



Posted: Friday, August 18, 2023

NOTICE AND CALL OF A REGULAR MEETING OF THE TRINIDAD CITY COUNCIL

The Trinidad City Council will hold a regular meeting on
TUESDAY, AUGUST 22, 2023, at 6:00 PM
at the Trinidad Town Hall, 409 Trinity Street, Trinidad, CA.

CLOSED SESSION BEGINS AT 5:00PM

For your convenience, this meeting will also be held via videoconference, hosted on the **Zoom platform**. Learn more about Zoom here: <https://zoom.us>

PUBLIC COMMENT: Public comment may be submitted via email in advance of the meeting, or in an orderly process during the meeting. If you do not have access to email and you would like to provide a written statement, please deliver your comments to 409 Trinity Street, Trinidad CA, by 2:00pm on the meeting day, or email to cityclerk@trinidad.ca.gov

HOW TO PARTICIPATE: You are invited to participate in person at the Trinidad Town Hall, or by Zoom. The City will publish a direct link to the Zoom teleconference, along with the participant code, on the City Calendar page online at <http://trinidad.ca.gov/calendar>

To phone in, dial 1-888-278-0296, Conference Code: 685171 Meeting ID: 873 9859 5955 Passcode: 604925

PLEASE NOTE that live meeting logistics will be prioritized. The quality of the Zoom teleconference meeting cannot be guaranteed. Technical challenges experienced by the participant will not interrupt or halt progress of the meeting.

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. CLOSED SESSION

1. Personnel Exception 54957 - City Manager Performance Evaluation

- IV. RECONVENE TO OPEN SESSION
- V. APPROVAL OF AGENDA
- VI. APPROVAL OF MINUTES – 07/25/2023 cc
- VII. COUNCIL REPORTS/COMMITTEE ASSIGNMENTS
- VIII. STAFF REPORTS – City Manager & Law Enforcement
- IX. ITEMS FROM THE FLOOR

At this time, members of the public may comment on items NOT appearing on the agenda. Individual comments will be limited to 3 minutes or less. Please direct your comments to the Council as a whole, maintain decorum and avoid personal attacks on staff, members of the Council and/or other members of the public. Council and staff responses will be minimal for non-agenda items.

X. CONSENT AGENDA

All matters on the Consent Agenda are considered routine by the City Council and are enacted in one motion. There is no separate discussion of any of these items. If discussion is requested by any Council member, that item is removed from the Consent Calendar and considered separately. A single opportunity for public comment on the Consent Agenda is available to the public.

- 1. Staff Activity Report – July 2023
- 2. Financial Statements – June 2023
- 3. Law Enforcement Report – July 2023

City Council Meeting Agenda: 08-22-2023

4. Application for Outside City Water Connection
5. Contract with Daniel Dimmick to Provide Building Inspector Services to the City of Trinidad.
6. Appoint City Manager as Voting Delegate for the Upcoming CalCities Conference.
7. Procurement of Engineering and Planning Consultant Services
8. Discussion/Decision regarding Introduction/First Reading of Ordinance 2023-03; correcting and reaffirming codification of the City of Trinidad Zoning Ordinance, Title 17 of the Trinidad Municipal Code.
9. Discussion/Decision regarding Introduction/First Reading of Ordinance 2023-04; reaffirming codification of the City of Trinidad Zoning Ordinance and amendments thereto that were not submitted to the CA Coastal Commission for certification.

IX. DISCUSSION/ACTION AGENDA ITEMS

1. Continued Discussion/Decision regarding Traffic Calming Measures for View Street, Ocean Avenue, and Underwood Drive.
2. Discussion/Decision regarding Contract with the Humboldt County Sheriff's Office to Provide Animal Control Services to the City of Trinidad.
3. Discussion/Decision regarding CERT Program Participation.
4. Discussion/Decision regarding Appointments to Fill Vacant Positions on the Short-Term Rental Advisory Committee.
5. Discussion/Decision regarding City Manager Contract Renewal.

X. FUTURE AGENDA ITEMS

XI. ADJOURNMENT

APPROVAL OF MINUTES FOR:

JULY 25, 2023 CC2

Supporting Documentation follows with:

5 PAGES

MINUTES OF THE SECOND REGULAR MEETING OF THE TRINIDAD CITY COUNCIL
TUESDAY, JULY 25, 2023 (LIVE/HYBRID)

I. CALL TO ORDER

Mayor Kelly called the live-hybrid meeting to order at 6:00pm. Council members in attendance: Kelly, Ladwig, West, Tuttle, Breckenridge. City Staff in attendance: City Manager Eli Naffah, City Clerk Gabriel Adams, Administrative Assistant Anton Souza. Approximately (9) participants were present by video-conference at the beginning of the meeting.

II. PLEDGE OF ALLEGIANCE

III. CLOSED SESSION

1. Conference with Legal Counsel – Existing Litigation (Calif. Gov. Code Section 54956.9(d)(1)) (1 Case: City of Trinidad vs. Tsurai Ancestral Society, et. al, Humb. Co. Sup. Court Case No. 180684)
2. Personnel Exception 54957 - City Manager Performance Evaluation

IV. RECONVENE TO OPEN SESSION - No reportable action taken.

V. APPROVAL OF THE AGENDA

Motion (West/Ladwig) to approve the agenda as written. **Passed unanimously.**

VI. APPROVAL OF MINUTES – 06-13-2023 cc

Motion (West/Kelly) to approve the minutes as submitted. **Passed unanimously.**

VII. COUNCIL REPORTS/COMMITTEE ASSIGNMENTS

West: Attended HCAOG, walkabout with Dan Byrd and other City officials to learn how to create walkable communities.

Ladwig: Extend appreciation for Coastal Resiliency meeting attendees. Next meeting will be held in the fall.

Kelly, Breckenridge, Tuttle: Nothing to report.

VIII. STAFF REPORTS – City Manager & Law Enforcement

City Manager Naffah highlighted accomplishments summarized in the staff report included in the meeting packet. He noted that the contract with Pacific Coast Security is still being reviewed by their legal representatives. Coverage should resume within the next week or two. HCSO Captain Quinnell is preparing an Animal Control Services contract for consideration by the City at the next meeting. Trinidad Chamber of Commerce plans a mixer in August at the new Beachcomber Café, and the Fish Festival in October.

Kelly thanked staff for the comprehensive grant update included in the meeting packet.

Ladwig noted the trend of decreasing water use historically over the last few years.

IX. ITEMS FROM THE FLOOR

(Three (3) minute limit per Speaker unless Council approves request for extended time.)

Paula Levine – Trinidad Area Resident

Evaluated the Outside City Water Connection Policy adopted by the Council a few months ago. I have suggestions to revise and make it better. Also, more residents should be included to serve on the Water Advisory Committee.

Diane Stockness – Trinidad Resident

Here to announce her interest in being appointed as a resident to the STR Advisory Committee, and ask how to formally apply. Also expressed hope that Supervisor Madrone is training security personnel or public works to issue dog citations. We're in a ditch. We don't have reliable security for such a busy tourist town. We need the ambassadors, and more security in addition to the Sheriff.

City Manager Naffah confirmed that the Sheriff provides regular patrols to the City as required by contract.

Kelly apologized to the community for service disruption with Pacific Coast Security due to an insurance related contract challenge. We ironed it out and PCS will be back on patrol in the near future.

Richard Marx – Regional Compliance Manager for the Construction Industry Force Account Council
Attending to check in and see how things are going.

Aaron Hakenen – Trinidad

I see the Sheriff patrolling regularly. The belief that there is no police presence is not the case, but we can always use more. Traffic calming is not on the agenda, although the action reported in the 06/13/2023 cc minutes clearly state direction was given to staff to investigate information presented and return with proposals. Hope it will be brought back soon.

Kelly request to list ongoing project updates in the City Manager's report.

City Manager Naffah confirmed traffic calming will be brought back at a future meeting, and that the HSIP crosswalk construction update is included in the detailed grant report.

X. CONSENT AGENDA

1. Staff Activity Report – June 2023
2. Financial Statements – May 2023
3. Law Enforcement Report – June 2023

*Motion (Ladwig/West) to approve consent agenda as submitted. **Passed unanimously.***

X. DISCUSSION/ACTION AGENDA ITEMS

1. Discussion/Presentation regarding Water Storage Tank & Pipeline Replacement Project Update.
City Engineer Steve Allen presented an update on the project, explaining that the City entered into a grant agreement with the Department of Water Resources in June 2022 for the Trinidad Water Storage Tank and Pipeline Replacement Project (Project) funded by the Small Community Drought Relief Program grant funding to replace old and leak prone water mains on Westhaven Drive and Edwards Street and to construct a 300,000 gallon steel storage tank to replace one 150,000 gallon redwood tank.

In September 2022, the City entered into consultant agreements with GHD for engineering and planning services, and with SHN for planning support. The grant will pay for work completed under these project consultant agreements.

Allen provided an updated presentation that included the following topics:

- Summary Overview
- Water Tank Replacement
 - Tank size has been reduced due to increasing costs (from 300,000 to 250,000 gallons).
 - Stainless Steel material
 - Tank access road improved
 - Tank main service lines replaced.
 - Planning for eventual replacement of second tank with a larger tank.
- Water Line Replacement
 - Replace 600 ft of aging a/c, 4" pipe on Edwards Street from Hector to Galindo with 8" pipe.
 - Replace 365 feet of new 6" water main on Van Wycke and remove the temporary line that spans the slide area.
- Schedule
 - Construction August-October 2023.

CEQA Environmental Documentation and permitting have been completed. The 100% Plans and Specifications have been drafted with review comments and last details being addressed for the final bid documents.

The project scope has been slightly revised to match available grant funding based on direction provided from the funder. We are replacing the water mains on Edwards and Van Wycke Streets as planned, and replacing an

existing 150,000-gallon redwood water storage tank with a new 250,000-gallon steel water tank, and replacing additional water mains on Westhaven Drive as planned.

The project is scheduled to go out to bid in July. The construction timeline begins this summer and likely through next summer based on material availability. To keep the project moving forward, staff suggests that Council authorize the City Manager to continue to deliver the project per grant agreements such as advertising for bids and awarding the construction contract to the lowest responsive, responsible bidder or to reject all bids if they exceed the available grant budget.

Payment for timber removed along access road and at water storage tank site to landowner. The original landowner of the tank site and current owner of the access road that the City uses via right-of-way to get to the tank site stated the original agreement with the City was that the City could access and use the tank site and the landowner would receive reimbursement for any the commercial value of any trees removed. The City Manager agreed to honor that agreement and reimburse the previous owner of the water tank site and current owner of the access road for the commercial value of the trees removed for this project.

To determine the commercial value of the trees, staff recommend valuation by a third-party forester assessment. James Able Forestry Consultants, a local forestry consultant firm, was contacted and provided a proposal to do this work for a price of \$1,500. City staff will inquire with funder about using grant funds for the forester's fee and payment of timber value to landowner. In the case that the forester's fee is not grant reimbursable, staff is requesting authorization to pay for this expense out of the water fund. In the case that the timber value is not grant reimbursable, staff will return to Council with valuation amount and propose payment from the water fund.

Council questions included:

Ladwig: Will the second tank be the same size, when the time comes and funding becomes available. Allen confirmed that this is the intent.

West: Lifetime of a stainless steel tank? Allen explained, approximately 80 years based on manufacturers expectations as compared to other tank materials that fall within the 40-year lifespan, especially in coastal areas.

Tuttle: Any concern for trees falling on the tanks? Allen confirmed, yes, it's undesirable and trees are planned to be removed to create a buffer around the tanks, but the City does not own all trees in the vicinity.

Kelly: Has the City established a procurement process?

Grant Administrator Becky Price-Hall stated her confidence with GHD handling the contract specifications within the State required procurement procedures.

Public comment included:

Paula Levine – Trinidad Area Resident

Has anyone investigated replacing the steel tanks around the tank, saving the tank and adding the new tank along with it. Could we reach out to a woodworkers guild to dismantle the tank and utilize the redwood?

Allen explained that redwood tanks used to be common, but not as much now. Refurbishing them is also not common, and the current quality of redwood is not superior to the material used 40-50 years ago. Old tank has galvanized band, but the new tank has PVC coated steel that is deteriorating faster than the old tank. The tank seems to be having issues beyond the steel band deterioration as well.

Aaron Hakenen – Trinidad

Excited to see the timber contract with Able Forestry. There was a discussion about salvage value of the redwood tank material. What happened with that?

Allen confirmed this was discussed internally with staff. Did not engage with Able Forestry on this component. How do we set up the contract docs to utilize and benefit from that? If we forced the value or benefit of the value, we may miss out on the full benefit of the grant construction costs. We left it up to the contractor to determine, leaving a net result to the City of leaving more money for improvements.

Richard Marx – Construction Industry Force Account Council

The force account limit for a general law city is \$5000. If the City considers adopting the California Uniform Cost Accounting Act (from the State Controller's Office) it will raise the informal bid limit to \$200,000. Smaller cities have that adopted.

*Motion Kelly/West to authorize the following items: **Passed unanimously.***

- *Authorize the City Manager to continue to deliver the project per grant agreements, including soliciting and accepting or rejecting all bids and awarding the construction contract to the lowest responsive responsible bidder provided it is within the grant budget.*
- *Authorize the City Manager to engage a professional forester to inventory the trees to be removed and provide a commercial valuation of that timber. Authorize the City Manager to provide payment from water fund for timber valuation by third party forester if the request for grant reimbursement is not approved by the funder.*
- *Authorize the City Manager to provide payment for the assessed timber value to the prior owner of the tank site and current owner of the access road if the request for grant reimbursement is approved by the funder.*

2. Discussion/Decision regarding Introduction/First Reading of Ordinance 2023-03; correcting and reaffirming codification of the City of Trinidad Zoning Ordinance, Title 17 of the Trinidad Municipal Code.

City Planner Trever Parker explained that discussion items 2 and 3 are combined. The City first codified its ordinances in 1990 with an update and creation of an online code in 2012. The ordinance codification process refers to the systematic and organized method of compiling and consolidating local laws, regulations, and ordinances into a comprehensive and consistent legal code. The City is currently working on another update to the Trinidad Municipal Code.

The codification process changes the numbering of the original ordinances as well as some of the verbiage and formatting. The changes that were made to the zoning ordinance as part of the codification process were never certified by the Coastal Commission. Therefore, the Coastal Commission does not recognize the City's numbering of its ordinances. And so, in the past, such as with the STR ordinance, the City included both numbering systems in the new ordinance to allow for certification by the Coastal Commission.

The City has recently been working on several housing related zoning amendments. These amendments add and update quite a few definitions and various sections of the zoning ordinance. The use of two numbering systems was becoming unwieldy. This is particularly true for the definitions, which are unnumbered in an appendix to the original ordinance, leaving no easy way to refer to individual definitions. Therefore, it was decided that the City should go ahead and get the codified version of the zoning ordinance certified by the Coastal Commission to facilitate current and planned amendments.

This process has been more complicated than originally anticipated. The City has passed several zoning ordinance amendments over the years that have been incorporated into the codified ordinance, but were never submitted to the Coastal Commission for certification. And there may have been some errors in the codification process and/or the City's adoption of changes to the original zoning ordinance recommended by the Coastal Commission that created inconsistencies between the codified ordinance and the certified ordinance. But since this goes back to 1980, locating all the records has been difficult. City and Coastal Commission staff are still working through some of the discrepancies to figure out the most efficient path forward.

