.00	(87.50)%
56150	0.00	1,483.41	0.00	0.00%
56400	0.00	13,500.00	0.00	0.00%
56500	0.00	0.00	5,125.00	100.00)%
56550	0.00	11,453.36	11,500.00	(0.41)%
56650	1,331.07	5,605.50	6,500.00	(13.76)%
56700	380.00	4,747.50	6,000.00	(20.88)%
Total Revenue	26,129.98	659,829.05	731,600.00	(9.81)%

City of Trinidad
Statement of Revenues and Expenditures - GF Expense
201 - GFAdmin
From 5/1/2023 Through 5/31/2023

		Current Month	Year to Date	Total Budget - Original	% of Budget
	Expense				
60900	HONORARIUMS	200.00	2,750.00	3,000.00	8.33%
61000	EMPLOYEE GROSS WAGE	16,899.89	123,913.98	140,527.00	11.82%
61470	FRINGE BENEFITS	1,280.79	9,995.40	2,160.00	(362.75)%
65100	DEFERRED RETIREMENT	1,571.46	10,136.27	16,863.00	39.89%
65200	MEDICAL INSURANCE AND EXPENSE	1,714.17	9,810.23	28,956.00	66.12%
65250	Health Savings Program	6.40	92.89	945.00	90.17%
65300	WORKMEN'S COMP INSURANCE	0.00	6,671.93	4,671.00	(42.84)%
65500	EMPLOYEE MILEAGE REIMBURSEMENT	115.94	1,600.55	750.00	(113.41)%
65600	PAYROLL TAX	1,502.82	10,914.61	12,040.00	9.35%
65800	Grant Payroll Allocation	(692.56)	(8,774.64)	(23,500.00)	62.66%
68090	CRIME BOND	0.00	615.52	600.00	(2.59)%
68200	INSURANCE - LIABILITY	0.00	18,116.35	16,000.00	(13.23)%
68300	PROPERTY & CASUALTY	0.00	4,587.05	6,250.00	26.61%
71110	ATTORNEY-ADMINISTRATIVE TASKS	0.00	19,157.70	80,000.00	76.05%
71130	ATTORNEY-LITIGATION	751.50	6,814.00	0.00	0.00%
71310	CITY PLANNER-ADMIN. TASKS	7,616.91	75,143.64	80,000.00	6.07%
71410	BLDG INSPECTOR-ADMIN TASKS	1,806.25	20,907.81	25,000.00	16.37%
71510	ACCOUNTANT-ADMIN TASKS	1,847.48	17,388.17	17,000.00	(2.28)%
71620	AUDITOR-FINANCIAL REPORTS	0.00	20,233.74	17,500.00	(15.62)%
72000	CHAMBER OF COMMERCE	14,711.70	14,711.70	12,500.00	(17.69)%
74110	GRANT EXPENSE	0.00	5,300.00	0.00	0.00%
75110	FINANCIAL ADVISOR/TECH SUPPORT	3,040.26	5,878.96	6,000.00	2.02%
75160	LIBRARY RENT & LOCAL CONTRIB.	0.00	500.00	2,000.00	75.00%
75170	RENT	750.00	8,250.00	9,000.00	8.33%
75180	UTILITIES	812.09	14,224.82	12,000.00	(18.54)%
75190	DUES & MEMBERSHIP	150.00	1,318.52	1,500.00	12.10%
75200	MUNICIPAL/UPDATE EXPENSE	100.00	975.00	3,500.00	72.14%
75220	OFFICE SUPPLIES & EXPENSE	1,019.13	12,864.86	5,000.00	(157.30)%
75240	BANK CHARGES	15.00	201.00	100.00	(101.00)%
75280	TRAINING / EDUCATION	0.00	0.00	200.00	100.00%
75300	CONTRACTED SERVICES	0.00	(34,249.04)	500.00	6,949.81%
75990	MISCELLANEOUS EXPENSE	0.00	1,085.65	500.00	(117.13)%
76110	TELEPHONE	529.33	7,969.74	6,000.00	(32.83)%
76130	CABLE & INTERNET SERVICE	143.45	1,577.95	3,000.00	47.40%
76150	TRAVEL	0.00	1,854.30	2,000.00	7.29%
78120	STREET LIGHTING	0.00	286.64	0.00	0.00%
78170	SECURITY SYSTEM	0.00	306.00	500.00	38.80%
78190	MATERIALS, SUPPLIES & EQUIPMEN	0.00	427.49	500.00	14.50%
89500	Penalties - Non-Deductible	0.00	92.55	0.00	0.00%
	Total Expense	55,892.01	393,651.34	493,562.00	20.24%

City of Trinidad
Statement of Revenues and Expenditures - GF Expense
301 - Police
From 5/1/2023 Through 5/31/2023

		<u>Current Month</u>	<u>Year to Date</u>	<u>Total Budget - Original</u>	<u>% of Budget</u>
	Expense				
61000	EMPLOYEE GROSS WAGE	1,202.88	9,420.14	10,425.00	9.64%
61470	FRINGE BENEFITS	103.86	791.17	480.00	(64.83)%
65100	DEFERRED RETIREMENT	155.13	1,077.42	1,251.00	13.88%
65200	MEDICAL INSURANCE AND EXPENSE	0.00	0.00	319.00	100.00%
65300	WORKMEN'S COMP INSURANCE	0.00	241.07	347.00	30.53%
65600	PAYROLL TAX	110.79	857.02	893.00	4.03%
75170	RENT	750.00	8,250.00	9,000.00	8.33%
75180	UTILITIES	262.08	2,098.30	2,500.00	16.07%
75300	CONTRACTED SERVICES	0.00	0.00	32,850.00	100.00%
75350	ANIMAL CONTROL	141.00	1,579.00	1,600.00	1.31%
76130	CABLE & INTERNET SERVICE	90.45	994.95	0.00	0.00%
78170	SECURITY SYSTEM	0.00	306.00	600.00	49.00%
	Total Expense	<u>2,816.19</u>	<u>25,615.07</u>	<u>60,265.00</u>	<u>57.50%</u>

City of Trinidad
Statement of Revenues and Expenditures - GF Expense
401 - Fire
From 5/1/2023 Through 5/31/2023

		<u>Current Month</u>	<u>Year to Date</u>	<u>Total Budget - Original</u>	<u>% of Budget</u>
	Expense				
60900	HONORARIUMS	150.00	1,650.00	2,400.00	31.25%
75180	UTILITIES	9.53	511.11	1,150.00	55.56%
75190	DUES & MEMBERSHIP	0.00	135.62	350.00	61.25%
75280	TRAINING / EDUCATION	0.00	0.00	500.00	100.00%
76110	TELEPHONE	121.19	2,934.21	1,300.00	(125.71)%
76140	RADIO & DISPATCH	0.00	0.00	1,800.00	100.00%
78140	VEHICLE FUEL & OIL	0.00	122.56	350.00	64.98%
78150	VEHICLE REPAIRS	0.00	0.00	2,500.00	100.00%
78160	BUILDING REPAIRS & MAINTENANCE	0.00	1,110.08	3,000.00	63.00%
78190	MATERIALS, SUPPLIES & EQUIPMEN	0.00	2,543.99	5,000.00	49.12%
78200	EQUIPMENT REPAIRS & MAINTENANC	<u>217.83</u>	<u>217.83</u>	<u>1,000.00</u>	<u>78.22%</u>
	Total Expense	<u>498.55</u>	<u>9,225.40</u>	<u>19,350.00</u>	<u>52.32%</u>

City of Trinidad
Statement of Revenues and Expenditures - GF Expense
501 - PW (Public Works)
From 5/1/2023 Through 5/31/2023

		Current Month	Year to Date	Total Budget - Original	% of Budget
	Expense				
61000	EMPLOYEE GROSS WAGE	15,197.85	99,369.77	138,948.00	28.48%
61250	OVERTIME	0.00	0.00	500.00	100.00%
61470	FRINGE BENEFITS	69.24	784.84	240.00	(227.02)%
65000	EMPLOYEE TAXES, INSUR & BENEFI	0.00	0.00	100.00	100.00%
65100	DEFERRED RETIREMENT	1,048.25	7,953.46	11,682.00	31.92%
65200	MEDICAL INSURANCE AND EXPENSE	3,388.03	16,255.20	22,746.00	28.54%
65250	Health Savings Program	13.55	204.48	1,267.00	83.86%
65300	WORKMEN'S COMP INSURANCE	0.00	3,968.29	4,619.00	14.09%
65600	PAYROLL TAX	1,214.80	7,973.48	11,523.00	30.80%
65800	Grant Payroll Allocation	(8,542.43)	(56,362.54)	(77,000.00)	26.80%
71210	CITY ENGINEER-ADMIN. TASKS	3,448.65	18,326.95	13,000.00	(40.98)%
71250	CITY ENGINEER - PROJECT FEES	8,278.45	8,278.45	0.00	0.00%
75120	WASTE RECYCLING PICKUP/DISPOSA	0.00	362.10	0.00	0.00%
75200	MUNICIPAL/UPDATE EXPENSE	0.00	3,857.42	3,600.00	(7.15)%
75300	CONTRACTED SERVICES	0.00	0.00	5,000.00	100.00%
75370	UNIFORMS/PERSONAL EQUIP.	355.03	408.89	1,000.00	59.11%
78100	STREET MAINT/REPAIR/SANITATION	0.00	6,520.03	5,000.00	(30.40)%
78120	STREET LIGHTING	411.54	4,062.43	5,000.00	18.75%
78130	TRAIL MAINTENANCE	1,157.90	2,881.20	10,000.00	71.19%
78140	VEHICLE FUEL & OIL	539.87	5,291.11	4,000.00	(32.28)%
78150	VEHICLE REPAIRS	0.00	2,033.17	2,500.00	18.67%
78160	BUILDING REPAIRS & MAINTENANCE	0.00	31,883.08	14,000.00	(127.74)%
78190	MATERIALS, SUPPLIES & EQUIPMEN	848.93	7,154.22	5,000.00	(43.08)%
78200	EQUIPMENT REPAIRS & MAINTENANC	102.36	1,778.70	2,500.00	28.85%
	Total Expense	27,532.02	172,984.73	185,225.00	6.61%