Therefore, this item will be continued to the August 22nd meeting, but because it was noticed for this meeting, the item was included on the agenda.

3. Discussion/Decision regarding Introduction/First Reading of Ordinance 2023-04; reaffirming codification of the City of Trinidad Zoning Ordinance and amendments thereto that were not submitted to the CA Coastal Commission for certification.

As noted in agenda item 2, this will be continued to either the August 22nd meeting, or first meeting in September.

4. Discussion/Decision regarding City Manager Contract Renewal.

Mayor Kelly explained that there is no report from closed session. The closed session discussion will be continued to the next meeting.

Public comment included:

Diane Stockness – Trinidad

The City Manager should work 5 days per week to deal with issues. The four-day schedule is outdated. We have STR's, homeless issues, and so much going on.

Council comments included:

Kelly: I have some concerns about renewing the contract tonight. I'm getting feedback from staff and looking for more information from the public. Would like to continue this to the next meeting for more time to review and consider the information. Agenda item should be discussed again in August. We can set new priorities for the City Manager, helping and supporting his leadership in the process.

West: Has the salary increase already been implemented? **Kelly** confirmed.

Ladwig: I would like to have more public input as well. There is a lot more activity in the City, more staff, and opportunity to realign expectations of the City Manager position as the City evolves and grows. I don't believe the expectations of the job have grown with the City, and I'd like to make sure this is considered in a renewal process.

Breckenridge: I agree. Spoke with several residents that could not attend and provide feedback tonight and I'd like to hear from them if they could join us.

*Motion (Kelly/West) to continue the discussion to the August meeting, with the understanding that the Council will discuss areas for the City Manager to focus. **Passed unanimously.***

5. Discussion/Decision regarding August Council Meeting Schedule.

City Manager Naffah noted that the next meeting is scheduled to occur in 2 weeks, and vacation schedules make meeting on August 22nd more practical, along with getting back to the normal routine by holding the first regular meeting in September.

The Council agreed, by consensus, to accept the August meeting schedule.

FUTURE AGENDA ITEMS

- Ladwig: Traffic calming.
- Kelly/Breckenridge: Discuss Animal Control services and public outreach campaign concepts.
- Tuttle: PGE Utility Undergrounding.

ADJOURNMENT: 7:45pm.

Submitted by:

Gabriel Adams
Trinidad City Clerk

Approved by:

Cheryl Kelly
Mayor



CONSENT AGENDA ITEM 1

SUPPORTING DOCUMENTATION ATTACHED

1. Staff Activity Report – July 2023

Luffenholtz Creek:

The Luffenholtz Creek flow measurement on August 18, 2023, was 1.129 cfs. Possible rains in the week from Hurricane Hillary will increase the flows.

Van Wycke Trail:

The California Coastal Commission on September 6th-8th will be meeting in Crescent City at the Elk Valley Rancheria Casino. On the agenda the Commission will address the current and long-term status of the Van Wycke Trail. The agenda for each date will be available soon on the California Coastal Commission website. CIRA, the City's Insurance JPA, will reassess the condition of the trail on the 22nd.

Proposed Trinidad Interchange and Road Improvements:

A presentation open to the public was held at the Trinidad Rancheria to discuss potential interchange improvements. Representatives from the design team of Qk4 have been working with Caltrans in coming up with design scenarios that would link the Rancheria properties on either side of the 101. The two designs that are being considered currently are 3D and 5C. 3D would add an additional interchange 1.2 miles south of the Trinidad interchange. The interchange would be a dog-bone diamond shaped design with a small bridge and auxiliary lanes for entrance and exit. 5C would improve the existing Trinidad interchange and add a roundabout at Main and Scenic. Improvements to Scenic Drive would add lanes for pedestrians and bicyclists as well as retaining walls. A pedestrian/bicycle bridge would link the two sides of the Rancheria properties over Highway 101. A presentation at a future City Council meeting will be planned.

Chamber Mixer at Beachcomber:

The Greater Trinidad Chamber of Commerce will sponsor a mixer on Wednesday, August 23rd at 5:30 pm at the Beachcomber. Pizza, beer and wine will be available for attendees. A ribbon-cutting for the Beachcomber is planned as well.

STAFF REPORT SUPPLEMENTAL

Date: Tuesday, August 22, 2023

Background Info: In light of the drought affecting the State, there has been concern among residents regarding how the City of Trinidad is responding to the Governor's Order calling on all Californians to do their part by reducing consumption.

Luffenholtz Creek flow readings are presented to the Council on an as-needed basis - during drought events or when requested. November, December, January, and once again February has delivered abundant amounts of rainfall, providing relief from stress-related drought on the watershed. With this in mind, the focus of these reports (during the wet season) will be to share and put into perspective how Trinidad's water consumption metrics compare to those of recent years.

The amounts represent the total water sold, captured by 325 customer meters, measured in cubic feet (7.48 gallons = 1 cubic foot).

July 2019	282,552 cuft	January 2019	151,049
July 2020	275,612	January 2020	199,348
July 2021	251,168	January 2021	161,379
July 2022	198,081	January 2022	189,201
July 2023	223,806 (16.37% Water Loss)	January 2023	154,543
August 2019	307,500	February 2019	166,565
August 2020	273,992	February 2020	155,015
August 2021	269,771	February 2021	178,545
August 2022	227,681	February 2022	154,634
		February 2023	136,626
September 2019	238,316	March 2019	144,604
September 2020	302,614	March 2020	164,854
September 2021	227,831	March 2021	187,607
September 2022	216,470	March 2022	184,103
		March 2023	152,813 (21.58 Water Loss)
October 2019	188,075	April 2019	160,185
October 2020	230,430	April 2020	199,450
October 2021	203,176	April 2021	192,287
October 2022	180,065	April 2022	173,115
		April 2023	145,504 (20.19 Water Loss)
November 2019	211,649	May 2019	236,444
November 2020	198,813	May 2020	183,368
November 2021	204,438	May 2021	242,529
November 2022	169,144	May 2022	154,634
		May 2023	211,380 (23.13 Water Loss)
December 2019	201,305	June 2019	219,764
December 2020	185,860	June 2020	240,055
December 2021	201,160	June 2021	269,087
December 2022	170,419	June 2022	233,692
		June 2023	209,366 (13.63% Water Loss)

Water sold in July increased 7% from June, but considering it is the peak occupancy month, consumption is relatively low from the 5-year perspective. We will continue to monitor consumption each month and report this information (along with summary trends and analysis) to the Council for review, comparison, and questions at each meeting.



CONSENT AGENDA ITEM 2

SUPPORTING DOCUMENTATION ATTACHED

2. Financial Statements – June 2023

City of Trinidad
Statement of Revenues and Expenditures - GF Revenue
From 6/1/2023 Through 6/30/2023

		Current Month	Year to Date	Total Budget - Original	% of Budget
Revenue					
41010	PROPERTY TAX - SECURED	55,522.98	116,977.41	100,000.00	16.98%
41020	PROPERTY TAX - UNSECURED	877.26	4,775.15	3,800.00	25.66%
41040	PROPERTY TAX-PRIOR UNSECURED	39.22	39.22	25.00	56.88%
41050	PROPERTY TAX - CURRENT SUPPL	518.21	797.17	1,300.00	(38.68)%
41060	PROPERTY TAX-PRIOR SUPPL	252.36	252.36	200.00	26.18%
41070	PROPERTY TAX - FINES	20.71	60.04	500.00	(87.99)%
41110	PROPERTY TAX EXEMPTION	846.06	1,027.35	1,300.00	(20.97)%
41130	PUBLIC SAFETY 1/2 CENT	1,300.19	1,300.19	1,900.00	(31.57)%
41140	PROPERTY TAX - DOCUMENTARY RE	604.45	2,565.20	4,500.00	(43.00)%
41190	PROPERTY TAX ADMINISTRATION FE	(3,004.00)	(3,004.00)	0.00	0.00%
41200	LAFCO Charge	0.00	(689.00)	0.00	0.00%
41220	IN LIEU VLF	0.00	19,821.82	28,500.00	(30.45)%
42000	SALES & USE TAX	22,102.25	309,668.81	350,000.00	(11.52)%
43000	TRANSIENT LODGING TAX	0.00	146,204.77	125,000.00	16.96%
46000	GRANT INCOME	488.24	488.24	10,000.00	(95.12)%
47100	CITY STREET PROJECTS GRANT	0.00	897.00	0.00	0.00%
47310	VEHICLE LICENSE COLLECTION	0.00	314.74	300.00	4.91%
53010	COPY MACHINE FEE	0.00	0.00	50.00	100.00)%
53020	INTEREST INCOME	16,968.98	39,436.30	15,300.00	157.75%
53090	OTHER MISCELLANEOUS INCOME	0.00	17,353.34	9,000.00	92.81%
54020	PLANNER- APPLICATION PROCESSIN	4,656.30	31,645.34	20,000.00	58.23%
54050	BLDG.INSR-APPLICATION PROCESSI	5,761.79	23,117.83	12,000.00	92.65%
54100	ANIMAL LICENSE FEES	60.00	270.00	300.00	(10.00)%
54150	BUSINESS LICENSE TAX	81.00	7,766.00	8,500.00	(8.64)%
54170	STR License Fee (Short Term Rental)	0.00	9,000.00	9,600.00	(6.25)%
54300	ENCROACHMENT PERMIT FEES	0.00	50.00	400.00	(87.50)%
56150	FRANCHISE FEES	0.00	1,483.41	0.00	0.00%
56400	RENT - VERIZON	0.00	13,500.00	0.00	0.00%
56500	RENT - HARBOR LEASE	5,520.00	5,520.00	5,125.00	7.71%
56550	RENT - PG& E	0.00	11,453.36	11,500.00	(0.41)%
56650	RENT - SUDDENLINK	0.00	5,605.50	6,500.00	(13.76)%
56700	RENT - TOWN HALL	350.00	5,097.50	6,000.00	(15.04)%
	Total Revenue	112,966.00	772,795.05	731,600.00	5.63%

City of Trinidad
Statement of Revenues and Expenditures - GF Expense
201 - GFAdmin
From 6/1/2023 Through 6/30/2023

		Current Month	Year to Date	Total Budget - Original	% of Budget
	Expense				
60900	HONORARIUMS	500.00	3,250.00	3,000.00	(8.33)%
61000	EMPLOYEE GROSS WAGE	11,283.12	135,197.10	140,527.00	3.79%
61470	FRINGE BENEFITS	613.85	10,609.25	2,160.00	(391.17)%
65100	DEFERRED RETIREMENT	1,178.97	11,315.24	16,863.00	32.90%
65200	MEDICAL INSURANCE AND EXPENSE	1,195.22	11,005.45	28,956.00	61.99%
65250	Health Savings Program	6.40	99.29	945.00	89.49%
65300	WORKMEN'S COMP INSURANCE	4,502.08	11,174.01	4,671.00	(139.22)%
65500	EMPLOYEE MILEAGE REIMBURSEMENT	20.64	1,621.19	750.00	(116.16)%
65600	PAYROLL TAX	1,087.66	12,002.27	12,040.00	0.31%
65800	Grant Payroll Allocation	(1,109.81)	(9,884.45)	(23,500.00)	57.94%
68090	CRIME BOND	0.00	615.52	600.00	(2.59)%
68200	INSURANCE - LIABILITY	0.00	18,116.35	16,000.00	(13.23)%
68300	PROPERTY & CASUALTY	0.00	4,587.05	6,250.00	26.61%
71110	ATTORNEY-ADMINISTRATIVE TASKS	980.00	20,137.70	80,000.00	74.83%
71130	ATTORNEY-LITIGATION	0.00	6,814.00	0.00	0.00%
71310	CITY PLANNER-ADMIN. TASKS	10,351.62	85,495.26	80,000.00	(6.87)%
71410	BLDG INSPECTOR-ADMIN TASKS	4,857.50	25,765.31	25,000.00	(3.06)%
71510	ACCOUNTANT-ADMIN TASKS	1,194.41	18,582.58	17,000.00	(9.31)%
71620	AUDITOR-FINANCIAL REPORTS	0.00	20,233.74	17,500.00	(15.62)%
72000	CHAMBER OF COMMERCE	0.00	14,711.70	12,500.00	(17.69)%
74110	GRANT EXPENSE	0.00	5,300.00	0.00	0.00%
75110	FINANCIAL ADVISOR/TECH SUPPORT	110.00	5,988.96	6,000.00	0.18%
75160	LIBRARY RENT & LOCAL CONTRIB.	0.00	500.00	2,000.00	75.00%
75170	RENT	750.00	9,000.00	9,000.00	0.00%
75180	UTILITIES	925.13	15,149.95	12,000.00	(26.25)%
75190	DUES & MEMBERSHIP	650.00	1,968.52	1,500.00	(31.23)%
75200	MUNICIPAL/UPDATE EXPENSE	975.00	1,950.00	3,500.00	44.29%
75220	OFFICE SUPPLIES & EXPENSE	754.27	13,619.13	5,000.00	(172.38)%
75240	BANK CHARGES	0.00	201.00	100.00	(101.00)%
75280	TRAINING / EDUCATION	0.00	0.00	200.00	100.00%
75300	CONTRACTED SERVICES	0.00	(34,249.04)	500.00	6,949.81%
75990	MISCELLANEOUS EXPENSE	0.00	1,085.65	500.00	(117.13)%
76110	TELEPHONE	589.33	8,559.07	6,000.00	(42.65)%
76130	CABLE & INTERNET SERVICE	143.45	1,721.40	3,000.00	42.62%
76150	TRAVEL	0.00	1,854.30	2,000.00	7.29%
78120	STREET LIGHTING	0.00	286.64	0.00	0.00%
78170	SECURITY SYSTEM	258.00	564.00	500.00	(12.80)%
78190	MATERIALS, SUPPLIES & EQUIPMEN	0.00	427.49	500.00	14.50%
89500	Penalties - Non-Deductible	0.00	92.55	0.00	0.00%
	Total Expense	41,816.84	435,468.18	493,562.00	11.77%

City of Trinidad
Statement of Revenues and Expenditures - GF Expense
301 - Police
From 6/1/2023 Through 6/30/2023

		<u>Current Month</u>	<u>Year to Date</u>	<u>Total Budget - Original</u>	<u>% of Budget</u>
	Expense				
61000	EMPLOYEE GROSS WAGE	863.25	10,283.39	10,425.00	1.36%
61470	FRINGE BENEFITS	57.70	848.87	480.00	(76.85)%
65100	DEFERRED RETIREMENT	118.06	1,195.48	1,251.00	4.44%
65200	MEDICAL INSURANCE AND EXPENSE	0.00	0.00	319.00	100.00%
65300	WORKMEN'S COMP INSURANCE	190.60	431.67	347.00	(24.40)%
65600	PAYROLL TAX	84.31	941.33	893.00	(5.41)%
75170	RENT	750.00	9,000.00	9,000.00	0.00%
75180	UTILITIES	175.84	2,274.14	2,500.00	9.03%
75300	CONTRACTED SERVICES	0.00	0.00	32,850.00	100.00%
75350	ANIMAL CONTROL	141.00	1,720.00	1,600.00	(7.50)%
76130	CABLE & INTERNET SERVICE	90.45	1,085.40	0.00	0.00%
78170	SECURITY SYSTEM	0.00	306.00	600.00	49.00%
	Total Expense	<u>2,471.21</u>	<u>28,086.28</u>	<u>60,265.00</u>	<u>53.40%</u>