City of Trinidad
Statement of Revenues and Expenditures - Monthly Reports
204 - IWM
From 5/1/2023 Through 5/31/2023

		Current Period Actual	Current Year Actual	Total Budget - Original	% of Budget
	Revenue				
56150	FRANCHISE FEES	807.55	10,278.01	10,000.00	2.78%
	Total Revenue	807.55	10,278.01	10,000.00	2.78%
	Expense				
61000	EMPLOYEE GROSS WAGE	0.00	(89.04)	0.00	0.00%
65100	DEFERRED RETIREMENT	0.00	(10.68)	0.00	0.00%
65300	WORKMEN'S COMP INSURANCE	0.00	190.51	0.00	0.00%
65600	PAYROLL TAX	0.00	(7.86)	0.00	0.00%
75130	GARBAGE	0.00	0.00	200.00	100.00%
75200	MUNICIPAL/UPDATE EXPENSE	0.00	61.00	0.00	0.00%
75220	OFFICE SUPPLIES & EXPENSE	0.00	325.50	0.00	0.00%
75300	CONTRACTED SERVICES	0.00	3,192.07	0.00	0.00%
78190	MATERIALS, SUPPLIES & EQUIPMEN	1,384.14	2,547.49	1,800.00	(41.53)%
	Total Expense	1,384.14	6,208.99	2,000.00	(210.45)%
	Net Income	(576.59)	4,069.02	8,000.00	(49.14)%

City of Trinidad
Statement of Revenues and Expenditures - Monthly Reports
213 - SB2 Planning Grant
From 5/1/2023 Through 5/31/2023

		Current Period Actual	Current Year Actual	Total Budget - Original	% of Budget
	Expense				
65800	Grant Payroll Allocation	82.96	3,553.19	0.00	0.00%
75300	CONTRACTED SERVICES	0.00	27,860.82	0.00	0.00%
	Total Expense	82.96	31,414.01	0.00	0.00%
	Net Income	(82.96)	(31,414.01)	0.00	0.00%

City of Trinidad
Statement of Revenues and Expenditures - Monthly Reports
214 - HCD LEAP Grant
From 5/1/2023 Through 5/31/2023

		Current Period Actual	Current Year Actual	Total Budget - Original	% of Budget
	Expense				
65800	Grant Payroll Allocation	274.25	1,659.03	0.00	0.00%
75300	CONTRACTED SERVICES	0.00	27,319.90	0.00	0.00%
	Total Expense	274.25	28,978.93	0.00	0.00%
	Net Income	(274.25)	(28,978.93)	0.00	0.00%

City of Trinidad
Statement of Revenues and Expenditures - Monthly Reports
215 - LCP Update Grant #3
From 5/1/2023 Through 5/31/2023

		Current Period Actual	Current Year Actual	Total Budget - Original	% of Budget
	Revenue				
46000	GRANT INCOME	0.00	4,917.83	0.00	0.00%
	Total Revenue	0.00	4,917.83	0.00	0.00%
	Expense				
65800	Grant Payroll Allocation	61.47	2,010.65	0.00	0.00%
75300	CONTRACTED SERVICES	0.00	4,123.75	0.00	0.00%
	Total Expense	61.47	6,134.40	0.00	0.00%
	Net Income	(61.47)	(1,216.57)	0.00	0.00%

City of Trinidad
Statement of Revenues and Expenditures - Monthly Reports
216 - CalRecycle SB 1383 Assistance Grant
From 5/1/2023 Through 5/31/2023

		Current Period Actual	Current Year Actual	Total Budget - Original	% of Budget
	Revenue				
46000	GRANT INCOME	0.00	20,000.00	0.00	0.00%
	Total Revenue	0.00	20,000.00	0.00	0.00%
	Expense				
65800	Grant Payroll Allocation	273.88	1,242.95	0.00	0.00%
	Total Expense	273.88	1,242.95	0.00	0.00%
	Net Income	(273.88)	18,757.05	0.00	0.00%

City of Trinidad
Statement of Revenues and Expenditures - Monthly Reports
217 - REAP Housing Grant HCAOG
From 5/1/2023 Through 5/31/2023

		Current Period Actual	Current Year Actual	Total Budget - Original	% of Budget
	Expense				
65800	Grant Payroll Allocation	0.00	308.82	0.00	0.00%
	Total Expense	0.00	308.82	0.00	0.00%
	Net Income	0.00	(308.82)	0.00	0.00%

City of Trinidad
Statement of Revenues and Expenditures - Monthly Reports
303 - COPS Program
From 5/1/2023 Through 5/31/2023

		Current Period Actual	Current Year Actual	Total Budget - Original	% of Budget
	Revenue				
46000	GRANT INCOME	0.00	144,418.75	150,000.00	(3.72)%
	Total Revenue	0.00	144,418.75	150,000.00	(3.72)%
	Expense				
75300	CONTRACTED SERVICES	0.00	140,556.50	146,450.00	4.02%
	Total Expense	0.00	140,556.50	146,450.00	4.02%
	Net Income	0.00	3,862.25	3,550.00	8.80%

City of Trinidad
Statement of Revenues and Expenditures - Monthly Reports
503 - State Gas Tax
From 5/1/2023 Through 5/31/2023

		Current Period Actual	Current Year Actual	Total Budget - Original	% of Budget
	Revenue				
46000	GRANT INCOME	0.00	0.00	15,000.00	(100.00)%
47030	GAS TAX REVENUE (2103)	131.53	2,062.34	0.00	0.00%
47050	GAS TAX REVENUE (2105)	110.09	1,439.09	0.00	0.00%
47060	GAS TAX REVENUE (2106)	471.12	4,968.44	0.00	0.00%
47070	GAS TAX REVENUE (2107)	152.26	1,951.97	0.00	0.00%
47075	GAS TAX REVENUE (2107.5)	0.00	1,000.00	0.00	0.00%
	Total Revenue	865.00	11,421.84	15,000.00	(23.85)%
	Net Income	865.00	11,421.84	15,000.00	(23.85)%

City of Trinidad
Statement of Revenues and Expenditures - Monthly Reports
504 - TDA - Transporation Development Agency
From 5/1/2023 Through 5/31/2023

		Current Period Actual	Current Year Actual	Total Budget - Original	% of Budget
	Revenue				
46000	GRANT INCOME	40,000.00	40,000.00	14,200.00	181.69%
	Total Revenue	40,000.00	40,000.00	14,200.00	181.69%
	Expense				
60000	INTERDEPARTMENTAL TRANSFER EXP	0.00	0.00	8,700.00	100.00%
75250	TRANSIT SERVICES- HTA	0.00	5,265.00	5,500.00	4.27%
	Total Expense	0.00	5,265.00	14,200.00	62.92%
	Net Income	40,000.00	34,735.00	0.00	0.00%

City of Trinidad
Statement of Revenues and Expenditures - Monthly Reports
518 - OWTS - Onsite Wastewater Treatment System
From 5/1/2023 Through 5/31/2023

		Current Period Actual	Current Year Actual	Total Budget - Original	% of Budget
	Revenue				
54020	PLANNER- APPLICATION PROCESSIN	350.00	4,450.00	0.00	0.00%
	Total Revenue	350.00	4,450.00	0.00	0.00%
	Expense				
71310	CITY PLANNER-ADMIN. TASKS	1,537.05	15,929.84	0.00	0.00%
75300	CONTRACTED SERVICES	0.00	700.00	0.00	0.00%
75990	MISCELLANEOUS EXPENSE	0.00	284.27	0.00	0.00%
78190	MATERIALS, SUPPLIES & EQUIPMEN	0.00	66.19	0.00	0.00%
	Total Expense	1,537.05	16,980.30	0.00	0.00%
	Net Income	(1,187.05)	(12,530.30)	0.00	0.00%

City of Trinidad
Statement of Revenues and Expenditures - Monthly Reports
528 - Prop 84 Storm Water Grant Project
From 5/1/2023 Through 5/31/2023

		Current Period Actual	Current Year Actual	Total Budget - Original	% of Budget
	Revenue				
46000	GRANT INCOME	0.00	374,407.15	0.00	0.00%
	Total Revenue	0.00	374,407.15	0.00	0.00%
	Expense				
65800	Grant Payroll Allocation	4,745.47	25,103.69	0.00	0.00%
75300	CONTRACTED SERVICES	54,770.15	216,491.12	0.00	0.00%
75330	CONSTRUCTION	0.00	361,446.54	0.00	0.00%
	Total Expense	59,515.62	603,041.35	0.00	0.00%
	Net Income	(59,515.62)	(228,634.20)	0.00	0.00%

City of Trinidad
Statement of Revenues and Expenditures - Monthly Reports
529 - RMRA - Road Maintenance & Rehabilitation
From 5/1/2023 Through 5/31/2023

		Current Period Actual	Current Year Actual	Total Budget - Original	% of Budget
	Revenue				
47005	RMRA (SB1)	503.00	5,028.66	0.00	0.00%
	Total Revenue	503.00	5,028.66	0.00	0.00%
	Net Income	503.00	5,028.66	0.00	0.00%

City of Trinidad
Statement of Revenues and Expenditures - Monthly Reports
531 - OPC Coastal Resilience
From 5/1/2023 Through 5/31/2023

		Current Period Actual	Current Year Actual	Total Budget - Original	% of Budget
	Revenue				
46000	GRANT INCOME	0.00	110,287.55	0.00	0.00%
	Total Revenue	0.00	110,287.55	0.00	0.00%
	Expense				
65800	Grant Payroll Allocation	3,018.28	26,287.90	0.00	0.00%
75300	CONTRACTED SERVICES	33,549.00	178,700.25	0.00	0.00%
	Total Expense	36,567.28	204,988.15	0.00	0.00%
	Net Income	(36,567.28)	(94,700.60)	0.00	0.00%

City of Trinidad
Statement of Revenues and Expenditures - Monthly Reports
532 - HSIP Street Improvements DOT
From 5/1/2023 Through 5/31/2023