City of Trinidad
Statement of Revenues and Expenditures - GF Expense
401 - Fire
From 6/1/2023 Through 6/30/2023

		<u>Current Month</u>	<u>Year to Date</u>	<u>Total Budget - Original</u>	<u>% of Budget</u>
	Expense				
60900	HONORARIUMS	150.00	1,800.00	2,400.00	25.00%
75180	UTILITIES	9.86	520.97	1,150.00	54.70%
75190	DUES & MEMBERSHIP	0.00	135.62	350.00	61.25%
75280	TRAINING / EDUCATION	0.00	0.00	500.00	100.00%
76110	TELEPHONE	132.45	3,066.66	1,300.00	(135.90)%
76140	RADIO & DISPATCH	0.00	0.00	1,800.00	100.00%
78140	VEHICLE FUEL & OIL	0.00	122.56	350.00	64.98%
78150	VEHICLE REPAIRS	0.00	0.00	2,500.00	100.00%
78160	BUILDING REPAIRS & MAINTENANCE	0.00	1,110.08	3,000.00	63.00%
78190	MATERIALS, SUPPLIES & EQUIPMEN	454.30	2,998.29	5,000.00	40.03%
78200	EQUIPMENT REPAIRS & MAINTENANC	0.00	217.83	1,000.00	78.22%
	Total Expense	<u>746.61</u>	<u>9,972.01</u>	<u>19,350.00</u>	<u>48.47%</u>

City of Trinidad
Statement of Revenues and Expenditures - GF Expense
501 - PW (Public Works)
From 6/1/2023 Through 6/30/2023

		Current Month	Year to Date	Total Budget - Original	% of Budget
	Expense				
61000	EMPLOYEE GROSS WAGE	15,005.43	114,375.20	138,948.00	17.68%
61250	OVERTIME	0.00	0.00	500.00	100.00%
61470	FRINGE BENEFITS	249.24	1,034.08	240.00	(330.87)%
65000	EMPLOYEE TAXES, INSUR & BENEFI	0.00	0.00	100.00	100.00%
65100	DEFERRED RETIREMENT	954.20	8,907.66	11,682.00	23.75%
65200	MEDICAL INSURANCE AND EXPENSE	1,993.30	18,248.50	22,746.00	19.77%
65250	Health Savings Program	13.55	218.03	1,267.00	82.79%
65300	WORKMEN'S COMP INSURANCE	3,279.35	7,247.64	4,619.00	(56.91)%
65600	PAYROLL TAX	1,119.98	9,093.46	11,523.00	21.08%
65800	Grant Payroll Allocation	(6,919.74)	(63,282.28)	(77,000.00)	17.82%
71210	CITY ENGINEER-ADMIN. TASKS	3,918.50	22,245.45	13,000.00	(71.12)%
71250	CITY ENGINEER - PROJECT FEES	0.00	8,278.45	0.00	0.00%
75120	WASTE RECYCLING PICKUP/DISPOSA	0.00	362.10	0.00	0.00%
75200	MUNICIPAL/UPDATE EXPENSE	0.00	3,857.42	3,600.00	(7.15)%
75300	CONTRACTED SERVICES	0.00	0.00	5,000.00	100.00%
75370	UNIFORMS/PERSONAL EQUIP.	454.30	863.19	1,000.00	13.68%
78100	STREET MAINT/REPAIR/SANITATION	179.82	6,699.85	5,000.00	(34.00)%
78120	STREET LIGHTING	416.99	4,479.42	5,000.00	10.41%
78130	TRAIL MAINTENANCE	1,105.20	3,986.40	10,000.00	60.14%
78140	VEHICLE FUEL & OIL	567.58	5,858.69	4,000.00	(46.47)%
78150	VEHICLE REPAIRS	62.55	2,095.72	2,500.00	16.17%
78160	BUILDING REPAIRS & MAINTENANCE	1,356.96	33,240.04	14,000.00	(137.43)%
78190	MATERIALS, SUPPLIES & EQUIPMEN	4,910.73	12,064.95	5,000.00	(141.30)%
78200	EQUIPMENT REPAIRS & MAINTENANC	0.00	1,778.70	2,500.00	28.85%
	Total Expense	28,667.94	201,652.67	185,225.00	(8.87)%

City of Trinidad
Statement of Revenues and Expenditures - Monthly Reports
204 - IWM
From 6/1/2023 Through 6/30/2023

		Current Period Actual	Current Year Actual	Total Budget - Original	% of Budget
	Revenue				
56150	FRANCHISE FEES	2,554.37	12,832.38	10,000.00	28.32%
	Total Revenue	2,554.37	12,832.38	10,000.00	28.32%
	Expense				
61000	EMPLOYEE GROSS WAGE	(682.07)	(771.11)	0.00	0.00%
65100	DEFERRED RETIREMENT	0.00	(10.68)	0.00	0.00%
65300	WORKMEN'S COMP INSURANCE	143.91	334.42	0.00	0.00%
65600	PAYROLL TAX	0.00	(7.86)	0.00	0.00%
75130	GARBAGE	0.00	0.00	200.00	100.00%
75200	MUNICIPAL/UPDATE EXPENSE	0.00	61.00	0.00	0.00%
75220	OFFICE SUPPLIES & EXPENSE	0.00	325.50	0.00	0.00%
75300	CONTRACTED SERVICES	0.00	3,192.07	0.00	0.00%
78190	MATERIALS, SUPPLIES & EQUIPMEN	18.44	2,565.93	1,800.00	(42.55)%
	Total Expense	(519.72)	5,689.27	2,000.00	(184.46)%
	Net Income	3,074.09	7,143.11	8,000.00	(10.71)%

City of Trinidad
Statement of Revenues and Expenditures - Monthly Reports
213 - SB2 Planning Grant
From 6/1/2023 Through 6/30/2023

		Current Period Actual	Current Year Actual	Total Budget - Original	% of Budget
	Expense				
65800	Grant Payroll Allocation	74.65	3,627.84	0.00	0.00%
75300	CONTRACTED SERVICES	0.00	27,860.82	0.00	0.00%
	Total Expense	74.65	31,488.66	0.00	0.00%
	Net Income	(74.65)	(31,488.66)	0.00	0.00%

City of Trinidad
Statement of Revenues and Expenditures - Monthly Reports
214 - HCD LEAP Grant
From 6/1/2023 Through 6/30/2023

		Current Period Actual	Current Year Actual	Total Budget - Original	% of Budget
	Expense				
65800	Grant Payroll Allocation	499.75	2,158.78	0.00	0.00%
75300	CONTRACTED SERVICES	0.00	27,319.90	0.00	0.00%
	Total Expense	499.75	29,478.68	0.00	0.00%
	Net Income	(499.75)	(29,478.68)	0.00	0.00%

City of Trinidad
Statement of Revenues and Expenditures - Monthly Reports
215 - LCP Update Grant #3
From 6/1/2023 Through 6/30/2023

		Current Period Actual	Current Year Actual	Total Budget - Original	% of Budget
	Revenue				
46000	GRANT INCOME	3,735.96	8,653.79	0.00	0.00%
	Total Revenue	3,735.96	8,653.79	0.00	0.00%
	Expense				
65800	Grant Payroll Allocation	338.79	2,349.44	0.00	0.00%
75300	CONTRACTED SERVICES	5,397.55	9,521.30	0.00	0.00%
	Total Expense	5,736.34	11,870.74	0.00	0.00%
	Net Income	(2,000.38)	(3,216.95)	0.00	0.00%

City of Trinidad
Statement of Revenues and Expenditures - Monthly Reports
216 - CalRecycle SB 1383 Assistance Grant
From 6/1/2023 Through 6/30/2023

		Current Period Actual	Current Year Actual	Total Budget - Original	% of Budget
	Revenue				
46000	GRANT INCOME	0.00	20,000.00	0.00	0.00%
	Total Revenue	0.00	20,000.00	0.00	0.00%
	Expense				
65800	Grant Payroll Allocation	196.62	1,439.57	0.00	0.00%
	Total Expense	196.62	1,439.57	0.00	0.00%
	Net Income	(196.62)	18,560.43	0.00	0.00%

City of Trinidad
Statement of Revenues and Expenditures - Monthly Reports
217 - REAP Housing Grant HCAOG
From 6/1/2023 Through 6/30/2023

		Current Period Actual	Current Year Actual	Total Budget - Original	% of Budget
	Expense				
65800	Grant Payroll Allocation	0.00	308.82	0.00	0.00%
	Total Expense	0.00	308.82	0.00	0.00%
	Net Income	0.00	(308.82)	0.00	0.00%

City of Trinidad
Statement of Revenues and Expenditures - Monthly Reports
303 - COPS Program
From 6/1/2023 Through 6/30/2023

		Current Period Actual	Current Year Actual	Total Budget - Original	% of Budget
	Revenue				
46000	GRANT INCOME	18,461.59	162,880.34	150,000.00	8.59%
	Total Revenue	18,461.59	162,880.34	150,000.00	8.59%
	Expense				
75300	CONTRACTED SERVICES	36,612.50	177,169.00	146,450.00	(20.98)%
	Total Expense	36,612.50	177,169.00	146,450.00	(20.98)%
	Net Income	(18,150.91)	(14,288.66)	3,550.00	(502.50)%

City of Trinidad
Statement of Revenues and Expenditures - Monthly Reports
503 - State Gas Tax
From 6/1/2023 Through 6/30/2023

		Current Period Actual	Current Year Actual	Total Budget - Original	% of Budget
	Revenue				
46000	GRANT INCOME	0.00	0.00	15,000.00	(100.00)%
47030	GAS TAX REVENUE (2103)	218.12	2,280.46	0.00	0.00%
47050	GAS TAX REVENUE (2105)	155.32	1,594.41	0.00	0.00%
47060	GAS TAX REVENUE (2106)	508.15	5,476.59	0.00	0.00%
47070	GAS TAX REVENUE (2107)	219.31	2,171.28	0.00	0.00%
47075	GAS TAX REVENUE (2107.5)	0.00	1,000.00	0.00	0.00%
	Total Revenue	<u>1,100.90</u>	<u>12,522.74</u>	<u>15,000.00</u>	<u>(16.52)%</u>
	Net Income	<u>1,100.90</u>	<u>12,522.74</u>	<u>15,000.00</u>	<u>(16.52)%</u>

City of Trinidad
Statement of Revenues and Expenditures - Monthly Reports
504 - TDA - Transporation Development Agency
From 6/1/2023 Through 6/30/2023

		Current Period Actual	Current Year Actual	Total Budget - Original	% of Budget
	Revenue				
46000	GRANT INCOME	0.00	40,000.00	14,200.00	181.69%
	Total Revenue	0.00	40,000.00	14,200.00	181.69%
	Expense				
60000	INTERDEPARTMENTAL TRANSFER EXP	0.00	0.00	8,700.00	100.00%
75250	TRANSIT SERVICES- HTA	0.00	5,265.00	5,500.00	4.27%
	Total Expense	0.00	5,265.00	14,200.00	62.92%
	Net Income	0.00	34,735.00	0.00	0.00%

City of Trinidad
Statement of Revenues and Expenditures - Monthly Reports
518 - OWTS - Onsite Wastewater Treatment System
From 6/1/2023 Through 6/30/2023

		Current Period Actual	Current Year Actual	Total Budget - Original	% of Budget
	Revenue				
54020	PLANNER- APPLICATION PROCESSIN	850.00	5,300.00	0.00	0.00%
	Total Revenue	850.00	5,300.00	0.00	0.00%
	Expense				
71310	CITY PLANNER-ADMIN. TASKS	1,814.68	17,744.52	0.00	0.00%
75300	CONTRACTED SERVICES	0.00	700.00	0.00	0.00%
75990	MISCELLANEOUS EXPENSE	0.00	284.27	0.00	0.00%
78190	MATERIALS, SUPPLIES & EQUIPMEN	0.00	66.19	0.00	0.00%
	Total Expense	1,814.68	18,794.98	0.00	0.00%
	Net Income	(964.68)	(13,494.98)	0.00	0.00%

City of Trinidad
Statement of Revenues and Expenditures - Monthly Reports
528 - Prop 84 Storm Water Grant Project
From 6/1/2023 Through 6/30/2023

		Current Period Actual	Current Year Actual	Total Budget - Original	% of Budget
	Revenue				
46000	GRANT INCOME	0.00	374,407.15	0.00	0.00%
	Total Revenue	0.00	374,407.15	0.00	0.00%
	Expense				
65800	Grant Payroll Allocation	1,788.52	26,892.21	0.00	0.00%
75300	CONTRACTED SERVICES	10,360.26	226,851.38	0.00	0.00%
75330	CONSTRUCTION	0.00	361,446.54	0.00	0.00%
	Total Expense	12,148.78	615,190.13	0.00	0.00%
	Net Income	(12,148.78)	(240,782.98)	0.00	0.00%

City of Trinidad
Statement of Revenues and Expenditures - Monthly Reports
529 - RMRA - Road Maintenance & Rehabilitation
From 6/1/2023 Through 6/30/2023

		Current Period Actual	Current Year Actual	Total Budget - Original	% of Budget
	Revenue				
47005	RMRA (SB1)	622.23	5,650.89	0.00	0.00%
	Total Revenue	622.23	5,650.89	0.00	0.00%
	Net Income	622.23	5,650.89	0.00	0.00%

City of Trinidad
Statement of Revenues and Expenditures - Monthly Reports
531 - OPC Coastal Resilience
From 6/1/2023 Through 6/30/2023

		Current Period Actual	Current Year Actual	Total Budget - Original	% of Budget
	Revenue				
46000	GRANT INCOME	48,032.34	158,319.89	0.00	0.00%
	Total Revenue	48,032.34	158,319.89	0.00	0.00%
	Expense				
65800	Grant Payroll Allocation	2,976.77	29,264.67	0.00	0.00%
75300	CONTRACTED SERVICES	23,522.80	202,223.05	0.00	0.00%
	Total Expense	26,499.57	231,487.72	0.00	0.00%
	Net Income	21,532.77	(73,167.83)	0.00	0.00%

City of Trinidad
Statement of Revenues and Expenditures - Monthly Reports
532 - HSIP Street Improvements DOT
From 6/1/2023 Through 6/30/2023

		Current Period Actual	Current Year Actual	Total Budget - Original	% of Budget
	Revenue				
46000	GRANT INCOME	0.00	51,887.68	0.00	0.00%
	Total Revenue	0.00	51,887.68	0.00	0.00%
	Expense				
65800	Grant Payroll Allocation	1,170.73	3,827.18	0.00	0.00%
75300	CONTRACTED SERVICES	510.12	112,121.84	0.00	0.00%
	Total Expense	1,680.85	115,949.02	0.00	0.00%
	Net Income	(1,680.85)	(64,061.34)	0.00	0.00%

City of Trinidad
Statement of Revenues and Expenditures - Monthly Reports
533 - OGALS Per Capita
From 6/1/2023 Through 6/30/2023

		Current Period Actual	Current Year Actual	Total Budget - Original	% of Budget
	Expense				
65800	Grant Payroll Allocation	848.20	1,863.04	0.00	0.00%
	Total Expense	848.20	1,863.04	0.00	0.00%
	Net Income	(848.20)	(1,863.04)	0.00	0.00%

City of Trinidad
Statement of Revenues and Expenditures - Monthly Reports
534 - STIP Trinity St Road Rehab
From 6/1/2023 Through 6/30/2023