		Current Period Actual	Current Year Actual	Total Budget - Original	% of Budget
	Revenue				
46000	GRANT INCOME	0.00	51,887.68	0.00	0.00%
	Total Revenue	0.00	51,887.68	0.00	0.00%
	Expense				
65800	Grant Payroll Allocation	375.12	2,656.45	0.00	0.00%
75300	CONTRACTED SERVICES	4,022.47	111,611.72	0.00	0.00%
	Total Expense	4,397.59	114,268.17	0.00	0.00%
	Net Income	(4,397.59)	(62,380.49)	0.00	0.00%

City of Trinidad
Statement of Revenues and Expenditures - Monthly Reports
533 - OGALS Per Capita
From 5/1/2023 Through 5/31/2023

		Current Period Actual	Current Year Actual	Total Budget - Original	% of Budget
	Expense				
65800	Grant Payroll Allocation	182.89	1,014.84	0.00	0.00%
	Total Expense	182.89	1,014.84	0.00	0.00%
	Net Income	(182.89)	(1,014.84)	0.00	0.00%

City of Trinidad
Statement of Revenues and Expenditures - Monthly Reports
534 - STIP Trinity St Road Rehab
From 5/1/2023 Through 5/31/2023

		Current Period Actual	Current Year Actual	Total Budget - Original	% of Budget
	Expense				
65800	Grant Payroll Allocation	220.67	1,299.65	0.00	0.00%
75300	CONTRACTED SERVICES	1,772.95	1,772.95	0.00	0.00%
	Total Expense	1,993.62	3,072.60	0.00	0.00%
	Net Income	(1,993.62)	(3,072.60)	0.00	0.00%

City of Trinidad
Statement of Revenues and Expenditures - Monthly Reports
601 - Water
From 5/1/2023 Through 5/31/2023

		Current Period Actual	Current Year Actual	Total Budget - Original	% of Budget
Revenue					
53020	INTEREST INCOME	0.00	0.00	12,000.00	(100.00)%
53090	OTHER MISCELLANEOUS INCOME	0.00	90.00	1,000.00	(91.00)%
57100	WATER SALES	26,377.31	277,238.00	315,000.00	(11.99)%
57500	WATER A/R PENALTIES	83.14	6,759.13	10,000.00	(32.41)%
	Total Revenue	26,460.45	284,087.13	338,000.00	(15.95)%
Expense					
61000	EMPLOYEE GROSS WAGE	24,407.25	194,026.16	266,433.00	27.18%
61470	FRINGE BENEFITS	553.83	4,513.43	1,920.00	(135.07)%
65100	DEFERRED RETIREMENT	1,537.60	11,843.34	25,888.00	54.25%
65200	MEDICAL INSURANCE AND EXPENSE	3,502.75	20,224.75	45,858.00	55.90%
65250	Health Savings Program	11.30	197.22	1,848.00	89.33%
65300	WORKMEN'S COMP INSURANCE	0.00	5,600.28	8,856.00	36.76%
65500	EMPLOYEE MILEAGE REIMBURSEMENT	0.00	193.44	0.00	0.00%
65600	PAYROLL TAX	2,039.61	16,265.58	22,363.00	27.27%
65800	Grant Payroll Allocation	(4,475.16)	(30,342.80)	(69,000.00)	56.02%
68090	CRIME BOND	0.00	319.20	300.00	(6.40)%
68200	INSURANCE - LIABILITY	0.00	9,755.65	8,000.00	(21.95)%
68300	PROPERTY & CASUALTY	0.00	2,469.95	3,000.00	17.67%
71110	ATTORNEY-ADMINISTRATIVE TASKS	0.00	140.00	500.00	72.00%
71210	CITY ENGINEER-ADMIN. TASKS	468.40	4,086.40	2,500.00	(63.46)%
71230	ENGINEER-SPECIAL PROJECTS	0.00	2,131.51	25,000.00	91.47%
71310	CITY PLANNER-ADMIN. TASKS	0.00	690.10	7,500.00	90.80%
71510	ACCOUNTANT-ADMIN TASKS	994.81	9,363.12	9,000.00	(4.03)%
71620	AUDITOR-FINANCIAL REPORTS	0.00	9,660.00	7,000.00	(38.00)%
72100	BAD DEBTS	0.00	0.00	100.00	100.00%
75110	FINANCIAL ADVISOR/TECH SUPPORT	0.00	1,754.89	0.00	0.00%
75180	UTILITIES	1,615.88	21,447.34	15,000.00	(42.98)%
75190	DUES & MEMBERSHIP	0.00	872.00	950.00	8.21%
75200	MUNICIPAL/UPDATE EXPENSE	0.00	239.94	250.00	4.02%
75220	OFFICE SUPPLIES & EXPENSE	129.00	3,091.55	5,000.00	38.17%
75240	BANK CHARGES	10.00	211.53	100.00	(111.53)%
75280	TRAINING / EDUCATION	0.00	872.36	500.00	(74.47)%
75300	CONTRACTED SERVICES	25,405.04	342,915.30	36,000.00	(852.54)%
75990	MISCELLANEOUS EXPENSE	0.00	301.01	0.00	0.00%
76110	TELEPHONE	290.06	6,202.74	1,800.00	(244.60)%
76130	CABLE & INTERNET SERVICE	61.95	681.45	750.00	9.14%
76160	LICENSES & FEES	0.00	4,517.03	3,800.00	(18.87)%
78140	VEHICLE FUEL & OIL	121.00	2,487.87	5,800.00	57.11%
78150	VEHICLE REPAIRS	0.00	2,006.73	2,000.00	(0.34)%
78160	BUILDING REPAIRS & MAINTENANCE	0.00	64.64	4,250.00	98.48%
78170	SECURITY SYSTEM	0.00	351.00	500.00	29.80%
78190	MATERIALS, SUPPLIES & EQUIPMEN	467.81	2,994.38	5,000.00	40.11%
78200	EQUIPMENT REPAIRS & MAINTENANC	0.00	6,899.38	7,500.00	8.01%
79100	WATER LAB FEES	410.00	6,770.00	6,000.00	(12.83)%
79120	WATER PLANT CHEMICALS	0.00	8,066.31	7,500.00	(7.55)%
79150	WATER LINE REPAIR	0.00	7,586.89	25,000.00	69.65%
79160	WATER PLANT REPAIR	0.00	0.00	3,000.00	100.00%
	Total Expense	57,551.13	681,471.67	497,766.00	(36.91)%

City of Trinidad
Statement of Revenues and Expenditures - Monthly Reports
601 - Water
From 5/1/2023 Through 5/31/2023

	Current Period Actual	Current Year Actual	Total Budget - Original	% of Budget
Net Income	(31,090.68)	(397,384.54)	(159,766.00)	148.73%

City of Trinidad
Statement of Revenues and Expenditures - Monthly Reports
606 - Drought Relief Tank & Pipelines
From 5/1/2023 Through 5/31/2023

		Current Period Actual	Current Year Actual	Total Budget - Original	% of Budget
	Revenue				
46000	GRANT INCOME	0.00	152,724.38	0.00	0.00%
	Total Revenue	0.00	152,724.38	0.00	0.00%
	Expense				
65800	Grant Payroll Allocation	1,953.72	13,797.69	0.00	0.00%
75300	CONTRACTED SERVICES	108,352.94	566,492.13	0.00	0.00%
	Total Expense	110,306.66	580,289.82	0.00	0.00%
	Net Income	(110,306.66)	(427,565.44)	0.00	0.00%

City of Trinidad
Statement of Revenues and Expenditures - Monthly Reports
607 - Interie & Tank Projects DWR Grant
From 5/1/2023 Through 5/31/2023

		Current Period Actual	Current Year Actual	Total Budget - Original	% of Budget
	Revenue				
46000	GRANT INCOME	0.00	474,705.20	0.00	0.00%
	Total Revenue	0.00	474,705.20	0.00	0.00%
	Expense				
65800	Grant Payroll Allocation	2,521.44	16,545.12	0.00	0.00%
71110	ATTORNEY-ADMINISTRATIVE TASKS	0.00	420.00	0.00	0.00%
74110	GRANT EXPENSE	0.00	464,759.21	0.00	0.00%
75300	CONTRACTED SERVICES	2,023.50	2,647.50	0.00	0.00%
	Total Expense	4,544.94	484,371.83	0.00	0.00%
	Net Income	(4,544.94)	(9,666.63)	0.00	0.00%

City of Trinidad
Statement of Revenues and Expenditures - Monthly Reports
701 - Cemetery
From 5/1/2023 Through 5/31/2023

		Current Period Actual	Current Year Actual	Total Budget - Original	% of Budget
	Revenue				
53020	INTEREST INCOME	0.00	0.00	250.00	(100.00)%
58100	CEMETERY PLOT SALES	3,362.50	11,955.00	15,000.00	(20.30)%
	Total Revenue	3,362.50	11,955.00	15,250.00	(21.61)%
	Expense				
61000	EMPLOYEE GROSS WAGE	1,347.75	10,144.62	10,971.00	7.53%
61470	FRINGE BENEFITS	69.24	561.60	0.00	0.00%
65100	DEFERRED RETIREMENT	94.32	733.46	1,317.00	44.31%
65200	MEDICAL INSURANCE AND EXPENSE	177.31	1,878.61	3,780.00	50.30%
65250	Health Savings Program	1.25	17.91	140.00	87.21%
65300	WORKMEN'S COMP INSURANCE	0.00	271.73	365.00	25.55%
65600	PAYROLL TAX	115.18	871.41	940.00	7.30%
75180	UTILITIES	45.23	544.48	493.00	(10.44)%
75240	BANK CHARGES	10.00	10.00	0.00	0.00%
75300	CONTRACTED SERVICES	0.00	2,300.00	3,000.00	23.33%
78170	SECURITY SYSTEM	0.00	495.00	500.00	1.00%
78190	MATERIALS, SUPPLIES & EQUIPMEN	0.00	0.00	500.00	100.00%
	Total Expense	1,860.28	17,828.82	22,006.00	18.98%
	Net Income	1,502.22	(5,873.82)	(6,756.00)	(13.06)%