		Current Period Actual	Current Year Actual	Total Budget - Original	% of Budget
	Expense				
65800	Grant Payroll Allocation	135.52	1,435.17	0.00	0.00%
75300	CONTRACTED SERVICES	2,194.39	3,967.34	0.00	0.00%
	Total Expense	2,329.91	5,402.51	0.00	0.00%
	Net Income	(2,329.91)	(5,402.51)	0.00	0.00%

City of Trinidad
Statement of Revenues and Expenditures - Monthly Reports
601 - Water
From 6/1/2023 Through 6/30/2023

		Current Period Actual	Current Year Actual	Total Budget - Original	% of Budget
Revenue					
53020	INTEREST INCOME	0.00	0.00	12,000.00	(100.00)%
53090	OTHER MISCELLANEOUS INCOME	0.00	90.00	1,000.00	(91.00)%
57100	WATER SALES	26,620.27	303,858.27	315,000.00	(3.54)%
57500	WATER A/R PENALTIES	981.27	7,740.40	10,000.00	(22.60)%
	Total Revenue	27,601.54	311,688.67	338,000.00	(7.78)%
Expense					
61000	EMPLOYEE GROSS WAGE	33,183.74	227,209.90	266,433.00	14.72%
61470	FRINGE BENEFITS	440.77	4,954.20	1,920.00	(158.03)%
65100	DEFERRED RETIREMENT	1,351.25	13,194.59	25,888.00	49.03%
65200	MEDICAL INSURANCE AND EXPENSE	2,172.89	22,397.64	45,858.00	51.16%
65250	Health Savings Program	11.30	208.52	1,848.00	88.72%
65300	WORKMEN'S COMP INSURANCE	4,324.82	9,925.10	8,856.00	(12.07)%
65500	EMPLOYEE MILEAGE REIMBURSEMENT	0.00	193.44	0.00	0.00%
65600	PAYROLL TAX	2,015.33	18,280.91	22,363.00	18.25%
65800	Grant Payroll Allocation	(2,943.32)	(33,286.12)	(69,000.00)	51.76%
68090	CRIME BOND	0.00	319.20	300.00	(6.40)%
68200	INSURANCE - LIABILITY	0.00	9,755.65	8,000.00	(21.95)%
68300	PROPERTY & CASUALTY	0.00	2,469.95	3,000.00	17.67%
71110	ATTORNEY-ADMINISTRATIVE TASKS	0.00	140.00	500.00	72.00%
71210	CITY ENGINEER-ADMIN. TASKS	0.00	4,086.40	2,500.00	(63.46)%
71230	ENGINEER-SPECIAL PROJECTS	0.00	2,131.51	25,000.00	91.47%
71310	CITY PLANNER-ADMIN. TASKS	705.53	1,395.63	7,500.00	81.39%
71510	ACCOUNTANT-ADMIN TASKS	643.14	10,006.26	9,000.00	(11.18)%
71620	AUDITOR-FINANCIAL REPORTS	0.00	9,660.00	7,000.00	(38.00)%
72100	BAD DEBTS	0.00	0.00	100.00	100.00%
75110	FINANCIAL ADVISOR/TECH SUPPORT	0.00	1,754.89	0.00	0.00%
75180	UTILITIES	826.58	22,273.92	15,000.00	(48.49)%
75190	DUES & MEMBERSHIP	0.00	872.00	950.00	8.21%
75200	MUNICIPAL/UPDATE EXPENSE	0.00	239.94	250.00	4.02%
75220	OFFICE SUPPLIES & EXPENSE	253.52	3,345.07	5,000.00	33.10%
75240	BANK CHARGES	0.00	211.53	100.00	(111.53)%
75280	TRAINING / EDUCATION	210.25	1,082.61	500.00	(116.52)%
75300	CONTRACTED SERVICES	46,549.68	389,464.98	36,000.00	(981.85)%
75990	MISCELLANEOUS EXPENSE	13.63	314.64	0.00	0.00%
76110	TELEPHONE	1,683.65	7,886.39	1,800.00	(338.13)%
76130	CABLE & INTERNET SERVICE	61.95	743.40	750.00	0.88%
76160	LICENSES & FEES	0.00	4,517.03	3,800.00	(18.87)%
78140	VEHICLE FUEL & OIL	183.24	2,671.11	5,800.00	53.95%
78150	VEHICLE REPAIRS	0.00	2,006.73	2,000.00	(0.34)%
78160	BUILDING REPAIRS & MAINTENANCE	0.00	64.64	4,250.00	98.48%
78170	SECURITY SYSTEM	0.00	351.00	500.00	29.80%
78190	MATERIALS, SUPPLIES & EQUIPMEN	164.44	3,158.82	5,000.00	36.82%
78200	EQUIPMENT REPAIRS & MAINTENANC	8,653.94	15,553.32	7,500.00	(107.38)%
79100	WATER LAB FEES	400.00	7,170.00	6,000.00	(19.50)%
79120	WATER PLANT CHEMICALS	908.78	8,975.09	7,500.00	(19.67)%
79150	WATER LINE REPAIR	7,668.73	15,255.62	25,000.00	38.98%
79160	WATER PLANT REPAIR	0.00	0.00	3,000.00	100.00%
	Total Expense	109,483.84	790,955.51	497,766.00	(58.90)%

City of Trinidad
Statement of Revenues and Expenditures - Monthly Reports
601 - Water
From 6/1/2023 Through 6/30/2023

	Current Period Actual	Current Year Actual	Total Budget - Original	% of Budget
Net Income	(81,882.30)	(479,266.84)	(159,766.00)	199.98%

City of Trinidad
Statement of Revenues and Expenditures - Monthly Reports
606 - Drought Relief Tank & Pipelines
From 6/1/2023 Through 6/30/2023

		Current Period Actual	Current Year Actual	Total Budget - Original	% of Budget
	Revenue				
46000	GRANT INCOME	0.00	152,724.38	0.00	0.00%
	Total Revenue	0.00	152,724.38	0.00	0.00%
	Expense				
65800	Grant Payroll Allocation	1,831.71	15,629.40	0.00	0.00%
75300	CONTRACTED SERVICES	64,218.10	630,710.23	0.00	0.00%
	Total Expense	66,049.81	646,339.63	0.00	0.00%
	Net Income	(66,049.81)	(493,615.25)	0.00	0.00%

City of Trinidad
Statement of Revenues and Expenditures - Monthly Reports
607 - Interie & Tank Projects DWR Grant
From 6/1/2023 Through 6/30/2023

		Current Period Actual	Current Year Actual	Total Budget - Original	% of Budget
	Revenue				
46000	GRANT INCOME	0.00	474,705.20	0.00	0.00%
	Total Revenue	0.00	474,705.20	0.00	0.00%
	Expense				
65800	Grant Payroll Allocation	1,111.61	17,656.73	0.00	0.00%
71110	ATTORNEY-ADMINISTRATIVE TASKS	0.00	420.00	0.00	0.00%
74110	GRANT EXPENSE	0.00	464,759.21	0.00	0.00%
75300	CONTRACTED SERVICES	8,088.75	10,736.25	0.00	0.00%
	Total Expense	9,200.36	493,572.19	0.00	0.00%
	Net Income	(9,200.36)	(18,866.99)	0.00	0.00%

City of Trinidad
Statement of Revenues and Expenditures - Monthly Reports
701 - Cemetery
From 6/1/2023 Through 6/30/2023

		Current Period Actual	Current Year Actual	Total Budget - Original	% of Budget
	Revenue				
53020	INTEREST INCOME	0.00	0.00	250.00	(100.00)%
58100	CEMETERY PLOT SALES	4,907.50	16,862.50	15,000.00	12.42%
	Total Revenue	4,907.50	16,862.50	15,250.00	10.57%
	Expense				
61000	EMPLOYEE GROSS WAGE	2,989.75	13,134.37	10,971.00	(19.72)%
61470	FRINGE BENEFITS	23.08	584.68	0.00	0.00%
65100	DEFERRED RETIREMENT	78.60	812.06	1,317.00	38.34%
65200	MEDICAL INSURANCE AND EXPENSE	177.31	2,055.92	3,780.00	45.61%
65250	Health Savings Program	1.25	19.16	140.00	86.31%
65300	WORKMEN'S COMP INSURANCE	218.24	489.97	365.00	(34.24)%
65600	PAYROLL TAX	79.79	951.20	940.00	(1.19)%
75180	UTILITIES	45.23	589.71	493.00	(19.62)%
75240	BANK CHARGES	0.00	10.00	0.00	0.00%
75300	CONTRACTED SERVICES	0.00	2,300.00	3,000.00	23.33%
78170	SECURITY SYSTEM	0.00	495.00	500.00	1.00%
78190	MATERIALS, SUPPLIES & EQUIPMEN	0.00	0.00	500.00	100.00%
	Total Expense	3,613.25	21,442.07	22,006.00	2.56%
	Net Income	1,294.25	(4,579.57)	(6,756.00)	(32.21)%



CONSENT AGENDA ITEM 3

SUPPORTING DOCUMENTATION ATTACHED

3. Law Enforcement Report – July 2023

**HUMBOLDT COUNTY SHERIFF'S OFFICE**

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Incident Search Results
City is trinidad or trin, Date Between 7/3/2023 and 7/9/2023

07/13/2023

Date	Inc #	Type	Time	Location	Dispositio
07/03/2023	2307030151	UNW	17:02:52	480 PATRICKS POINT DR	Cad Documentation Only
07/03/2023	2307030156	UNW	17:19:37	510 BIG LAGOON PARK RD	Pending Recontact From Rp
07/03/2023	2307030180	DISP	19:51:08	333 QUARRY RD	Cad Documentation Only
07/03/2023	2307030192	911C	20:53:48	213 BAZEMORE LN	Cad Documentation Only
07/03/2023	2307030205	XFER	22:38:10	122 MOONSTONE BEACH RD	Referred To Other Agency
07/03/2023	2307030208	FU	22:53:52	875 PATRICKS POINT DR	No Report
07/03/2023	2307030211	VEHI	23:05:44	TRINIDAD FRONTAGE RD/ALD	Supplemental Taken
07/03/2023	2307030215	INFO	23:22:50	875 PATRICKS POINT DR	Cad Documentation Only
07/04/2023	2307040046	BOAT	11:00:54	510 BIG LAGOON PARK RD	Referred To Other Agency
07/04/2023	2307040051	FU	11:51:31	TRINIDAD FRONTAGE RD/ALD	Unable to Locate
07/04/2023	2307040091	INC	15:03:29	4150 PATRICKS POINT DR	Accidental Dial
07/05/2023	2307050012	911M	02:00:03	305 OCEAN AVE	Accidental Dial
07/05/2023	2307050037	TPAT	08:53:29	MAIN ST/VIEW AVE	Cad Documentation Only
07/05/2023	2307050041	PED	09:06:06	FRONTAGE RD	Cad Documentation Only
07/05/2023	2307050053	FU	10:02:45	TRINIDAD FRONTAGE RD/ALD	Supplemental Taken
07/05/2023	2307050097	ASSISTP	13:06:33	875 PATRICKS POINT DR	Cad Documentation Only
07/05/2023	2307050110	XFER	13:59:03	3709 PATRICKS POINT DR	Xfer to Fire
07/05/2023	2307050113	488	14:08:41	825 S WESTHAVEN DR	Pending Recontact From Rp
07/05/2023	2307050146	WELF	17:35:58	1 STAGECOACH RD	Supplemental Taken
07/05/2023	2307050152	PC	18:54:42	510 BIG LAGOON PARK RD	Cad Documentation Only
07/05/2023	2307050166	UNW	20:46:07	3415 PATRICKS POINT DR	Public Assist
07/06/2023	2307060004	BOLO	01:38:13	101 MAIN ST	Briefing Information
07/06/2023	2307060009	DISP	03:20:52	27 SCENIC DR	Cad Documentation Only
07/06/2023	2307060035	ASSISTA	08:21:15	TRINIDAD FRONTAGE RD/BER	Cancel Per Rp
07/06/2023	2307060056	911C	10:17:53	US HWY 101/KANE RD	Pending Recontact From Rp
07/06/2023	2307060073	FRAUD	11:58:15	790 EDWARDS ST	Cad Documentation Only
07/06/2023	2307060075	PROB	12:15:56	806 N WESTHAVEN DR	Cad Documentation Only
07/06/2023	2307060132	XFER	16:27:07	US HWY 101/PATRICKS POIN	Xfer to CHP
07/06/2023	2307060139	XFER	17:20:14	HIGHWAY 101 OFF RAMP/CLA	Xfer to CHP
07/06/2023	2307060176	ANIMAL	21:54:02	MAIN ST/VIEW AVE	Cad Documentation Only
07/06/2023	2307060178	ANIMAL	22:08:05	333 QUARRY RD	Cad Documentation Only
07/06/2023	2307060179	ANIMAL	22:13:51	329 OCEAN AVE	Cad Documentation Only
07/06/2023	2307060184	911M	22:39:41	411 OKEGA LN	Accidental Dial
07/07/2023	2307070070	911M	10:30:07	243 STAGECOACH RD	Accidental Dial
07/07/2023	2307070102	WELF	13:50:50	980 S WESTHAVEN DR	Cad Documentation Only
07/07/2023	2307070112	911C	14:41:21	873 KAHLSTROM AVE	No Report
07/07/2023	2307070123	XFER	15:47:51	US HWY 101/KANE RD	Xfer to CHP
07/07/2023	2307070125	XFER	15:50:16	US HWY 101/KANE RD	Xfer to CHP
07/07/2023	2307070195	XFER	21:54:56	889 S WESTHAVEN DR	Xfer to Medical
07/08/2023	2307080096	WELF	12:36:17	STAGECOACH RD	Quiet on Arrival or Departur
07/08/2023	2307080110	TPAT	13:19:38	MAIN ST/VIEW AVE	No Report
07/08/2023	2307080112	XFER	13:32:36	STAGECOACH RD	Xfer to another agency
07/08/2023	2307080118	ASSISTA	14:10:32	349 STAGECOACH RD	Unable to Locate
07/08/2023	2307080125	XFER	15:43:25	243 STAGECOACH RD	Xfer to another agency



HUMBOLDT COUNTY SHERIFF'S OFFICE

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Incident Search Results
City is trinidad or trin, Date Between 7/3/2023 and 7/9/2023

07/13/2023

Date	Inc #	Type	Time	Location	Dispositio
07/08/2023	2307080148	WELF	18:28:59	359 MAIN ST	Unable to Locate
07/09/2023	2307090077	XFER	12:48:07	US HWY 101/MAIN ST	Xfer to CHP
07/09/2023	2307090078	XFER	12:52:03	US HWY 101/MAIN ST	Xfer to CHP
07/09/2023	2307090080	911C	12:56:55	122 MOONSTONE BEACH RD	Pending Recontact From Rp
07/09/2023	2307090107	44	17:29:28	72 PA-PAH LN	Report Taken

**HUMBOLDT COUNTY SHERIFF'S OFFICE**

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Incident Search Results
City is trinidad or trin, Date Between 7/9/2023 and 7/16/2023