CONSENT AGENDA ITEM 3

SUPPORTING DOCUMENTATION ATTACHED

3. Law Enforcement Report – June 2023

**HUMBOLDT COUNTY SHERIFF'S OFFICE**

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Incident Search Results

City is trinidad or trin, Date Between 6/5/2023 and 6/11/2023

06/12/2023

Date	Inc #	Type	Time	Location	Dispositio
06/05/2023	2306050014	XFER	00:40:18	1895 PATRICKS POINT DR	Xfer to Medical
06/05/2023	2306050086	BEACH	11:11:26	122 MOONSTONE BEACH RD	No Report
06/05/2023	2306050115	33X	14:12:49	241 OLD WAGON RD	Billable Alarm
06/05/2023	2306050125	911H	14:46:50	363 TRINITY ST	Accidental Dial
06/05/2023	2306050136	XFER	15:53:42	SCENIC DR/MOONSTONE BEACH	Xfer to CHP
06/05/2023	2306050149	XFER	17:35:07	53 MIDWAY DR	Xfer to Fire
06/05/2023	2306050181	ASSISTA	20:08:05	SCENIC DR	Cancel Per Rp
06/05/2023	2306050209	PC	23:40:03	510 BIG LAGOON PARK RD	Quiet on Arrival or Departur
06/06/2023	2306060002	TPAT	00:04:44	MAIN ST/VIEW AVE	Cad Documentation Only
06/06/2023	2306060026	XFER	07:18:20	US HWY 101/TRINIDAD EXIT	Xfer to CHP
06/06/2023	2306060056	FU	10:38:36	30 SCENIC DR	Scheduled Incident Created
06/06/2023	2306060066	ASSISTA	11:28:17	N WESTHAVEN DR/RAVEN RID	No Report
06/06/2023	2306060110	911C	15:54:59	A LINE RD	Pending Recontact From Rp
06/06/2023	2306060121	SUSPC	16:38:09	586 HECTOR ST	Report Taken
06/06/2023	2306060128	FU	17:00:25	30 SCENIC DR	No Report
06/06/2023	2306060138	INV	18:21:05	69 STUMPTOWN RD	Cancel Per Rp
06/06/2023	2306060144	INV	18:34:42	3392 PATRICKS POINT DR	Pending Recontact From Rp
06/07/2023	2306070003	PC	00:22:42	SCENIC DR/MAIN ST	Cad Documentation Only
06/07/2023	2306070052	FU	09:18:30	199 N WESTHAVEN DR	Supplemental Taken
06/07/2023	2306070079	CAMP	10:48:14	430 WESTGATE DR	Cad Documentation Only
06/07/2023	2306070080	601	10:56:39	199 N WESTHAVEN DR	Arrest Made
06/07/2023	2306070128	CIVS	13:50:31	1100 KANE RIDGE RD	Good Service
06/07/2023	2306070157	PC	15:49:57	300 TRINITY ST	Unable to Locate
06/07/2023	2306070196	XFER	20:56:47	245 PARKER CREEK DR	Xfer to another agency
06/07/2023	2306070200	XFER	21:06:13	245 PARKER CREEK DR	Xfer to another agency
06/08/2023	2306080085	2735	10:55:27	MAIN ST/VIEW AVE	No Report
06/08/2023	2306080099	XFER	11:51:30	.TRINIDAD STATE BEACH	Referred To Other Agency
06/08/2023	2306080101	CWS	12:00:00	155 FRONTAGE RD	Previously Investigated
06/08/2023	2306080110	XFER	12:57:52	BAY ST	Xfer to Medical
06/08/2023	2306080205	XFER	23:05:32	889 S WESTHAVEN DR	Xfer to Fire
06/09/2023	2306090003	XFER	00:56:14	4150 PATRICKS POINT DR	Xfer to another agency
06/09/2023	2306090019	AVA	08:52:26	940 9TH AVE	Public Assist
06/09/2023	2306090075	XFER	14:04:43	HIGHWAY 101 OFF RAMP/WES	Xfer to CHP
06/09/2023	2306090079	33X	14:22:42	400 JANIS CT	Non-Billable Alarm
06/09/2023	2306090095	XFER	15:53:14	27 SCENIC DR	Xfer to Medical
06/09/2023	2306090166	415MW	23:23:12	510 BIG LAGOON PARK RD	Unable to Locate
06/10/2023	2306100002	TRF	01:31:08	N WESTHAVEN DR/US HWY 10	Warned
06/10/2023	2306100005	XFER	01:45:37	4150 PATRICKS POINT DR	Xfer to another agency
06/10/2023	2306100031	XFER	08:19:50	889 S WESTHAVEN DR	Xfer to Medical
06/10/2023	2306100062	INC	11:58:22	BAY ST/TRINIDAD WHARF	Pending Recontact From Rp
06/10/2023	2306100088	INC	15:39:07	122 MOONSTONE BEACH RD	Pending Recontact From Rp
06/11/2023	2306110029	DISP	05:21:49	US HWY 101 ON RAMP/SEAWO	Cad Documentation Only
06/11/2023	2306110040	FU	08:22:24	33 STUMPTOWN RD	Supplemental Taken
06/11/2023	2306110059	488	11:04:42	500 SEASCAPE LN	Report Taken

**HUMBOLDT COUNTY SHERIFF'S OFFICE**

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Incident Search Results**City is trinidad or trin, Date Between 6/5/2023 and 6/11/2023**

06/12/2023

Date	Inc #	Type	Time	Location	Dispositio
06/11/2023	2306110071	PC	11:48:07	651 PARKER ST	Unable to Locate
06/11/2023	2306110073	415	11:57:40	69 STUMPTOWN RD	Civil Problem
06/11/2023	2306110078	FU	12:22:52	33 STUMPTOWN RD	No Report
06/11/2023	2306110089	INC	13:28:44	OX LN	Pending Recontact From Rp
06/11/2023	2306110156	DEATHN	22:26:34	50 SCENIC DR	Agency Assist

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Incident Search Results
City is trinidad or trin, Date Between 6/12/2023 and 6/18/2023

06/20/2023

Date	Inc #	Type	Time	Location	Dispositio
06/12/2023	2306120043	UNW	09:48:45	389 MAIN ST	Cad Documentation Only
06/12/2023	2306120075	AVA	12:54:29	LYNDA LN	No Report
06/12/2023	2306120116	911C	15:41:42	385 TRINITY ST	Accidental Dial
06/12/2023	2306120117	PC	15:42:20	BIG LAGOON PARK RD	No Report
06/12/2023	2306120130	PC	16:08:00	389 MAIN ST	No Report
06/12/2023	2306120184	XFER	21:28:12	27 SCENIC DR	Xfer to Medical
06/12/2023	2306120187	TPAT	21:32:33	MAIN ST/VIEW AVE	No Report
06/13/2023	2306130099	SUSPV	12:03:03	EDWARDS ST	Gone On Arrival
06/13/2023	2306130105	PC	12:41:42	27 SCENIC DR	No Report
06/13/2023	2306130201	TRF	19:20:51	US HWY 101/TRINIDAD EXIT	Warned
06/13/2023	2306130204	XFER	19:30:25	930 SCENIC DR	Report Taken
06/13/2023	2306130208	VEHI	20:28:17	357 MAIN ST	Cad Documentation Only
06/13/2023	2306130211	FP	20:41:00	27 SCENIC DR	Cad Documentation Only
06/14/2023	2306140100	911C	13:30:46	3197 BROWN LN	Accidental Dial
06/14/2023	2306140125	459	15:09:36	575 EDWARDS ST	Cad Documentation Only
06/14/2023	2306140192	XFER	21:04:22	4150 PATRICKS POINT DR	Xfer to another agency
06/14/2023	2306140195	WELF	21:27:35	389 MAIN ST	Agency Assist
06/14/2023	2306140203	PC	22:01:21	480 PATRICKS POINT DR	Quiet on Arrival or Departur
06/15/2023	2306150081	PC	10:54:44	EDWARDS ST/GALINDO ST	Unoccupied
06/15/2023	2306150144	911C	14:25:35	333 QUARRY RD	Pending Recontact From Rp
06/15/2023	2306150194	ANIMAL	19:10:39	389 MAIN ST	Non-Essential Response
06/15/2023	2306150200	XFER	19:56:36	PATRICKS POINT DR	Xfer to CHP
06/15/2023	2306150212	DISP	21:14:35	OX LN	Cad Documentation Only
06/16/2023	2306160012	XFER	03:22:15	889 S WESTHAVEN DR	Xfer to Medical
06/16/2023	2306160025	XFER	07:30:33	4334 PATRICKS POINT DR	Xfer to CHP
06/16/2023	2306160030	CIVS	08:45:30	907 S WESTHAVEN DR	Negative Service
06/16/2023	2306160048	PC	09:53:23	861 EDWARDS ST	Public Assist
06/16/2023	2306160089	ANIMAL	12:06:28	295 QUARRY RD	Public Assist
06/16/2023	2306160099	WELF	12:24:20	907 WESTHAVEN DR	Cad Documentation Only
06/16/2023	2306160226	415W	22:33:00	206 BIG LAGOON PARK RD	Arrest Made
06/17/2023	2306170054	SUSPC	10:17:09	575 PACIFIC CT	No Report
06/17/2023	2306170131	911M	17:59:01	1300 SKYHORSE LN	Accidental Dial
06/17/2023	2306170147	WELF	20:13:16	LIGHTHOUSE RD/BAY ST	Cad Documentation Only
06/17/2023	2306170156	5150	21:19:00	101 MAIN ST	Pending Recontact From Rp
06/17/2023	2306170168	FU	22:36:33	206 BIG LAGOON PARK RD	Public Assist
06/17/2023	2306170172	653X	23:27:38	206 BIG LAGOON PARK RD	Cad Documentation Only
06/17/2023	2306170175	ASSISTP	23:36:19	206 BIG LAGOON PARK RD	No Report
06/18/2023	2306180030	33X	06:02:09	433 EWING ST	Billable Alarm
06/18/2023	2306180033	PED	06:31:38	460 MAIN ST	Field Interview
06/18/2023	2306180062	ASSISTA	10:09:36	US HWY 101	Unable to Locate
06/18/2023	2306180100	HAILED	14:28:58	EDWARDS ST/AZALEA WAY	Public Assist
06/18/2023	2306180102	415FAM	14:50:12	199 N WESTHAVEN DR	Report Taken
06/18/2023	2306180129	DISP	17:33:11	300 TRINITY ST	Cad Documentation Only