08/17/2023

Date	Inc #	Type	Time	Location	Dispositio
07/09/2023	2307090077	XFER	12:48:07	US HWY 101/MAIN ST	Xfer to CHP
07/09/2023	2307090078	XFER	12:52:03	US HWY 101/MAIN ST	Xfer to CHP
07/09/2023	2307090080	911C	12:56:55	122 MOONSTONE BEACH RD	Pending Recontact From Rp
07/09/2023	2307090107	44	17:29:28	72 PA-PAH LN	Report Taken
07/10/2023	2307100040	WELF	07:58:25	101 MAIN ST	Unable to Locate
07/10/2023	2307100048	XFER	08:19:13	OX LN	Xfer to Fire
07/10/2023	2307100050	XFER	08:20:55	414 6TH AVE	Cad Documentation Only
07/10/2023	2307100052	XFER	08:33:29	US HWY 101/MAIN ST	Xfer to Fire
07/10/2023	2307100061	DISABLE	09:09:52	99430 HIGHWAY 101 OFF RA	Public Assist
07/10/2023	2307100095	CWS	11:48:27	822 N WESTHAVEN DR	Previously Investigated
07/10/2023	2307100118	XFER	14:50:36	911 CEDAR AVE	Xfer to Medical
07/10/2023	2307100140	LPROP	17:03:11	122 MOONSTONE BEACH RD	Pending Recontact From Rp
07/11/2023	2307110020	TPAT	06:54:20	MAIN ST/VIEW AVE	No Report
07/11/2023	2307110021	WETIP	06:55:10	1200 SEASCAPE LN	Cad Documentation Only
07/11/2023	2307110054	ASSISTA	09:49:59	SCENIC DR/CHER-AE LN	Agency Assist
07/11/2023	2307110069	911C	10:59:03	A LINE RD	Accidental Dial
07/11/2023	2307110078	PROB	12:07:29	US HWY 101	Cad Documentation Only
07/11/2023	2307110105	UNW	13:23:59	1990 SCENIC DR	Advised to Move Along
07/12/2023	2307120021	XFER	05:32:32	889 S WESTHAVEN DR	Xfer to Medical
07/12/2023	2307120076	ASSISTP	10:44:41	101 MAIN ST	Public Assist
07/12/2023	2307120136	602	16:12:48	243 STAGECOACH RD	Cad Documentation Only
07/13/2023	2307130017	XFER	01:54:28	845 UNDERWOOD DR	Xfer to Medical
07/13/2023	2307130056	415N	09:41:44	271 LYNDA LN	No Report
07/13/2023	2307130071	XFER	11:13:01	253 STAGECOACH RD	Xfer to another agency
07/13/2023	2307130088	CIVS	12:04:12	51 MIDWAY DR	Good Service
07/13/2023	2307130142	SHOTSH	15:29:43	109 MA-WE-MOR VIEW LN	Quiet on Arrival or Departur
07/13/2023	2307130155	TRF	16:26:58	1639 SCENIC DR	Warned
07/13/2023	2307130209	242	23:50:54	609 S WESTHAVEN DR	Gone On Arrival
07/14/2023	2307140008	PC	01:19:46	100 MOONSTONE BEACH RD	Quiet on Arrival or Departur
07/14/2023	2307140157	594	16:12:59	27 SCENIC DR	Report Taken
07/14/2023	2307140207	FU	20:28:07	27 SCENIC DR	Cad Documentation Only
07/14/2023	2307140216	911M	21:15:18	870 PATRICKS POINT DR	Accidental Dial
07/15/2023	2307150008	PC	01:22:15	BAY ST/TRINIDAD WHARF	Quiet on Arrival or Departur
07/15/2023	2307150053	XFER	10:54:37	895 UNDERWOOD DR	Xfer to another agency
07/15/2023	2307150056	FU	11:10:31	69 STUMPTOWN RD	No Report
07/15/2023	2307150083	911C	14:04:17	OX LN	Pending Recontact From Rp
07/15/2023	2307150099	XFER	16:36:51	15 BERRY LN	Xfer to Medical
07/15/2023	2307150100	FP	16:37:09	STUMPTOWN RD	No Report
07/15/2023	2307150101	TPAT	16:41:41	101 MAIN ST	No Report
07/15/2023	2307150159	UNW	21:52:23	607 PARKER ST	Advised to Move Along
07/15/2023	2307150168	PC	22:48:13	122 MOONSTONE BEACH RD	Quiet on Arrival or Departur
07/15/2023	2307150169	PC	22:56:24	BAY ST/TRINIDAD WHARF	Quiet on Arrival or Departur
07/15/2023	2307150173	XFER	23:07:04	4150 PATRICKS POINT DR	Xfer to another agency
07/16/2023	2307160007	BOLO	01:45:58	1532 SCENIC DR	Unable to Locate



HUMBOLDT COUNTY SHERIFF'S OFFICE

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Incident Search Results
City is trinidad or trin, Date Between 7/9/2023 and 7/16/2023

08/17/2023

Date	Inc #	Type	Time	Location	Dispositio
07/16/2023	2307160049	VEHI	08:36:19	131000 US HWY 101	Arrest Made
07/16/2023	2307160101	VEHI	16:33:18	27 SCENIC DR	Unoccupied
07/16/2023	2307160103	XFER	16:47:26	920 DRIVER RD	Xfer to Fire
07/16/2023	2307160152	WELF	23:52:00	607 PARKER ST	Cancel Per Rp

**HUMBOLDT COUNTY SHERIFF'S OFFICE**

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Incident Search Results
City is trinidad or trin, Date Between 7/17/2023 and 7/23/2023

07/24/2023

Date	Inc #	Type	Time	Location	Dispositio
07/17/2023	2307170001	TRF	00:20:54	HIGHWAY 101 OVERPASS/6TH	Report Taken
07/17/2023	2307170013	XFER	02:46:58	889 S WESTHAVEN DR	Xfer to Medical
07/17/2023	2307170022	XFER	06:04:29	638 3RD AVE	Xfer to Medical
07/17/2023	2307170095	WELF	12:21:18	STAGECOACH RD	Cad Documentation Only
07/17/2023	2307170150	XFER	17:27:55	361 MAIN ST	Xfer to another agency
07/17/2023	2307170194	PC	23:13:57	SCENIC DR	Cad Documentation Only
07/18/2023	2307180013	SUSPC	02:02:03	222 ROUNDHOUSE CREEK RD	Not as Reported
07/18/2023	2307180097	XFER	13:24:58	US HWY 101/PATRICKS POIN	Xfer to CHP
07/18/2023	2307180179	FU	20:39:35	27 SCENIC DR	No Report
07/19/2023	2307190003	PC	00:13:34	SCENIC DR	Cad Documentation Only
07/19/2023	2307190009	XFER	01:42:19	300 VIEW AVE	Xfer to Medical
07/19/2023	2307190047	UNW	09:09:43	409 TRINITY ST	No Report
07/19/2023	2307190048	FU	09:11:51	850 S WESTHAVEN DR	Cad Documentation Only
07/19/2023	2307190053	XFER	09:48:10	306 VIEW AVE	Xfer to Medical
07/19/2023	2307190085	NPROB	12:11:18	4447 6TH ST	Negative Contact Made
07/19/2023	2307190137	XFER	15:55:33	US HWY 101/SCENIC DR	Xfer to CHP
07/20/2023	2307200032	EVIC	08:03:09	51 MIDWAY DR	Good Service
07/20/2023	2307200039	CIVS	09:12:01	51 MIDWAY DR	Good Service
07/20/2023	2307200076	XFER	12:03:12	US HWY 101/PATRICKS POIN	Xfer to another agency
07/20/2023	2307200086	PROB	12:46:38	806 N WESTHAVEN DR	Cad Documentation Only
07/20/2023	2307200088	PROB	12:59:04	118 WA-RAY RD	Cad Documentation Only
07/20/2023	2307200093	911H	13:06:17	OX LN	Cad Documentation Only
07/20/2023	2307200100	DISP	13:28:11	52 METSKO LN	Pending Recontact From Rp
07/20/2023	2307200140	487	15:08:48	TRINIDAD FRONTAGE RD/ALD	Report Taken
07/20/2023	2307200160	911C	16:27:27	333 QUARRY RD	Cad Documentation Only
07/20/2023	2307200161	DISP	16:30:14	302 VIEW AVE	Cancel Per Rp
07/20/2023	2307200162	911C	16:32:16	333 QUARRY RD	Cad Documentation Only
07/20/2023	2307200164	911C	16:37:01	333 QUARRY RD	Cad Documentation Only
07/21/2023	2307210133	ASSISTP	18:25:37	199 N WESTHAVEN DR	No Report
07/21/2023	2307210165	WELF	21:20:00	389 MAIN ST	Public Assist
07/21/2023	2307210179	TRF	22:13:45	HIGHWAY 101 OFF RAMP/PAT	Warned
07/21/2023	2307210191	415N	22:35:25	1990 SCENIC DR	Advised to Move Along
07/22/2023	2307220016	PC	04:17:22	100 MOONSTONE BEACH RD	Quiet on Arrival or Departur
07/22/2023	2307220045	ANIMAL	09:53:13	136000 US HWY 101	Cad Documentation Only
07/22/2023	2307220051	MP	10:28:10	199 N WESTHAVEN DR	Report Taken
07/22/2023	2307220063	911M	12:03:46	122 MOONSTONE BEACH RD	Accidental Dial
07/22/2023	2307220072	FU	13:45:13	TRINIDAD FRONTAGE RD/ALD	Supplemental Taken
07/22/2023	2307220133	ASSISTA	19:17:50	1639 SCENIC DR	Agency Assist
07/23/2023	2307230026	911C	03:45:34	OX LN	Pending Recontact From Rp
07/23/2023	2307230054	PED	11:37:06	SCENIC DR/MAIN ST	Field Interview
07/23/2023	2307230137	415N	21:52:01	54 OCEAN AVE	Cad Documentation Only

**HUMBOLDT COUNTY SHERIFF'S OFFICE**

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Incident Search Results
City is trinidad or trin, Date Between 7/24/2023 and 7/30/2023

08/01/2023

Date	Inc #	Type	Time	Location	Dispositio
07/24/2023	2307240001	VEHI	00:02:47	FRONTAGE RD	Field Interview
07/24/2023	2307240035	2735	07:29:12	920 DRIVER RD	Report Taken
07/24/2023	2307240070	415MW	10:11:44	822 N WESTHAVEN DR	Report Taken
07/24/2023	2307240085	FU	11:08:00	300 TRINITY ST	Supplemental Taken
07/24/2023	2307240089	UNW	11:35:45	822 N WESTHAVEN DR	Verbal Domestic Violence Onl
07/24/2023	2307240103	DISP	12:24:49	27 SCENIC DR	Cad Documentation Only
07/24/2023	2307240143	CWS	14:40:34	822 N WESTHAVEN DR	Previously Investigated
07/24/2023	2307240146	XFER	14:48:18	US HWY 101/SEAWOOD DR	Xfer to CHP
07/24/2023	2307240151	DISP	15:24:02	101 MAIN ST	Cad Documentation Only
07/24/2023	2307240166	911H	17:12:15	800 ADAMS FOX FARM RD	Negative Contact Made
07/24/2023	2307240200	ASSISTP	20:46:54	660 PATRICKS POINT DR	No Report
07/24/2023	2307240219	RJ	22:20:37	753 PATRICKS POINT DR	No Report
07/24/2023	2307240222	415N	23:25:06	122 MOONSTONE BEACH RD	Admonished
07/25/2023	2307250017	VEHI	07:01:54	MAIN ST/OCEAN AVE	Unoccupied
07/25/2023	2307250033	PC	08:42:44	TRINITY ST	Cad Documentation Only
07/25/2023	2307250040	FRAUD	09:53:47	607 STONE LN	Public Assist
07/25/2023	2307250048	EVIC	10:25:27	51 MIDWAY DR	Good Service
07/25/2023	2307250053	ANIMAL	10:34:56	SCENIC DR	Cad Documentation Only
07/25/2023	2307250070	INFO	11:59:48	225 BAZEMORE LN	Cad Documentation Only
07/25/2023	2307250102	CWS	14:32:07	822 N WESTHAVEN DR	Previously Investigated
07/25/2023	2307250150	XFER	18:56:32	US HWY 101/PATRICKS POIN	Xfer to Medical
07/26/2023	2307260023	ANIMAL	08:15:38	881 DRIVER RD	Online Report
07/26/2023	2307260110	AVA	13:33:40	760 8TH AVE	Marked For Abatement
07/26/2023	2307260129	ASSISTA	14:25:05	OCEAN VIEW DR/ROUNDHOUSE	Cancel Per Rp
07/27/2023	2307270045	911C	09:17:02	333 QUARRY RD	Pending Recontact From Rp
07/27/2023	2307270064	INFO	10:36:25	27 SCENIC DR	Briefing Information
07/27/2023	2307270127	UNW	15:11:36	409 TRINITY ST	Cancel Per Rp
07/27/2023	2307270215	AWS	22:42:32	27 SCENIC DR	Cad Documentation Only
07/28/2023	2307280048	ANIMAL	08:47:05	3224 PATRICKS POINT DR	Pending Recontact From Rp
07/28/2023	2307280050	ANIMAL	09:12:32	881 DRIVER RD	Warned
07/28/2023	2307280067	XFER	11:07:03	4150 PATRICKS POINT DR	Xfer to Medical
07/28/2023	2307280072	XFER	11:35:48	834 S WESTHAVEN DR	Cad Documentation Only
07/28/2023	2307280120	WELF	16:00:05	306 VIEW AVE	Cad Documentation Only
07/28/2023	2307280159	XFER	20:01:23	69 STUMPTOWN RD	Xfer to Medical
07/28/2023	2307280183	SUSPV	21:45:45	269 BIG LAGOON PARK RD	Public Assist
07/29/2023	2307290053	TRF	11:59:01	SCENIC DR	Warned
07/29/2023	2307290075	PC	13:54:26	380 JANIS CT	No Report
07/29/2023	2307290078	XFER	14:11:07	854 UNDERWOOD DR	Xfer to Fire
07/29/2023	2307290111	UNW	19:28:52	101 MAIN ST	Unable to Locate
07/30/2023	2307300017	PC	02:06:23	122 MOONSTONE BEACH RD	Quiet on Arrival or Departur
07/30/2023	2307300028	XFER	06:43:33	3252 PATRICKS POINT DR	Xfer to Medical
07/30/2023	2307300036	STANDBY	08:09:43	920 DRIVER RD	Civil Problem
07/30/2023	2307300037	UNW	08:15:53	389 MAIN ST	Cad Documentation Only
07/30/2023	2307300044	911C	09:01:42	576 PACIFIC CT	Cad Documentation Only

**HUMBOLDT COUNTY SHERIFF'S OFFICE**

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Incident Search Results**City is trinidad or trin, Date Between 7/24/2023 and 7/30/2023**

08/01/2023

Date	Inc #	Type	Time	Location	Dispositio
07/30/2023	2307300062	XFER	10:35:52	969 PATRICKS POINT DR	Xfer to another agency
07/30/2023	2307300068	ASSISTA	11:10:47	.AGATE BEACH	Cancel Per Rp
07/30/2023	2307300075	911M	12:05:29	LIGHTHOUSE RD/BAY ST	Accidental Dial
07/30/2023	2307300082	XFER	12:59:16	LIGHTHOUSE RD/BAY ST	Xfer to another agency
07/30/2023	2307300083	242	13:01:15	LIGHTHOUSE RD/BAY ST	Report Taken
07/30/2023	2307300090	911C	14:21:26	389 MAIN ST	Quiet on Arrival or Departur
07/30/2023	2307300093	XFER	15:15:42	LIGHTHOUSE RD/BAY ST	Xfer to another agency
07/30/2023	2307300094	XFER	15:37:13	LIGHTHOUSE RD/BAY ST	Xfer to another agency
07/30/2023	2307300098	911M	15:48:35	LIGHTHOUSE RD/BAY ST	Accidental Dial
07/30/2023	2307300110	911C	17:37:05	PATRICKS POINT DR/US HWY	Xfer to CHP
07/30/2023	2307300115	XFER	18:58:42	US HWY 101 OFF RAMP/PATR	Xfer to CHP

**HUMBOLDT COUNTY SHERIFF'S OFFICE**

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Incident Search Results
City is trinidad or trin, Date Between 7/31/2023 and 8/6/2023

08/07/2023

Date	Inc #	Type	Time	Location	Dispositio
07/31/2023	2307310005	WELF	00:18:37	875 PATRICKS POINT DR	No Report
07/31/2023	2307310062	XFER	09:09:58	800 STAGECOACH RD	Xfer to CHP
07/31/2023	2307310067	CWS	09:27:31	529 MAIN ST	Previously Investigated
07/31/2023	2307310149	CWS	15:42:13	824 PATRICKS POINT DR	Report Taken
08/01/2023	2308010041	VEHI	06:59:34	SCENIC DR/BAKER RANCH RD	Field Interview
08/01/2023	2308010100	PROB	11:39:37	806 WESTHAVEN DR	Cad Documentation Only
08/01/2023	2308010103	459	11:52:44	575 EDWARDS ST	Report Taken
08/01/2023	2308010165	911C	17:17:21	333 QUARRY RD	Pending Recontact From Rp
08/01/2023	2308010166	XFER	17:18:05	1 BAY ST	Xfer to Fire
08/01/2023	2308010185	PROPF	19:25:28	SCENIC DR	Report Taken
08/01/2023	2308010213	TPAT	22:04:10	MAIN ST/VIEW AVE	Cad Documentation Only
08/02/2023	2308020016	XFER	02:24:32	1170 PATRICKS POINT DR	Xfer to Medical
08/02/2023	2308020095	647F	12:51:54	389 MAIN ST	No Report
08/02/2023	2308020101	XFER	13:31:20	15 BERRY RD	Xfer to Medical
08/02/2023	2308020147	PC	18:31:27	435 TRINITY ST	Unable to Locate
08/03/2023	2308030023	XFER	03:26:30	US HWY 101/BIG LAGOON PA	Xfer to CHP
08/03/2023	2308030061	VEHI	09:08:05	US HWY 101/KANE RD	Unoccupied
08/03/2023	2308030066	911M	09:19:03	800 ADAMS FOX FARM RD	Accidental Dial
08/03/2023	2308030081	XFER	10:08:46	HIGHWAY 101 OFF RAMP/WES	Xfer to CHP
08/03/2023	2308030083	PROB	10:26:54	806 WESTHAVEN DR	Cad Documentation Only
08/03/2023	2308030102	PROB	11:32:11	806 WESTHAVEN DR	Cad Documentation Only
08/03/2023	2308030103	AVA	11:38:02	MAIN ST/OCEAN AVE	Cad Documentation Only
08/03/2023	2308030104	PROB	11:39:50	118 WA-RAY RD	Cad Documentation Only
08/03/2023	2308030193	VEHI	17:54:45	HIGHWAY 101 OFF RAMP/SEA	Field Interview
08/04/2023	2308040061	AVACHP	11:05:28	510 BIG LAGOON PARK RD	Gone On Arrival
08/04/2023	2308040072	XFER	12:29:12	US HWY 101/TRINIDAD EXIT	Xfer to CHP
08/04/2023	2308040073	ANIMAL	12:32:37	US HWY 101	Cad Documentation Only
08/04/2023	2308040074	CWS	12:41:22	822 N WESTHAVEN DR	Previously Investigated
08/04/2023	2308040076	CIVS	12:49:14	920 DRIVER RD	Good Service
08/04/2023	2308040082	ANIMAL	13:53:24	260 LOOP PL	Warned
08/04/2023	2308040104	XFER	15:54:37	15336 US HWY 101 OFF RAM	Xfer to another agency
08/04/2023	2308040121	459V	18:30:40	1639 SCENIC DR	Online Report
08/04/2023	2308040149	415N	21:52:27	54 OCEAN AVE	Cad Documentation Only
08/04/2023	2308040151	PROWL	21:56:39	265 LANGFORD RD	Not as Reported
08/04/2023	2308040157	XFER	22:30:00	HIGHWAY 101 OFF RAMP/PAT	Xfer to CHP
08/04/2023	2308040158	ASSISTA	22:39:10	HIGHWAY 101 OFF RAMP/PAT	Agency Assist
08/05/2023	2308050001	SUSPC	00:09:57	684 2ND AVE	Public Assist
08/05/2023	2308050011	UNW	02:28:18	27 SCENIC DR	Cited
08/05/2023	2308050016	XFER	03:37:22	HIGHWAY 101 OFF RAMP/SEA	Xfer to CHP
08/05/2023	2308050023	XFER	06:57:58	HIGHWAY 101 OFF RAMP	Xfer to CHP
08/05/2023	2308050032	VEHI	08:45:41	269 BIG LAGOON PARK RD	Unoccupied
08/05/2023	2308050034	VEHI	09:12:10	SCENIC DR	Field Interview
08/05/2023	2308050054	DISP	12:29:09	783 UNDERWOOD DR	Cad Documentation Only
08/05/2023	2308050137	DISP	22:24:07	27 SCENIC DR	Cad Documentation Only



HUMBOLDT COUNTY SHERIFF'S OFFICE

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Incident Search Results

City is trinidad or trin, Date Between 7/31/2023 and 8/6/2023

08/07/2023

Date	Inc #	Type	Time	Location	Dispositio
08/06/2023	2308060007	VEHI	01:30:24	FRONTAGE RD	No Report
08/06/2023	2308060022	XFER	06:46:46	1776 FOX FARM RD	Xfer to Medical
08/06/2023	2308060032	SUSPP	08:40:35	101 MAIN ST	No Report
08/06/2023	2308060033	STANDBY	08:47:17	199 N WESTHAVEN DR	Cancel Per Rp
08/06/2023	2308060035	TPAT	09:04:25	MAIN ST/VIEW AVE	No Report
08/06/2023	2308060055	WELF	13:54:26	199 N WESTHAVEN DR	Negative Contact Made
08/06/2023	2308060059	PC	14:38:33	910 KAY AVE	No Report
08/06/2023	2308060114	XFER	19:43:23	3633 PATRICKS POINT DR	Xfer to Medical
08/06/2023	2308060117	XFER	19:56:30	4150 PATRICKS POINT DR	Xfer to another agency
08/06/2023	2308060126	XFER	21:38:26	101 MAIN ST	Xfer to CHP

**HUMBOLDT COUNTY SHERIFF'S OFFICE**

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Incident Search Results
City is trinidad or trin, Date Between 8/7/2023 and 8/13/2023

08/14/2023

Date	Inc #	Type	Time	Location	Dispositio
08/07/2023	2308070076	XFER	10:39:09	1 STAGECOACH RD	Xfer to another agency
08/07/2023	2308070084	XFER	11:08:47	1 STAGECOACH RD	Xfer to another agency
08/07/2023	2308070122	UNW	14:01:25	1265 N WESTHAVEN DR	Report Taken
08/07/2023	2308070160	XFER	16:11:28	306 VIEW AVE	Xfer to Medical
08/07/2023	2308070161	XFER	16:13:19	A LINE RD	Xfer to CHP
08/07/2023	2308070177	DISP	17:47:44	OX LN	Cad Documentation Only
08/07/2023	2308070188	911C	18:33:06	333 QUARRY RD	Pending Recontact From Rp
08/08/2023	2308080013	PC	04:35:41	400 JANIS CT	Cad Documentation Only
08/08/2023	2308080064	THREAT	10:11:11	1 CHER-AE LN	Public Assist
08/08/2023	2308080070	CWS	10:47:27	822 N WESTHAVEN DR	Previously Investigated
08/08/2023	2308080100	UNW	13:27:20	1 CHER-AE LN	Not as Reported
08/08/2023	2308080102	REPO	13:35:06	1651 PATRICKS POINT DR	Cad Documentation Only
08/09/2023	2308090026	VEHI	07:14:01	SCENIC DR/CHER-AE LN	Arrest Made
08/09/2023	2308090029	PED	07:18:12	1639 SCENIC DR	Field Interview
08/09/2023	2308090109	PED	12:26:54	SCENIC DR/CHER-AE LN	Field Interview
08/09/2023	2308090115	XFER	13:03:59	US HWY 101/PATRICKS POIN	Xfer to CHP
08/09/2023	2308090120	TRF	13:32:35	US HWY 101/BIG LAGOON PA	Warned
08/09/2023	2308090153	XFER	16:16:59	1844 PATRICKS POINT DR	Xfer to Medical
08/09/2023	2308090158	911H	17:09:22	1068 N WESTHAVEN DR	Pending Recontact From Rp
08/09/2023	2308090191	PC	20:48:58	53 OCEAN VIEW DR	Gone On Arrival
08/09/2023	2308090204	911M	22:30:53	3443 PATRICKS POINT DR	Accidental Dial
08/10/2023	2308100050	INV	10:12:38	23 OKEGA LN	Pending Recontact From Rp
08/10/2023	2308100097	WELF	14:03:46	306 VIEW AVE	Public Assist
08/10/2023	2308100164	CAMP	20:21:47	FRONTAGE RD	Cad Documentation Only
08/10/2023	2308100174	ASSISTA	21:32:38	389 MAIN ST	No Report
08/10/2023	2308100179	XFER	22:02:13	HIGHWAY 101 OVERPASS/6TH	Xfer to CHP
08/10/2023	2308100181	DISP	22:08:04	513 TRINITY ST	Duplicate Call
08/10/2023	2308100182	33X	22:08:46	513 TRINITY ST	Billable Alarm
08/10/2023	2308100191	XFER	23:10:35	889 S WESTHAVEN DR	Xfer to Medical
08/11/2023	2308110010	FP	01:31:51	322 MAIN ST	Cad Documentation Only
08/11/2023	2308110036	XFER	07:08:28	STATE PARK RD	Xfer to another agency
08/11/2023	2308110084	XFER	12:01:33	101 MAIN ST	Xfer to Medical
08/11/2023	2308110109	SHOTSH	13:23:05	707 8TH AVE	Cad Documentation Only
08/11/2023	2308110145	MP	15:22:11	875 PATRICKS POINT DR	Cad Documentation Only
08/11/2023	2308110150	XFER	15:52:59	389 MAIN ST	Xfer to Medical
08/11/2023	2308110200	XFER	20:10:53	LIGHTHOUSE RD/BAY ST	Xfer to another agency
08/12/2023	2308120070	XFER	12:15:02	636 PATRICKS POINT DR	Xfer to Fire
08/12/2023	2308120134	XFER	21:12:06	US HWY 101/BIG LAGOON PA	Xfer to CHP
08/12/2023	2308120136	XFER	21:14:17	US HWY 101/BIG LAGOON PA	Xfer to CHP
08/12/2023	2308120137	XFER	21:25:08	US HWY 101/BIG LAGOON PA	Xfer to CHP
08/12/2023	2308120141	XFER	21:39:03	243 STAGECOACH RD	Xfer to Fire
08/13/2023	2308130043	XFER	09:25:27	216 LOOP PL	Xfer to Medical
08/13/2023	2308130059	XFER	11:04:39	893 S WESTHAVEN DR	Xfer to Medical
08/13/2023	2308130076	XFER	12:05:28	KAHLSTROM AVE	Xfer to Fire



HUMBOLDT COUNTY SHERIFF'S OFFICE

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Incident Search Results

City is trinidad or trin, Date Between 8/7/2023 and 8/13/2023

08/14/2023

Date	Inc #	Type	Time	Location	Dispositio
08/13/2023	2308130107	33X	17:20:19	1309 PATRICKS POINT DR	Billable Alarm



CONSENT AGENDA ITEM 4

SUPPORTING DOCUMENTATION ATTACHED

4. Application for Outside City Water Connection

CONSENT AGENDA ITEM

August 22, 2023

Item 4: Application for Outside City Water Connection

At the May 23, 2023 meeting, the City Council approved policies for considering requests for water service outside City limits (<https://www.trinidad.ca.gov/media/5426>). However, the City's existing application for water service was not going to suffice under the new policy. City staff will need to develop several new templates to implement the new policy, including forms, agreements, deed restrictions, etc. The first step was to develop an application form. Staff developed the attached application form based on the approved policy.

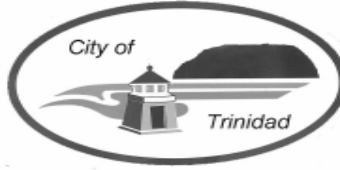
The City Council does not need to approve the application form. But staff wanted to provide an update to the City Council on this issue. Fees and deposits are based on current fees and anticipated minimum costs of processing the application. The deposit includes the amount required to be submitted to the Local Agency Formation Commission (LAFCo) as a deposit, to which the City will need to apply for approval of any water connection proposed outside City limits. The form can be amended and updated as needed as we go through this process for the first time.

Attachments

None

Recommended Action:

None required.



City of Trinidad Water Service Outside of City Limits Installation Application

Meter Size - Please check one: 3/4" ☐ 1" ☐ 1 1/2" ☐

General Information

Name of Applicant: _____

Mailing Address: _____

Location to be Serviced: _____

The water connection is for a parcel located with Trinidad Water Service Subarea:

☐ A ☐ B ☐ C ☐ D1 ☐ D2 ☐ E ☐ Other _____

Date of Service Required: _____

Telephone Number: _____ Email: _____

The primary use of the water will be for (check all that apply):

- ☐ Visitor-serving commercial recreational facilities designed to enhance public opportunities for coastal recreation.
- ☐ Coastal-dependent industry per California Coastal Act Section 30101.
- ☐ Private residential development.
- ☐ Essential public services (i.e., Fire Department, Schools, etc.)
- ☐ Health and Safety (provide documentation as needed):

The premises are being served by a water well that has been verified as being rendered unsafe from contamination. (Documentation required to qualify as a health and safety threat); OR

The premises were intended to be served by a water well that had adequate capacity at the time of entitlement, but now has an insufficient water flow to serve the needs of the applicant. (Documentation may be required by the City Engineer)

Application Deposit Fee: \$3,000.00

Fees are due at the time the application is submitted. Full cost recovery required for LAFCO and City of Trinidad processes.

To ensure proper credit, make check payable to: **City of Trinidad, P.O. Box 390, Trinidad, CA 95570**

Installation Fees:

In accordance with Ordinance No. 140 of the City of Trinidad, water service installation fees are as follows:

Sizing	Fees
3/4"	\$7,500.00
1"	\$8,100.00
1 1/2"	\$8,900.00

Hookup fee must be paid prior to installation.

Outside City Water Connection Application – Adopted 08-22-2023

Additional Information:

The following shall be submitted with the application to be considered complete. Additional documents/documentation may be requested depending on the nature of the application.

- ☐ Proof of ownership of the property (e.g., deed, assessor record, etc.)
- ☐ Documentation that the OWTS is adequate for the type and level of use that will be served. (e.g., permit from Humboldt County Division of Environmental Health or recent Inspection Report)
- ☐ Average and peak water use (monthly or daily)
- ☐ Proof of legal development:
 - A valid building permit that authorizes the erection or construction of a residential or nonresidential structure upon the property; OR
 - An existing legal structure and use on the property; OR
 - A valid permit for a change of use.