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Incident Search Results
City is trinidad or trin, Date Between 6/19/2023 and 6/25/2023

06/26/2023

Date	Inc #	Type	Time	Location	Dispositio
06/19/2023	2306190043	AVA	09:44:53	LYNDA LN	Cad Documentation Only
06/19/2023	2306190053	DISP	11:22:15	575 EDWARDS ST	Cad Documentation Only
06/19/2023	2306190075	PROPF	13:03:35	100 MOONSTONE BEACH RD	Report Taken
06/19/2023	2306190092	INV	14:25:14	15336 US HWY 101	Cad Documentation Only
06/19/2023	2306190093	459V	14:25:52	CLAM BEACH DR	Report Taken
06/19/2023	2306190141	415MW	21:29:34	295 WESTGATE DR	Cad Documentation Only
06/19/2023	2306190158	PROWL	23:33:56	3058 PATRICKS POINT DR	Unable to Locate
06/20/2023	2306200027	XFER	06:33:40	3415 PATRICKS POINT DR	Xfer to Medical
06/20/2023	2306200035	ANIMAL	07:18:51	3415 PATRICKS POINT DR	Cad Documentation Only
06/20/2023	2306200036	PED	07:24:12	FRONTAGE RD	Field Interview
06/20/2023	2306200053	33X	08:59:39	355 MAIN ST	Cancel Per Rp
06/20/2023	2306200113	FU	12:06:26	660 PATRICKS POINT DR	Pending Recontact From Rp
06/20/2023	2306200118	CIVS	12:26:27	907 WESTHAVEN DR	Negative Service
06/20/2023	2306200129	594	13:19:15	.TRINIDAD STATE BEACH	Online Report
06/20/2023	2306200196	33X	18:26:06	269 BIG LAGOON PARK RD	Billable Alarm
06/20/2023	2306200201	UNW	19:19:03	3058 PATRICKS POINT DR	Unable to Locate
06/20/2023	2306200208	SUSPP	19:42:04	29 RAYIPA LN	Unable to Locate
06/20/2023	2306200210	5150	19:58:42	3392 PATRICKS POINT DR	Report Taken
06/20/2023	2306200221	DISP	20:52:16	3058 PATRICKS POINT DR	Cad Documentation Only
06/20/2023	2306200240	911C	23:13:50	333 QUARRY RD	Pending Recontact From Rp
06/21/2023	2306210001	XFER	00:03:41	889 S WESTHAVEN DR	Xfer to Medical
06/21/2023	2306210068	594	10:27:52	69 STUMPTOWN RD	Cad Documentation Only
06/21/2023	2306210077	ASSISTA	10:43:59	SCENIC DR/KIDDER RD	Agency Assist
06/21/2023	2306210094	DISP	12:07:16	900 SEASCAPE LN	Public Assist
06/21/2023	2306210115	CIVS	13:51:14	907 WESTHAVEN DR	Negative Service
06/21/2023	2306210142	459V	15:44:35	PATRICKS POINT DR	Cad Documentation Only
06/21/2023	2306210174	459	19:07:47	320 S WESTHAVEN DR	Report Taken
06/21/2023	2306210175	ASSISTA	19:18:29	122 MOONSTONE BEACH RD	Report Taken
06/21/2023	2306210200	ASSISTA	22:54:32	4150 PATRICKS POINT DR	Cancel Per Rp
06/22/2023	2306220003	33X	00:16:53	40 SCENIC DR	Billable Alarm
06/22/2023	2306220004	911C	00:31:07	888 SCENIC DR	Cad Documentation Only
06/22/2023	2306220010	TRF	01:16:30	US HWY 101 OFF RAMP/WEST	Arrest Made
06/22/2023	2306220036	PC	06:51:59	SCENIC DR	No Report
06/22/2023	2306220104	DISP	11:31:35	1116 STAGECOACH RD	Cad Documentation Only
06/22/2023	2306220120	911C	12:36:06	1705 SCENIC DR	Cad Documentation Only
06/22/2023	2306220211	TRF	21:21:02	PATRICKS POINT DR/MIDWAY	Warned
06/22/2023	2306220212	XFER	21:32:57	889 S WESTHAVEN DR	Xfer to Medical
06/23/2023	2306230028	TPAT	08:34:15	MAIN ST/VIEW AVE	No Report
06/23/2023	2306230087	INC	13:21:56	OX LN	Pending Recontact From Rp
06/23/2023	2306230096	488	14:04:27	1990 SCENIC DR	Online Report
06/23/2023	2306230097	XFER	14:10:48	3547 PATRICKS POINT DR	Xfer to Fire
06/23/2023	2306230102	XFER	14:21:21	US HWY 101/TRINIDAD EXIT	Xfer to CHP
06/23/2023	2306230134	415	17:21:50	306 VIEW AVE	Advised to Move Along
06/23/2023	2306230147	5150	18:49:25	463 TRINITY ST	Cad Documentation Only

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Incident Search Results

City is trinidad or trin, Date Between 6/19/2023 and 6/25/2023

06/26/2023

Date	Inc #	Type	Time	Location	Dispositio
06/23/2023	2306230159	XFER	19:45:05	501 S WESTHAVEN DR	Xfer to Medical
06/23/2023	2306230161	XFER	20:13:55	510 BIG LAGOON PARK RD	Xfer to Medical
06/23/2023	2306230177	XFER	22:25:40	612 SHORE LN	Xfer to Medical
06/24/2023	2306240042	VEHI	08:29:18	TRINIDAD FRONTAGE RD/ALD	Field Interview
06/24/2023	2306240043	UNW	08:38:16	389 MAIN ST	Cancel Per Rp
06/24/2023	2306240055	BOLO	10:29:39	101 MAIN ST	Cad Documentation Only
06/24/2023	2306240064	FU	11:33:08	27 SCENIC DR	Cad Documentation Only
06/24/2023	2306240065	VEHI	11:34:54	TRINIDAD FRONTAGE RD/ALD	Report Taken
06/24/2023	2306240077	FU	13:07:33	822 2ND AVE	Unable to Locate
06/24/2023	2306240130	ASSISTP	18:38:10	1808 SCENIC DR	Cad Documentation Only
06/25/2023	2306250020	XFER	01:48:44	889 S WESTHAVEN DR	Xfer to Medical
06/25/2023	2306250032	SPECIALD	02:46:19	4150 PATRICKS POINT DR	Cad Documentation Only
06/25/2023	2306250086	DISP	11:49:39	269 BIG LAGOON PARK RD	Online Report
06/25/2023	2306250092	XFER	12:21:44	889 S WESTHAVEN DR	Xfer to Medical
06/25/2023	2306250096	VEHI	12:48:52	69 STUMPTOWN RD	Field Interview
06/25/2023	2306250110	PED	13:31:43	69 STUMPTOWN RD	Cited
06/25/2023	2306250132	911M	15:03:38	70 HUCKLEBERRY LN	Accidental Dial
06/25/2023	2306250153	FU	17:05:29	69 STUMPTOWN RD	No Report
06/25/2023	2306250206	243E	22:32:27	724 REDWOOD AVE	Arrest Made

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Incident Search Results
City is trinidad or trin, Date Between 6/26/2023 and 7/2/2023

07/21/2023

Date	Inc #	Type	Time	Location	Dispositio
06/26/2023	2306260032	BITE	09:06:24	770 8TH AVE	Pending Recontact From Rp
06/26/2023	2306260033	488	09:11:10	482 6TH AVE	Online Report
06/26/2023	2306260047	459R	09:45:16	269 BIG LAGOON PARK RD	No Report
06/26/2023	2306260053	PC	10:13:20	SCENIC DR	No Report
06/26/2023	2306260076	487	11:40:17	1990 SCENIC DR	Report Taken
06/26/2023	2306260129	911C	15:03:20	MAIN ST/VIEW AVE	Pending Recontact From Rp
06/26/2023	2306260141	ASSISTP	16:00:16	999 SCENIC DR	Public Assist
06/27/2023	2306270029	PC	06:25:40	SCENIC DR	Cad Documentation Only
06/27/2023	2306270030	10851R	06:33:39	SCENIC DR	Report Taken
06/27/2023	2306270101	XFER	12:33:07	1395 SCENIC DR	Xfer to another agency
06/27/2023	2306270131	FU	14:55:46	206 BIG LAGOON PARK RD	Pending Recontact From Rp
06/27/2023	2306270149	INV	16:01:40	4150 PATRICKS POINT DR	Cad Documentation Only
06/27/2023	2306270154	DISP	16:40:51	822 PATRICKS POINT DR	Cad Documentation Only
06/27/2023	2306270174	10851	18:06:15	407 EAST ST	Report Taken
06/27/2023	2306270198	911C	20:36:34	OX LN	Pending Recontact From Rp
06/27/2023	2306270213	XFER	22:31:12	510 BIG LAGOON PARK RD	Xfer to Medical
06/28/2023	2306280072	FU	10:54:17	27 SCENIC DR	No Report
06/28/2023	2306280165	PROPF	16:53:04	100 MOONSTONE BEACH RD	Pending Recontact From Rp
06/28/2023	2306280215	TRF	22:00:05	27 SCENIC DR	Warned
06/29/2023	2306290032	911C	08:23:49	OX LN	Pending Recontact From Rp
06/29/2023	2306290077	DISP	12:01:53	BAY ST/TRINIDAD WHARF	Cad Documentation Only
06/29/2023	2306290131	415	15:54:35	271 LYNDA LN	No Report
06/29/2023	2306290143	DISP	16:59:19	271 LYNDA LN	Cad Documentation Only
06/29/2023	2306290151	ASSISTP	17:58:28	TRINIDAD FRONTAGE RD/ALD	Cancel Per Rp
06/29/2023	2306290191	CWS	20:51:54	529 MAIN ST	Report Taken
06/30/2023	2306300043	XFER	07:16:21	BIG LAGOON PARK RD	Xfer to Medical
06/30/2023	2306300046	XFER	07:25:32	BIG LAGOON PARK RD	Xfer to Medical
06/30/2023	2306300047	XFER	07:35:39	US HWY 101/BIG LAGOON PA	Xfer to Medical
06/30/2023	2306300070	PROPF	10:24:41	4100 PATRICKS POINT DR	Report Taken
06/30/2023	2306300149	FU	18:19:07	531 MAIN ST	Cad Documentation Only
06/30/2023	2306300158	SUSPP	19:04:29	531 MAIN ST	No Report
06/30/2023	2306300179	911M	20:08:33	400 PATRICKS POINT DR	Accidental Dial
06/30/2023	2306300214	XFER	23:07:04	425 5TH AVE	Xfer to Medical
07/01/2023	2307010044	911C	05:44:08	889 S WESTHAVEN DR	Cad Documentation Only
07/01/2023	2307010045	XFER	05:45:59	889 S WESTHAVEN DR	Xfer to Fire
07/01/2023	2307010073	FU	10:47:26	4189 PATRICKS POINT DR	Negative Contact Made
07/01/2023	2307010087	XFER	11:46:43	889 S WESTHAVEN DR	Xfer to Medical
07/01/2023	2307010134	PURV	16:09:59	100000 US HWY 101	Cited
07/01/2023	2307010156	33X	18:45:51	269 BIG LAGOON PARK RD	Billable Alarm
07/01/2023	2307010198	FWKS	22:08:41	SHORE LN	Quiet on Arrival or Departur
07/01/2023	2307010202	XFER	22:16:52	HIGHWAY 101 OVERPASS/6TH	Xfer to CHP
07/01/2023	2307010205	FWKS	22:20:38	510 BIG LAGOON PARK RD	Quiet on Arrival or Departur
07/02/2023	2307020037	33X	06:54:34	246 LOOP PL	Billable Alarm
07/02/2023	2307020065	XFER	11:53:40	TRINIDAD FRONTAGE RD	Xfer to CHP