Note: If the service lateral exceeds 500 feet, this application will be denied.

Certification:

By signing this application, the applicant agrees to the following:

To pay water bills promptly.

To use said service for not less than 12 months or to pay an equivalent minimum bill.

To pay all fees and expenses related to the water application and connection.

Waive their rights to protest future annexation by the City.

Not to sell, transfer, assign, or otherwise separate the water use and connection [permit from the premises for which it was originally granted, for the use of any other premises, without the express written consent of the City Council or its designee.

To comply with all water service-related provisions of the Trinidad Municipal Code and requirements and/or conditions of the Public Works Department and the water use and connection permit.

X

Applicant Signature

X

Date

For Department Use Only:

Priority Service Area: ☐ Yes ☐ No

Water User Level: ☐ Major ☐ Minor

Review Authority: ☐ City Manager ☐ City Council

CEQA Status: ☐ Exempt ☐ Neg Dec ☐ More Information Needed

Official Use Only: Approval by _____ Date _____
--



CONSENT AGENDA ITEM 5

SUPPORTING DOCUMENTATION ATTACHED

5. Contract with Daniel Dimmick to Provide Building Inspector Services to the City of Trinidad.

AGENDA ITEM: Building Official Agreement

Date: August 22, 2023

ANALYSIS:

Ross Nash, our Building Official, is retiring from serving Trinidad and Blue Lake. We advertised for a Building Official, and the only application received was that of Dan Dimick. Dan was recommended by Ross. Dan has been training as a building official with the assistance of Ross for the past 3 months.

ACTION:

Approve the Agreement for Building Official with Dan Dimick.

ATTACHMENT:

Agreement for Building Official

AGREEMENT FOR BUILDING OFFICIAL SERVICES

City of Trinidad

This Agreement for Building Official Services (this “Agreement”) is made effective as of June 1, 2023 (the “Effective Date”), by and between the City of Trinidad, a municipal corporation (“City”), and Daniel L. Dimick, an individual (“Building Official”). The parties may be referred to herein collectively as the “Parties” or individually as a “Party”.

WHEREAS, the City desires to retain the Building Official to provide the Services (defined below) as the Building Official of the City on a part-time contractual basis;

WHEREAS, Building Official represents that he possesses the required skill, education, and experience to perform the Services in a manner consistent with the standard of care expected of Building Officials in jurisdictions similar in size to the City of Trinidad and will acquire all necessary licenses and certificates within one year of hiring;

WHEREAS, the City of Trinidad agrees to pay for reasonable costs associated with the attainment of the necessary licenses and certificates; in the event that the Building Official contracts with another municipality, the costs associated with the attainment of the licensing and certification will be pro-rated amongst the municipalities;

WHEREAS, City retains Building Official to perform the Services on the terms and conditions set forth herein;

NOW THEREFORE, for adequate consideration (the receipt and sufficiency of which are hereby acknowledged), the Parties agree as follows:

Section 1. Appointment. The City hereby appoints the Building Official to serve as the “Building Official” for the City under the terms of the Trinidad Municipal Code Chapter 15.04 (Buildings and Construction). In performing the Services, Building Official shall be considered an exempt, contractual employee of the City of Trinidad. Building Official understands and agrees that his appointment shall not entitle him to any benefits, including medical or retirement benefits, that the City may offer to regular or full-time employees, except to the extent expressly required by law. Building Official will acquire all necessary licenses and certificates within the term of this agreement.

Section 2. Term. The term of this Agreement shall commence September 1, 2023, and shall expire on August 31, 2028, unless sooner terminated by either party in accordance with this Agreement. Unless terminated in accordance with Section 4, below, Building Official shall serve at the will and pleasure of the City Manager of City and expressly waives and disclaims any right to any pre-termination or post-termination notice and/or hearing, except as hereinafter provided.

Section 3. Services. The Building Official shall perform the following services (collectively, the “Services”):

- planning, organizing, managing, and coordinating Building Division activities including building permit processing, plan checking, building permit plan review, building inspection, and building code compliance;
- meeting and conferring with building permit applicants;
- performing on-site inspections;
- advising and consulting with staff and the City Manager of City;
- providing City with advice and counsel pertaining to municipal building matters as requested by the City Manager of City; and
- City may obtain building official services from time to time from other building officials as needed.

It is anticipated that Building Official shall provide two to four hours per week performing the Services. Building Official shall seek prior approval from the City Manager before providing services in any week in excess of six hours.

Section 4. Termination. Either party may terminate this Agreement with or without cause, as follows: (a) the Building Official may terminate by giving at least thirty (30) days prior written notice; (b) the City may terminate by giving at least thirty (30) days prior written notice. Within a reasonable time after such termination, Building Official shall be paid all undisputed amounts due as of the effective date of termination. Upon termination, all finished and unfinished work, including all documents, data, studies, and reports prepared by Building Official under this Agreement shall remain City's property and shall be immediately delivered to the City Manager.

Section 5. Compensation.

- 5.1 Hourly Rate.** Building Official will be compensated at the rate of Seventy Dollars (\$70.00) per hour for Services performed. Building Inspector shall bill his time at a rate of 1/10th of an hour increments.
- 5.2 Mileage and Vehicle Liability Insurance.** Mileage of Building Official shall be compensated at current federal rate per mile when using Building Official's personal vehicle. Mileage is reimbursable only for travel for official acts away from City Hall, including, but not necessarily limited to, travel to and from site inspections. Travel to and from the Building Official's residence to City Hall is not reimbursable unless an inspection or presence is required on an unscheduled day. Building Official shall maintain during the term of this Agreement a policy of vehicle liability insurance covering bodily injury and property damage in the minimum amount of \$100,000.00 per claim and \$300,000.00 annual aggregate as to all vehicles used to provide services hereunder.
- 5.3 Expenses.** City will reimburse Building Official for all costs advanced on City's behalf, including long-distance telephone calls, copying charges, postal

expenses, mileage, charges for recordation and certification of documents. All other costs and expenses shall be reimbursed at actual costs without markup.

Section 6. Invoicing. Building Official shall submit an invoice to City for all Services and allowable expense reimbursements by the fifteenth day of each calendar month. Each invoice shall contain a detailed itemization of all Services performed and the amount of time spent performing each Service. The City shall pay all undisputed portions of each invoice within ten (10) days of receipt. In the event the City disputes all or a portion of an invoice, the City shall promptly provide written notification of the disputed amount and the basis therefor and shall pay any undisputed portion in the manner required by this Section 6. The Parties shall meet and confer in good faith to try to resolve the dispute.

Section 7. Conflict of Interest. Building Official will promptly disclose any potential conflict of interest to the City Manager, and the City will obtain separate building official representation.

Section 8. Indemnification and Hold Harmless. Once Building Official obtains all necessary licenses and certificates, City shall indemnify, hold harmless, and provide primary insurance coverage to Building Official from and against all claims, damages, losses, and expenses including attorney's fees arising out of the performance of the work described herein, caused in whole or in part by any negligent act or omission of the duly adopted ordinances, rules, regulations and policies of the City, its officers, employees, and agents, except that arising out of the sole negligence, active or passive, or willful misconduct of the Building Official. Building Official shall indemnify and hold harmless City and its officers, officials, employees, and agents, from and against all claims, damages, losses, and expenses including attorney's fees arising out of the sole negligence, active or passive, or willful misconduct of the Building Official.

Section 9. Contract Terms to be Exclusive. This Agreement contains the sole and entire agreement between the parties. It supersedes any and all other agreements between the parties. The parties acknowledge and agree that neither of them has made any representation with respect to the subject matter of this Agreement or any representation inducing the execution and delivery hereof except such representations as are specifically set forth herein, and each party acknowledges that it has relied on its own judgment entering into this Agreement.

Section 10. Waiver or Modification Ineffective Unless in Writing. No waiver or modification of this Agreement or of any covenant, condition, or limitation herein contained shall be valid unless in writing and duly executed by the party to be charged therewith.

Section 11. Contract Governed by Law of State of California. This Agreement and performance hereunder and all suits and special proceedings hereunder shall be construed in accordance with the laws of the State of California. In any action, special proceeding, or other proceeding that may be brought arising out of, in connection with, or by reason of this Agreement, the laws of the State of California shall be applicable and shall govern to the exclusion of the law of any other forum, without regard to the jurisdiction in which the action or special proceeding may be instituted.

City of Trinidad

By: _____

Name: Eli Naffah

Its: City Manager

Daniel L. Dimick

By: _____

Name: Daniel L. Dimick



CONSENT AGENDA ITEM 6

SUPPORTING DOCUMENTATION ATTACHED

6. Appoint City Manager as Voting Delegate for the Upcoming CalCities Conference.



Council Action Advised by August 28, 2023

DATE: Wednesday, June 21, 2023

TO: Mayors, Council Members, City Clerks, and City Managers

**RE: DESIGNATION OF VOTING DELEGATES AND ALTERNATES
League of California Cities Annual Conference and Expo, Sept. 20-22, 2023,
Sacramento SAFE Credit Union Convention Center**

Every year, the League of California Cities convenes a member-driven General Assembly at the [Cal Cities Annual Conference and Expo](#). The General Assembly is an important opportunity where city officials can directly participate in the development of Cal Cities policy.

Taking place on Sept. 22, the General Assembly is comprised of voting delegates appointed by each member city; every city has one voting delegate. Your appointed voting delegate plays an important role during the General Assembly by representing your city and voting on resolutions.

To cast a vote during the General Assembly, your city must designate a voting delegate and up to two alternate voting delegates, one of whom may vote if the designated voting delegate is unable to serve in that capacity. Voting delegates may either be an elected or appointed official.

Please complete the attached voting delegate form and email it to Cal Cities office no later than Monday, August 28.

New this year, we will host a pre-conference information session for voting delegates to explain their role. Submitting your voting delegate form by the deadline will allow us time to establish voting delegate/alternate records prior to the conference and provide pre-conference communications with voting delegates.

Please view Cal Cities' [event and meeting policy](#) in advance of the conference.

Action by Council Required. Consistent with Cal Cities bylaws, a city's voting delegate and up to two alternates must be designated by the city council. When completing the attached Voting Delegate form, please attach either a copy of the council resolution that reflects the council action taken or have your city clerk or mayor sign the form affirming that the names provided are those selected by the city council.

Please note that designating the voting delegate and alternates **must** be done by city council action and cannot be accomplished by individual action of the mayor or city manager alone.



Conference Registration Required. The voting delegate and alternates must be registered to attend the conference. They need not register for the entire conference; they may register for Friday only. Conference registration is open on the [Cal Cities](https://calcities.org) website.

For a city to cast a vote, one voter must be present at the General Assembly and in possession of the voting delegate card and voting tool. Voting delegates and alternates need to pick up their conference badges before signing in and picking up the voting delegate card at the voting delegate desk. This will enable them to receive the special sticker on their name badges that will admit the voting delegate into the voting area during the General Assembly.

Transferring Voting Card to Non-Designated Individuals Not Allowed. The voting delegate card may be transferred freely between the voting delegate and alternates, but *only* between the voting delegate and alternates. If the voting delegate and alternates find themselves unable to attend the General Assembly, they may *not* transfer the voting card to another city official.

Seating Protocol during General Assembly. At the General Assembly, individuals with a voting card will sit in a designated area. Admission to the voting area will be limited to the individual in possession of the voting card and with a special sticker on their name badge identifying them as a voting delegate.

The voting delegate desk, located in the conference registration area of the SAFE Credit Union Convention Center in Sacramento, will be open at the following times: Wednesday, Sept. 20, 8:00 a.m.- 6:00 p.m. and Thursday, Sept. 21, 7:30 a.m.- 4:00 p.m. On Friday, Sept. 22, the voting delegate desk will be open at the General Assembly, starting at 7:30 a.m., but will be closed during roll calls and voting.

The voting procedures that will be used at the conference are attached to this memo. Please share these procedures and this memo with your council and especially with the individuals that your council designates as your city's voting delegate and alternates.

Once again, thank you for completing the voting delegate and alternate form and returning it to Cal Cities office by Monday, Aug. 28. If you have questions, please contact Zach Seals at zseals@calcities.org.

Attachments:

- General Assembly Voting Guidelines
- Voting Delegate/Alternate Form
- Information Sheet: Cal Cities Resolutions and the General Assembly

General Assembly Voting Guidelines

1. **One City One Vote.** Each member city has a right to cast one vote on matters pertaining to Cal Cities policy.
2. **Designating a City Voting Representative.** Prior to the Cal Cities Annual Conference and Expo, each city council may designate a voting delegate and up to two alternates; these individuals are identified on the voting delegate form provided to the Cal Cities Credentials Committee.
3. **Registering with the Credentials Committee.** The voting delegate, or alternates, may pick up the city's voting card at the voting delegate desk in the conference registration area. Voting delegates and alternates must sign in at the voting delegate desk. Here they will receive a special sticker on their name badge and thus be admitted to the voting area at the General Assembly.
4. **Signing Initiated Resolution Petitions.** Only those individuals who are voting delegates (or alternates), and who have picked up their city's voting card by providing a signature to the credentials committee at the voting delegate desk, may sign petitions to initiate a resolution.
5. **Voting.** To cast the city's vote, a city official must have in their possession the city's voting card and voting tool; and be registered with the credentials committee. The voting card may be transferred freely between the voting delegate and alternates but may not be transferred to another city official who is neither a voting delegate nor alternate.
6. **Voting Area at General Assembly.** At the General Assembly, individuals with a voting card will sit in a designated area. Admission to the voting area will be limited to the individual in possession of the voting card and with a special sticker on their name badge identifying them as a voting delegate.
7. **Resolving Disputes.** In case of dispute, the credentials committee will determine the validity of signatures on petitioned resolutions and the right of a city official to vote at the General Assembly.



CITY: _____

2023 ANNUAL CONFERENCE VOTING DELEGATE/ALTERNATE FORM

Please complete this form and return it to Cal Cities office by Monday, August 28, 2023. Forms not sent by this deadline may be submitted to the Voting Delegate Desk located in the Annual Conference Registration Area. Your city council may designate one voting delegate and up to two alternates.

To vote at the General Assembly, voting delegates and alternates must be designated by your city council. Please attach the council resolution as proof of designation. As an alternative, the Mayor or City Clerk may sign this form, affirming that the designation reflects the action taken by the council.

Please note: Voting delegates and alternates will be seated in a separate area at the General Assembly. Admission to this designated area will be limited to individuals (voting delegates and alternates) who are identified with a special sticker on their conference badge. This sticker can be obtained only at the voting delegate desk.

1. VOTING DELEGATE

Name: _____

Email: _____

Title: _____

2. VOTING DELEGATE - ALTERNATE

Name: _____

Title: _____

Email: _____

3. VOTING DELEGATE - ALTERNATE

Name: _____

Title: _____

Email: _____

ATTACH COUNCIL RESOLUTION DESIGNATING VOTING DELEGATE AND ALTERNATES OR

ATTEST: I affirm that the information provided reflects action by the city council to designate the voting delegate and alternate(s).

Name: _____ Email: _____

Mayor or City Clerk: _____ Date: _____ Phone: _____
(circle one) (signature)

Please complete and email this form to votingdelegates@calcities.org by Monday, August 28, 2023.