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Incident Search Results
City is trinidad or trin, Date Between 6/26/2023 and 7/2/2023

07/21/2023

Date	Inc #	Type	Time	Location	Dispositio
07/02/2023	2307020088	XFER	13:21:04	1828 PATRICKS POINT DR	Xfer to Medical
07/02/2023	2307020099	XFER	14:21:27	100 MOONSTONE BEACH RD	Xfer to Fire
07/02/2023	2307020101	INC	14:41:11	860 VAN WYCKE ST	Pending Recontact From Rp
07/02/2023	2307020139	911C	19:02:16	A LINE RD	Pending Recontact From Rp
07/02/2023	2307020155	911C	21:26:02	US HWY 101	Xfer to CHP

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Incident Search Results
City is trinidad or trin, Date Between 7/3/2023 and 7/9/2023

07/13/2023

Date	Inc #	Type	Time	Location	Dispositio
07/03/2023	2307030151	UNW	17:02:52	480 PATRICKS POINT DR	Cad Documentation Only
07/03/2023	2307030156	UNW	17:19:37	510 BIG LAGOON PARK RD	Pending Recontact From Rp
07/03/2023	2307030180	DISP	19:51:08	333 QUARRY RD	Cad Documentation Only
07/03/2023	2307030192	911C	20:53:48	213 BAZEMORE LN	Cad Documentation Only
07/03/2023	2307030205	XFER	22:38:10	122 MOONSTONE BEACH RD	Referred To Other Agency
07/03/2023	2307030208	FU	22:53:52	875 PATRICKS POINT DR	No Report
07/03/2023	2307030211	VEHI	23:05:44	TRINIDAD FRONTAGE RD/ALD	Supplemental Taken
07/03/2023	2307030215	INFO	23:22:50	875 PATRICKS POINT DR	Cad Documentation Only
07/04/2023	2307040046	BOAT	11:00:54	510 BIG LAGOON PARK RD	Referred To Other Agency
07/04/2023	2307040051	FU	11:51:31	TRINIDAD FRONTAGE RD/ALD	Unable to Locate
07/04/2023	2307040091	INC	15:03:29	4150 PATRICKS POINT DR	Accidental Dial
07/05/2023	2307050012	911M	02:00:03	305 OCEAN AVE	Accidental Dial
07/05/2023	2307050037	TPAT	08:53:29	MAIN ST/VIEW AVE	Cad Documentation Only
07/05/2023	2307050041	PED	09:06:06	FRONTAGE RD	Cad Documentation Only
07/05/2023	2307050053	FU	10:02:45	TRINIDAD FRONTAGE RD/ALD	Supplemental Taken
07/05/2023	2307050097	ASSISTP	13:06:33	875 PATRICKS POINT DR	Cad Documentation Only
07/05/2023	2307050110	XFER	13:59:03	3709 PATRICKS POINT DR	Xfer to Fire
07/05/2023	2307050113	488	14:08:41	825 S WESTHAVEN DR	Pending Recontact From Rp
07/05/2023	2307050146	WELF	17:35:58	1 STAGECOACH RD	Supplemental Taken
07/05/2023	2307050152	PC	18:54:42	510 BIG LAGOON PARK RD	Cad Documentation Only
07/05/2023	2307050166	UNW	20:46:07	3415 PATRICKS POINT DR	Public Assist
07/06/2023	2307060004	BOLO	01:38:13	101 MAIN ST	Briefing Information
07/06/2023	2307060009	DISP	03:20:52	27 SCENIC DR	Cad Documentation Only
07/06/2023	2307060035	ASSISTA	08:21:15	TRINIDAD FRONTAGE RD/BER	Cancel Per Rp
07/06/2023	2307060056	911C	10:17:53	US HWY 101/KANE RD	Pending Recontact From Rp
07/06/2023	2307060073	FRAUD	11:58:15	790 EDWARDS ST	Cad Documentation Only
07/06/2023	2307060075	PROB	12:15:56	806 N WESTHAVEN DR	Cad Documentation Only
07/06/2023	2307060132	XFER	16:27:07	US HWY 101/PATRICKS POIN	Xfer to CHP
07/06/2023	2307060139	XFER	17:20:14	HIGHWAY 101 OFF RAMP/CLA	Xfer to CHP
07/06/2023	2307060176	ANIMAL	21:54:02	MAIN ST/VIEW AVE	Cad Documentation Only
07/06/2023	2307060178	ANIMAL	22:08:05	333 QUARRY RD	Cad Documentation Only
07/06/2023	2307060179	ANIMAL	22:13:51	329 OCEAN AVE	Cad Documentation Only
07/06/2023	2307060184	911M	22:39:41	411 OKEGA LN	Accidental Dial
07/07/2023	2307070070	911M	10:30:07	243 STAGECOACH RD	Accidental Dial
07/07/2023	2307070102	WELF	13:50:50	980 S WESTHAVEN DR	Cad Documentation Only
07/07/2023	2307070112	911C	14:41:21	873 KAHLSTROM AVE	No Report
07/07/2023	2307070123	XFER	15:47:51	US HWY 101/KANE RD	Xfer to CHP
07/07/2023	2307070125	XFER	15:50:16	US HWY 101/KANE RD	Xfer to CHP
07/07/2023	2307070195	XFER	21:54:56	889 S WESTHAVEN DR	Xfer to Medical
07/08/2023	2307080096	WELF	12:36:17	STAGECOACH RD	Quiet on Arrival or Departur
07/08/2023	2307080110	TPAT	13:19:38	MAIN ST/VIEW AVE	No Report
07/08/2023	2307080112	XFER	13:32:36	STAGECOACH RD	Xfer to another agency
07/08/2023	2307080118	ASSISTA	14:10:32	349 STAGECOACH RD	Unable to Locate
07/08/2023	2307080125	XFER	15:43:25	243 STAGECOACH RD	Xfer to another agency



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Incident Search Results

City is trinidad or trin, Date Between 7/3/2023 and 7/9/2023

07/13/2023

Date	Inc #	Type	Time	Location	Dispositio
07/08/2023	2307080148	WELF	18:28:59	359 MAIN ST	Unable to Locate
07/09/2023	2307090077	XFER	12:48:07	US HWY 101/MAIN ST	Xfer to CHP
07/09/2023	2307090078	XFER	12:52:03	US HWY 101/MAIN ST	Xfer to CHP
07/09/2023	2307090080	911C	12:56:55	122 MOONSTONE BEACH RD	Pending Recontact From Rp
07/09/2023	2307090107	44	17:29:28	72 PA-PAH LN	Report Taken



DISCUSSION AGENDA ITEM 1

SUPPORTING DOCUMENTATION ATTACHED

1. Discussion/Presentation regarding Water Storage Tank & Pipeline Replacement Project Update.

DISCUSSION AGENDA ITEM

Date: July 25, 2023

Item: Water Storage Tank & Pipeline Replacement Project Update

The City entered into a grant agreement with the Department of Water Resources in June 2022 for the Trinidad Water Storage Tank and Pipeline Replacement Project (Project) funded by the Small Community Drought Relief Program grant funding to replace old and leak prone water mains on Westhaven Drive and Edwards Street and to construct a 300,000 gallon steel storage tank to replace one 150,000 gallon redwood tank. In September 2022, the City entered into consultant agreements with GHD for engineering and planning services, and with SHN for planning support. The grant will pay for work completed under these project consultant agreements.

Project Status: CEQA Environmental Documentation and permitting have been completed. The 100% Plans and Specifications have been drafted with review comments and last details being addressed for the final bid documents.

Project Scope: The project scope has been slightly revised to match available grant funding based on direction provided from the funder. We are replacing the water mains on Edwards and Van Wycke Streets as planned, and replacing an existing 150,000-gallon redwood water storage tank with a new 250,000-gallon steel water tank, and replacing additional water mains on Westhaven Drive as planned.

Project Timeline: The project is scheduled to go out to bid in July. The construction timeline begins this summer and likely through next summer based on material availability. To keep the project moving forward, staff suggests that Council authorize the City Manager to continue to deliver the project per grant agreements such as advertising for bids and awarding the construction contract to the lowest responsive, responsible bidder or to reject all bids if they exceed the available grant budget.

Payment for timber removed along access road and at water storage tank site to landowner. The original landowner of the tank site and current owner of the access road that the City uses via right-of-way to get to the tank site stated the original agreement with the City was that the City could access and use the tank site and the landowner would receive reimbursement for any the commercial value of any trees removed. The City Manager agreed to honor that agreement and reimburse the previous owner of the water tank site and current owner of the access road for the commercial value of the trees removed for this project.

To determine the commercial value of the trees, staff recommend valuation by a third-party forester assessment. James Able Forestry Consultants, a local forestry consultant firm, was contacted and provided a proposal to do this work for a price of \$1,500. City staff will inquire with funder about using grant funds for the forester's fee and payment of timber value to landowner. In the case that the forester's fee is not grant reimbursable, staff is requesting authorization to pay for this expense out of the water fund. In the case that the timber value is not grant reimbursable, staff will return to Council with valuation amount and propose payment from the water fund.

Staff Recommendation:

- Authorize the City Manager to continue to deliver the project per grant agreements, including soliciting and accepting or rejecting all bids and awarding the construction contract to the lowest responsive responsible bidder provided it is within the grant budget.
- Authorize the City Manager to engage a professional forester to inventory the trees to be removed and provide a commercial valuation of that timber. Authorize the City Manager to provide payment from water fund for timber valuation by third party forester if the request for grant reimbursement is not approved by the funder.
- Authorize the City Manager to provide payment for the assessed timber value to the prior owner of the tank site and current owner of the access road if the request for grant reimbursement is approved by the funder.

Attachments: James L. Able Forestry Consultant proposal

JAMES L. ABLE
FORESTRY CONSULTANTS, INC.

1410 Second Street
Eureka, CA 95501

(707) 445-4130

June 12, 2023

Eli Naffah
City Manager
City of Trinidad
P.O. Box 390
Trinidad, CA 95570

Re: Request for Proposal and Quotation: Timber Inventory/Valuation in Relation to Water System Replacement Off of Westhaven Drive, Trinidad, CA.

Dear Mr. Naffah,

This letter is in response to a "Request for Proposal and Quotation for a Timber Inventory/Valuation for the City of Trinidad, received by Steve Allen of GHD in Eureka, CA.

Project Description

Based on information provided by Steve Allen of GHD, approximately 20 trees are within the footprint of a proposed water system replacement off of Westhaven Drive. The work is to include a 100% timber inventory and valuation of the above indicated trees. The timber inventory will be conducted by employees of James L. Able Forestry Consultants, Inc. Inventory data and timber appraisal/valuation will be delivered to Eli Naffah of the City of Trinidad upon completion.

The proposal cost covers any field work, including any field reconnaissance, travel time/mileage, timber cruising, timber appraisal/valuation, preparation of the cruise data, and submission of the cruise data and valuation to the City of Trinidad for the subject area.

Timber Inventory Specifications

The inventory will entail measurements of all trees outlined by the City of Trinidad. This is a 100% timber inventory; measurements will include DBH (Diameter at Breast Height), Height to a Merchantable Top, Live Crown Ratio, Defect, and Grade. Upon request, growth may be included in the inventory.

Timber Appraisal/Valuation

Valuation of the timber in question will be appraised based on current market conditions.

Cost – "Total Project"

The 2023 Project proposal as discussed should be performed at a cost not to exceed \$1,500.00.

James L. Able Forestry Consultants, Inc. bills at a rate of \$80.00/hour and \$0.75/mile traveled.

Schedule

Work will be completed within 30 days of the contract award.

I appreciate the opportunity and look forward to working with you on this project. Resumes, qualifications and pertinent experience may be provided upon request. If you have any questions, or need additional information or clarification, please feel free to contact me.

Sincerely,

A handwritten signature in dark ink, appearing to read "Eric C. Taft", with several long, sweeping horizontal strokes extending to the right.

Eric C. Taft, R.P.F. #3036

James L. Able Forestry Consultants, Inc.



DISCUSSION AGENDA ITEM 2

SUPPORTING DOCUMENTATION ATTACHED

2. Discussion/Decision regarding Introduction/First Reading of Ordinance 2023-03; correcting and reaffirming codification of the City of Trinidad Zoning Ordinance, Title 17 of the Trinidad Municipal Code.

DISCUSSION AGENDA ITEM

July 25, 2023

Item Xa: First reading of Ordinance No. 2023-XX correcting and reaffirming codification of the City of Trinidad Zoning Ordinance, Title 17 of the Trinidad Municipal Code

Item Xb: First reading of Ordinance No. 2023-XX reaffirming codification of the City of Trinidad Zoning Ordinance and amendments thereto that were not submitted to the CA Coastal Commission for certification

The City first codified its ordinances in 1990 with an update and creation of an online code in 2012. The ordinance codification process refers to the systematic and organized method of compiling and consolidating local laws, regulations, and ordinances into a comprehensive and consistent legal code. The City is currently working on another update to the Trinidad Municipal Code.

The codification process changes the numbering of the original ordinances as well as some of the verbiage and formatting. The changes that were made to the zoning ordinance as part of the codification process were never certified by the Coastal Commission. Therefore, the Coastal Commission does not recognize the City's numbering of its ordinances. And so, in the past, such as with the STR ordinance, the City included both numbering systems in the new ordinance to allow for certification by the Coastal Commission.

The City has recently been working on several housing related zoning amendments. These amendments add and update quite a few definitions and various sections of the zoning ordinance. The use of two numbering systems was becoming unwieldy. This is particularly true for the definitions, which are unnumbered in an appendix to the original ordinance, leaving no easy way to refer to individual definitions. Therefore, it was decided that the City should go ahead and get the codified version of the zoning ordinance certified by the Coastal Commission to facilitate current and planned amendments.

This process has been more complicated than originally anticipated. The City has passed several zoning ordinance amendments over the years that have been incorporated into the codified ordinance, but were never submitted to the Coastal Commission for certification. And there may have been some errors in the codification process and/or the City's adoption of changes to the original zoning ordinance recommended by the Coastal Commission that created inconsistencies between the codified ordinance and the certified ordinance. But since this goes back to 1980, locating all the records has been difficult. City and Coastal Commission staff are still working through some of the discrepancies to figure out the most efficient path forward.

Therefore, this item will be continued to the August 8 meeting, but because it was noticed for this meeting, the item was included on the agenda.

Attachments

None

Recommended Action:

Continue the items to the August 8, 2023, meeting.



DISCUSSION AGENDA ITEM 3

SUPPORTING DOCUMENTATION ATTACHED

3. Discussion/Decision regarding Introduction/First Reading of Ordinance 2023-04; reaffirming codification of the City of Trinidad Zoning Ordinance and amendments thereto that were not submitted to the CA Coastal Commission for certification.

DISCUSSION AGENDA ITEM

July 25, 2023

Item Xa: First reading of Ordinance No. 2023-XX correcting and reaffirming codification of the City of Trinidad Zoning Ordinance, Title 17 of the Trinidad Municipal Code

Item Xb: First reading of Ordinance No. 2023-XX reaffirming codification of the City of Trinidad Zoning Ordinance and amendments thereto that were not submitted to the CA Coastal Commission for certification

The City first codified its ordinances in 1990 with an update and creation of an online code in 2012. The ordinance codification process refers to the systematic and organized method of compiling and consolidating local laws, regulations, and ordinances into a comprehensive and consistent legal code. The City is currently working on another update to the Trinidad Municipal Code.

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Therefore, this item will be continued to the August 8 meeting, but because it was noticed for this meeting, the item was included on the agenda.

Attachments

None

Recommended Action:

Continue the items to the August 8, 2023, meeting.



DISCUSSION AGENDA ITEM 4

SUPPORTING DOCUMENTATION ATTACHED

4. Discussion/Decision regarding City Manager Contract Renewal.

This **EMPLOYMENT AGREEMENT** ("Agreement") is made and entered into on July 25, 2023, by and between the **CITY OF TRINIDAD, CALIFORNIA**, (hereinafter "Employer"), and **Eli Naffah** (hereinafter "Employee").

RECITALS

WHEREAS, the Employer is represented in this Employment Agreement by its governing body, the City Council; and

WHEREAS, the Employee has significant applicable experience in local government and public sector management that qualifies him to perform the duties of City Manager; and

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the parties agree as follows:

AGREEMENT

Section 1. DUTIES OF THE EMPLOYER

It shall be the responsibility of the Employer to provide timely support and assistance to the Employee in his role as the City Manager.

The Employer shall provide policy guidance to the Employee by ongoing acts of the City Council.

Section 2. DUTIES OF THE EMPLOYEE

A. City Management: It shall be the responsibility of the Employee to manage the daily affairs of the City of Trinidad in a manner that is consistent with the generally accepted practices of city management in the State of California.

B. Law Enforcement: It shall be the duty of the Employee to see that all laws and ordinances of the Employer are duly enforced, and to see that all franchises, licenses, and permits granted by the Employer, and contracts entered into by the Employer are faithfully performed and observed.

C. Authority Over Other Employees: It shall be the duty and the authority of the

Employee to control and give directions to all City Staff and contracted employees such as the City Planner, City Attorney, City Building Inspector.

D. Power of Appointment and Removal: It shall be the duty of the Employee to appoint, remove, promote, demote, suspend, or dismiss all officers and employees of the Employer, subject to all applicable personnel ordinances, rules and regulations. No department head shall be appointed or removed until the Employee has first reviewed such appointment or removal with the City Council and received approval of such appointment or removal from the City Council, in Executive Session.

E. Legislative Recommendations: It shall be the duty of the Employee to recommend to the City Council for adoption of measures, ordinances, and resolutions as he deems necessary or expedient.

F. Council Meetings and Records: It shall be the duty of the Employee to prepare agenda materials for City Council meetings, and to maintain a complete and up-to-date record of the City Council meetings.

G. Attendance at City Council Meetings: The Employee shall attend all meetings of the City Council except (1) when specifically excused from attending a particular meeting, or (2) when his removal is under consideration by the City Council.

H. Financial Reports: The Employee shall keep the City Council at all times fully advised as to the financial condition and needs of the Employer.

I. Budget Preparation: It shall be the duty of the Employee to prepare and submit the proposed Annual Budget to the City Council for its consideration and to be responsible for the efficient administration of the budget after its adoption by the City Council.

J. Fiscal Responsibility: It shall be the responsibility of the Employee to allocate funds and approve expenditures necessary for the ongoing operations of the City of Trinidad, in accordance with allocation made in the approved and/or amended Annual Budget.

K. Long Term Planning: The Employee, with assistance from staff and consultants, shall develop long-range plans and capital improvement programs for maintaining and upgrading of City of Trinidad facilities, buildings, and infrastructure.

L. Tracking Laws: The Employee shall keep track of changes to State and Federal laws

that are applicable to the Employer.

M. Grant Applications: It shall be the responsibility of the Employee, with assistance from staff and consultants, to apply for and administer Federal, State, and private foundation grant funding.

N. Employee Relations: It shall be the responsibility of the Employee to carry out the labor relations process on behalf of the City Council.

O. Additional Duties: The City Council may, from time to time by ordinance, resolution, or other action, fix any such other terms and conditions of employment as it may determine, provided such terms and conditions are not inconsistent with or in conflict with the provisions of this Agreement, the City of Trinidad's Municipal Code, or any other law. It shall be the duty of the Employee to perform such other duties and exercise such other powers as may be delegated to him by the City Council.

Section 3. SPECIFIC PROJECT DUTIES

The Employer may direct the Employee to undertake and manage specific projects leading to the betterment of the City of Trinidad and the established policy guidelines of the City Council.

Specific projects will vary and will be defined by the City Council. Examples of specific projects may include updating of the General Plan, pursuit of improvements to the Water System, preparing or managing the preparation of new or amended plans or studies, undertaking of negotiations for new or revised professional services, and solicitation of actions that would improve the revenue situation for the Employer.

Section 4. DIRECTION AND SUPERVISION OF THE EMPLOYEE

The Employee must be able to perform the duties of this position on an ongoing basis with minimal direction from the Employer.

The Employee shall take specific directions, orders, and instructions from the Employer through action of the majority of the City Council acting in a duly convened meeting, and no individual Council member shall give any orders or instructions to the Employee.

Section 5. WORK SCHEDULE OF THE EMPLOYEE

The Employer and the Employee agree that the Employee shall carry out the above responsibilities **forty-seven weeks** a year, at an average rate of **30 hours per week**, for an annual total of no more than **1410 hours**. Of the 47 weeks contracted for, it is anticipated and expected that the Employee shall work (a) at least one day each week, and (b) four days per week generally. The Employee shall receive advance approval from the Mayor for being absent any of the remaining five weeks of the year that the Employee is not contracted to work at all.

The Employee will report for work at a work location to be provided by the Employer during normal work hours, and at such other times (such as evening meetings) as to be determined and agreed upon by the Employer and the Employee.

Of the contracted 1410 hours annually, some flexibility in hours worked per day or per week is assumed, to allow for personal or family events, or for extraordinary council sessions, etc.

The Employee will be asked to attend annual meetings of the California League of Cities. The Employer will cover expenses for attendance at said meetings, not to exceed 2 (two) meetings per year.

Section 6. COMPENSATION

The Employee shall receive an annual salary of **\$84,552** (which includes a 4% COLA increase) effective July 1, 2023.

The Employee shall be provided with a **City cell phone** for City business. This cell phone provision assumes reasonable access to the City Manager after hours by City Staff.

The Employee shall be included in the **Life Insurance benefit** provided to full time City Employees.

To the extent allowed by law, the Employee will be allowed to pay some of his hourly compensation, before taxes, into the Employer's deferred compensation plan. The Employee shall receive the equivalent of **6% of the employee's salary as a City contribution to Employer's deferred compensation plan and up to an additional amount of 6% of the employee's salary paid by the City based on the level of contribution by the employee.**

The Employee shall receive \$400 per month as a **Rent Stipend** to offset the cost of

renting housing in the Greater Trinidad area, in order to be readily accessible to the City.

The Employee shall receive \$100 per month as a **Gas Stipend** to offset the cost of travel to the City, and in lieu of mileage reimbursement for travel in Humboldt County.

There are no other compensation or benefits provided to the Employee by the Employer.

Section 7. TERM

The term of this Agreement shall be from July 25, 2023 through July 24, 2024.

Employee agrees that, during the periods described in Section 5 herein, Employee remains in the exclusive employ of Employer during the employment term and will neither accept employment nor become employed by another employer which requires the performance of work duties during the periods described. Notwithstanding this, and at the sole discretion of Employer, Employee may accept compensation for outside consulting, writing, or speaking engagement; or while teaching or training; or while serving on the Board of Directors of one or more corporations; provided, however, that such outside activities or work are not inconsistent or incompatible with City of Trinidad employment. Remaining on the faculty with College of the Redwoods is permitted within this provision.

At the end of the term of this Agreement, the Agreement shall be reconsidered by both parties and, at such time, may be terminated or extended with any modifications that are agreed upon by both parties.

Section 8. INDEMNIFICATION

In addition to that required under state and local law, the Employer shall defend, save harmless, and indemnify Employee against any tort, professional liability claim or demand or other legal action, whether groundless or otherwise, arising out of a lawful alleged act or omission occurring in the performance of Employee's duties. Employer will compromise and settle such claims or disputes as appropriate and pay the amount of any settlement or judgment rendered thereon.

Section 9. PERFORMANCE EVALUATION

The City Council shall review and evaluate annually the performance of the Employee. Said review and evaluation shall be in accordance with the POSITION RESPONSIBILITIES of the attached document: ***City Manager Job Description & Evaluation***. Said POSITION RESPONSIBILITIES may be added to or deleted from as the Council may from time to time determine, in consultation with Employee. Further, the City Council shall provide the Employee with a summary written statement of the findings of the City Council and provide an adequate opportunity for the Employee to discuss his evaluation with the City Council.

Annually, the City Council and Employee shall define such goals and performance objectives that they determine necessary for the proper operation of the City of Trinidad and the attainment of the City Council's policy objectives and shall further establish a relative priority among those goals and objectives, said goals and objectives to be reduced to writing. They shall generally be attainable within the time limitations as specified and the annual operating and capital budgets and appropriations involved.

In effecting the provisions of this Section, the City Council and Employee mutually agree to abide by the provisions of applicable law.

Section 10. AT-WILL EMPLOYMENT

This is an at-will employment relationship, and either the Employer or the Employee may terminate the relationship for any reason, with or without cause, and without prior written notice, except as specified in Section 11 of this Agreement.

Pursuant to the Trinidad Municipal Code, the parties acknowledge and agree that the City Manager serves at the pleasure of the City Council; that there exists no contract for or right of employment, either express or implied, with the sole exception of the provisions contained herein; that the City Council may terminate the employment of the Employee with or without cause; and that upon such termination, with or without cause, Employee's sole remedy under the laws of the State of California, the laws of these United States, the Trinidad Municipal Code, and this Agreement consists of the provisions contained herein.

Section 11. TERMINATION OF THE AGREEMENT

The removal/dismissal of the Employee shall be affected only by a majority vote of the entire City Council. In the event of termination of this Agreement by the Employer **for** cause, the Employee shall be provided no severance payment, and will be paid for any work done to the time of termination.

In the event of termination of this Agreement by the Employer **without** cause, the Employee shall be provided a severance payment equivalent to one month's pay at the Employee's current compensation level.

'Cause' for the purposes of this paragraph, shall be defined as a documented failure of the Employee to effectively perform the duties of the position as defined in Section 2, or other specific action by the Employee which a majority of the City Council finds to warrant termination of the agreement.

In the event that the City Council elects to terminate the Agreement, the Employee will be provided the option to resign from the position.

In the event of termination of this Agreement by act of the Employee, the Employee will act in a professional manner by giving **60 days** notification to the City Council and will assist in whatever transition is necessary upon his termination of employment, within reason.

Section 12. AMENDMENTS

Unless otherwise specified herein, this Agreement may be changed or modified only upon written consent of the parties hereto.

Section 13. GENERAL PROVISIONS

If any provisions, or any portion thereof, contained in this Agreement are held to be unconstitutional, invalid, or unenforceable, the remainder of this Agreement or portion thereof, shall be deemed severable, shall not be affected, and shall remain in full force and effect.

If any provisions of the City of Trinidad's Personnel Rules, Regulations, and Policies conflict with the at-will employment status described in this Agreement, such conflicts will be resolved in favor of the at-will status contained in this Agreement.

Employer and Employee agree that they will, at all times, assist each other in defending any litigation involving the City of Trinidad, or Employer's duties with Employer, and Employer agrees to defend Employee against any claim or action against him arising out of an act or omission occurring within the scope of Employee's employment. The parties shall each comply with the requirements of Section 825 of the Government Code or its successor implementing this paragraph.

Section 14. ENTIRE AGREEMENT

This Agreement is intended by the parties hereto as a final expression of their understanding with respect to the subject matter hereof and as a complete and exclusive statement of the provision thereof and supersedes any and all prior agreements and understanding, oral or written, in connection therewith.

Section 15. COUNTERPARTS

This Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which together, shall constitute one and the same Agreement.

EXECUTION OF THE AGREEMENT

The Employer approved this agreement and authorized the Mayor to sign on the Employer's behalf at their duly noticed Council meeting of July 25, 2023.

IN WITNESS THEREOF, the Employer and the Employee have executed this Agreement effective July 25, 2023.

EMPLOYER

EMPLOYEE

By: _____

Mayor Cheryl Kelly

By: _____

Eli Naffah

Date: _____, 2023

Date: _____, 2023



DISCUSSION AGENDA ITEM 5

SUPPORTING DOCUMENTATION ATTACHED

5. Discussion/Decision regarding August Council Meeting Schedule.