How it works: Cal Cities Resolutions and the General Assembly

Developing League of California Cities policy is a dynamic process that engages a wide range of members to ensure that we are representing California cities with one voice. These policies directly guide Cal Cities advocacy to promote local decision-making, and lobby against statewide policy that erodes local control.

The resolutions process and General Assembly is one way that city officials can directly participate in the development of Cal Cities policy. If a resolution is approved at the General Assembly, it becomes official Cal Cities policy. Here's how Resolutions and the General Assembly works.

Prior to the Annual Conference and Expo

General Resolutions



Sixty days before the Annual Conference and Expo, Cal Cities members may submit policy proposals on issues of importance to cities. The resolution must have the concurrence of at least five additional member cities or individual members.



Policy Committees



The Cal Cities President assigns general resolutions to policy committees where members review, debate, and recommend positions for each policy proposal. Recommendations are forwarded to the Resolutions Committee.



During the Annual Conference and Expo

Petitioned Resolutions



The petitioned resolution is an alternate method to introduce policy proposals during the annual conference. The petition must be signed by voting delegates from 10% of member cities, and submitted to the Cal Cities President at least 24 hours before the beginning of the General Assembly.



Resolutions Committee



The Resolutions Committee considers all resolutions. General Resolutions approved¹ by either a policy committee or the Resolutions Committee are next considered by the General Assembly. General resolutions not approved, or referred for further study by both a policy committee and the Resolutions Committee do not go the General Assembly. All Petitioned Resolutions are considered by the General Assembly, unless disqualified.²



General Assembly



During the General Assembly, voting delegates debate and consider general and petitioned resolutions forwarded by the Resolutions Committee. Potential Cal Cities bylaws amendments are also considered at this meeting.

Who's who

Cal Cities policy development is a member-informed process, grounded in the voices and experiences of city officials throughout the state.

The **Resolutions Committee** includes representatives from each Cal Cities diversity caucus, regional division, municipal department, policy committee, as well as individuals appointed by the Cal Cities president.

Voting delegates are appointed by each member city; every city has one voting delegate.

The **General Assembly** is a meeting of the collective body of all voting delegates — one from every member city.

Seven **Policy Committees** meet throughout the year to review and recommend positions to take on bills and regulatory proposals. Policy committees include members from each Cal Cities diversity caucus, regional division, municipal department, as well as individuals appointed by the Cal Cities president.

What's new in 2023?



- Voting delegates will receive increased communications to prepare them for their role during the General Assembly.
- The General Assembly will take place earlier to allow more time for debate and discussion.
- Improvements to the General Assembly process will make it easier for voting delegates to discuss and debate resolutions.

¹ The Resolution Committee can amend a general resolution prior to sending it to the General Assembly.

² Petitioned Resolutions may be disqualified by the Resolutions Committee according to Cal Cities Bylaws Article VI. Sec. 5(f).



CONSENT AGENDA ITEM 7

SUPPORTING DOCUMENTATION ATTACHED

7. Procurement of Engineering and Planning Consultant Services

AGENDA ITEM

Date: August 22, 2023

Item: Procurement of Engineering and Planning Professional Services

Summary: Cities typically procure outside consultants for engineering, architectural and planning services through publication of a Request for Qualifications (RFQ) in a competitive Qualifications Based Selection process every three or four years. The RFQ can be project specific or for procuring general services (such as City Engineer and City Planner). Procurement is highly governed by State and Federal requirements.

Background: The City completed a professional services RFQ Process in March 2019, so it is time go through the process again and issue Requests for Qualifications for City Engineer, and City Planner. The process will culminate with awarding one or more task-based professional service contracts with individuals or firms to provide general planning, engineering, surveying, environmental and construction management services. Services may include assistance with future State, Federal and locally funded projects, as well as proposal and application assistance, project management, project review, consultation and design services.

For contracting with consultants (e.g. engineering and planning) on projects funded by Caltrans, the City must either adopt the Caltrans Local Assistance Procedures Manual (LAPM) Chapter 10 Consultant Selection or get approval of the City's procedures by Caltrans. Staff recommends adoption of the most recent LAPM Chapter 10. To view this document, please go to <https://dot.ca.gov/-/media/dot-media/programs/local-assistance/documents/lapm/ch10.pdf>.

Consultant Selection Process: The process begins with forming a consultant selection committee and identifying and defining the need for consultant services and ends with awarding professional services contracts with one or more consultants. Per Caltrans requirements, the consultant selection committee includes a minimum of three members that meet the conflict-of-interest requirements consisting of the contract administrator (City Manager) and subject matter experts. Staff recommends appointing the City Manager, the Grant Coordinator to the committee and directing them to recruit one or more individuals with subject matter expertise. The consultant selection committee reviews materials submitted by consultants, ranks the most qualified proposals and ensures that proper procurement procedures are followed and all requirements are met.

Consultant Selection Timeline:

- August* – Council forms a Consultant Selection Committee and directs staff to proceed with the consultant selection process. Scopes, schedules and RFQs are developed with Committee input.
- September* – Issue and publish RFQs with a submission deadline in October.
- October* – Consultant Selection Committee reviews RFQ packets submitted by deadline.
- November* – Council accepts RFQ results and directs City Manager to negotiate Professional Services contracts with the top scoring consultant for each RFQ issued.
- December 2023 to January 2024*– Council awards professional services contracts for City Engineer and City Planner.

Staff Recommendation:

- Adopt *January 2023 Caltrans Local Assistance Procedures Manual, Chapter 10 Consultant Selection* as City procedure for applicable state and federally funded projects.
- Appoint the City Manager and Grant Coordinator to the Consultant Selection Committee and direct staff to recruit one or more additional members with subject matter expertise.
- Direct staff to work with the Consultant Selection Committee to proceed with the consultant selection process.

Document Link: *Caltrans Local Assistance Procedures Manual, Chapter 10 Consultant Selection*

<https://dot.ca.gov/-/media/dot-media/programs/local-assistance/documents/lapm/ch10.pdf>.



CONSENT AGENDA ITEM 8

SUPPORTING DOCUMENTATION ATTACHED

8. Discussion/Decision regarding Introduction/First Reading of Ordinance 2023-03; correcting and reaffirming codification of the City of Trinidad Zoning Ordinance, Title 17 of the Trinidad Municipal Code.

CONSENT AGENDA ITEMS

August 22, 2023

Item 8: First reading of Ordinance No. 2023-03 correcting and reaffirming codification of the City of Trinidad Zoning Ordinance, Title 17 of the Trinidad Municipal Code

Item 9: First reading of Ordinance No. 2023-04 reaffirming codification of the City of Trinidad Zoning Ordinance and amendments thereto that were not submitted to the CA Coastal Commission for certification

As explained at the July 25 meeting, the Coastal Commission has not certified the City's codified version of its ordinances and therefore does not recognize the City's numbering system. So, with previous amendments, the City included both numbering systems in the new regulations to allow for certification by the Coastal Commission. However, the most recent amendments add and update quite a few definitions and various sections of the zoning ordinance, and the use of two numbering systems was becoming unwieldy. Therefore, it was decided that the City should go ahead and get the codified version of the zoning ordinance certified by the Coastal Commission to facilitate current and planned amendments.

This process has been more complicated than originally anticipated. The City has passed several zoning ordinance amendments over the years that have been incorporated into the codified ordinance, but were never submitted to the Coastal Commission for certification. And there may have been some errors in the codification process and/or the City's adoption of changes to the original zoning ordinance recommended by the Coastal Commission that created inconsistencies between the codified ordinance and the certified ordinance. But since this goes back to 1980, locating all the records has been difficult. City and Coastal Commission staff are still working through some of the discrepancies to figure out the most efficient path forward.

These amendments were originally noticed and posted for the July meeting. And to avoid having to renotice and post again six weeks prior to action, these items will again be continued to the next meeting.

Attachments

None

Recommended Action:

Continue the items to the next scheduled City Council meeting.



CONSENT AGENDA ITEM 9

SUPPORTING DOCUMENTATION ATTACHED

9. Discussion/Decision regarding Introduction/First Reading of Ordinance 2023-04; reaffirming codification of the City of Trinidad Zoning Ordinance and amendments thereto that were not submitted to the CA Coastal Commission for certification.



DISCUSSION AGENDA ITEM 1

SUPPORTING DOCUMENTATION ATTACHED

1. Continued Discussion/Decision regarding Traffic Calming Measures for View Street, Ocean Avenue, and Underwood Drive.

DISCUSSION AGENDA ITEM

Date: August 22, 2023

Item: UPDATE ON VIEW AVENUE AND OCEAN AVENUE TRAFFIC CALMING STRATEGIES

Background

At the June 13, 2023, Council Meeting, the City's engineer, GHD, presented a range of potential options for traffic calming on Ocean Avenue and View Avenue to address the following concerns that were identified by the City:

- Traffic Volume – Motorists utilizing local residential roads instead of Main/Trinity Street to get through town.
- Vehicle Speed – Motorists traveling at unsafe or high rates of speeds on View/Ocean.
- Vehicle Size – View and Ocean Avenue are too narrow to accommodate the large RVs/motorhomes that are using it.

To address the concerns, GHD presented a range of alternatives at the Council meeting, including:

- Installing new “Local Traffic Only” advisory signs
- Installing new, and replacement of, existing 15 MPH signs
- Converting the existing two-way stop-controlled intersection at Ocean Avenue & East/West Streets to an all-way stop controlled intersection
- Installing speed humps on View Avenue and Ocean Avenue (two on each road)

At the meeting, Council expressed interest in the installation of speeds humps on View Avenue and Ocean Avenue, but there was no interest in the new signage or the all-way stop controlled intersection. In an effort to minimize cost and expedite installation, Council also expressed interest in considering rubber speed humps as an alternative to asphalt humps.

In addition, there was also a discussion and interest in considering the following:

- A City Ordinance to designate Main and Trinity as truck routes and to prohibit trucks on Ocean/View.
- Conducting outreach with the Trinidad Elementary School to educate parents on the desired routes for pick-up and drop-off (e.g. utilizing Main and Trinity Streets instead of View and Ocean Avenue).

Updates Since the June Council Meeting

Following the June Council Meeting, GHD contacted a local construction contractor and obtained a budget-level estimate for the installation of asphalt speed humps. In addition, GHD contacted Traffic Logix (trafficlogix.com/speed-humps), a rubber speed hump manufacture, and obtained a

quote for their 10.5' wide rubber hump. Refer to the table below for a comparison of estimated costs. It should be noted that the speed hump widths and heights are selected based on the desired roadway speed. For a desired speed of approximately 15 MPH, the speed humps should have a width of 10-12 feet, and a height of approximately 3-4 inches. Speed humps are different than speed bumps, which are typically found in shopping centers and other private properties and are not typically used on public roads. Speed bumps are narrower (typically 2-3 feet wide) than speed humps and are designed for slower speeds (≤ 10 MPH). Speed bumps are not appropriate for use on public roadways in Trinidad.

Table – Estimated Speed Hump Installation Cost

Speed Hump Type	Estimated Cost per Speed Hump (including warning signs and pavement markings)
Asphalt Speed Hump (12' wide)	\$10,000-14,000 each
Rubber Speed Hump (10.5' wide)	\$5,000-6,000 each

Note that asphalt and rubber speed humps each have some advantages and disadvantages. A comparison of asphalt and rubberized speed humps is presented in the table below.

Table – Comparison of Asphalt and Rubber Speed Humps

Asphalt Speed Humps	Rubber Speed Humps
The City would need to hire a contractor to install the humps using specialized equipment	Can be purchased by the City and installed using City Public Works staff
More costly compared to rubber humps	Less costly compared to asphalt humps
A permanent improvement that would be costly to remove	A semi-permanent feature that can be removed by City Public Works staff
An integral feature that blends with the existing roadway pavement	A surface applied feature that may not match the aesthetics of the roadway

Staff Recommendations

1. Purchase two rubber speed humps and direct Public Works staff to install the humps and associated signs and pavement markings on either Ocean Avenue or View Avenue as a pilot project. The pilot project could remain active for a 60 to 90 day period, at which time Council would hold a public meeting to consider whether to make the installations permanent, remove them, or extend the pilot for an addition period of time. If the pilot installations are determined to achieve the desired results, then additional locations for pilot or permanent speed humps could also be considered by Council at that time.
2. Request that the City Planner provide Council with an overview of the process required to create a City Ordinance that would designate Main and Trinity as truck routes and to prohibit trucks on Ocean/View.
3. Direct City staff to work with the Trinidad Elementary School to educate parents on the desired routes for pick-up and drop-off (e.g. utilizing Main and Trinity Streets instead of View and Ocean Avenue).



DISCUSSION AGENDA ITEM 2

SUPPORTING DOCUMENTATION ATTACHED

2. Discussion/Decision regarding Contract with the Humboldt County Sheriff's Office to Provide Animal Control Services to the City of Trinidad.

AGENDA ITEM: Animal Control Services Agreement

Date: August 22, 2023

ANALYSIS:

Humboldt County through the Sheriff's Office has presented the City an Agreement to provide full service animal control. Clause 2 of the attached agreement identifies the services provided:

2. "The animal control services to be provided by the COUNTY to the CITY within the CITY 's incorporated area shall include:
 - A. Enforcement of State Statutes
 - B. Investigation of animal control related crimes
 - C. Seizure of animals pursuant to legal authority
 - D. Enforcement of city ordinances relating to animal control

The Sheriff shall not be required to assume any enforcement duty or function inconsistent with those performed by the Sheriff under the ordinances of the COUNTY and the statutes of the State of California."

The annual cost to the City for the Animal Control Services is \$6,746.40.

ACTION:

Approve the Agreement to provide Animal Control Services within the City of Trinidad.

ATTACHMENT:

Agreement to Provide Animal Control Services Within the City of Trinidad

City of Trinidad Contract

Agreement to Provide Animal Control Services Within The City of Trinidad

THIS AGREEMENT is made and entered into this ____ day of _____ 2023 by and between the County of Humboldt, a political subdivision of the State of California (hereinafter called "COUNTY"), and the City of Trinidad, a municipal corporation in the County of Humboldt (hereinafter called "CITY").

Term of Agreement

- I. Basic Term. The term of this AGREEMENT shall commence upon ratification and continue through June 30, 2024, expiring June 30, 2024, unless sooner terminated pursuant to Section 18.
2. Extended Term. The term of this AGREEMENT may be extended for successive periods of one (1) year if the legislative bodies of both parties determine to so extend the term and written notice of such renewal is given to the other party at least three (3) months prior to expiration. The extended terms shall be referred to as First Extended Term, Second Extended Term, etc.

WITNESSETH:

WHEREAS, pursuant to the authority provided in the Government Code, CITY and COUNTY desire to contract for COUNTY, through Sheriff, to perform animal control services within the CITY.

NOW, THEREFORE, THE PARTIES MUTUALLY AGREE AS FOLLOWS:

- I. The basic level of services to be provided shall be at a level not less than that provided by the Sheriff Office Animal Control Division in adjacent areas of the COUNTY, including related back-up and auxiliary services.

Personnel shall be supported by an appropriate number of Sheriff's Office Animal Control Division supervisory and management personnel, as deemed necessary by the COUNTY. This service will include regular, random patrol, as available, of the City of Trinidad during normal hours of service for assigned animal control personnel.

2. The animal control services to be provided by the COUNTY to the CITY within the CITY 's incorporated area shall include:

- A. Enforcement of State Statutes
- B. Investigation of animal control related crimes
- C. Seizure of animals pursuant to legal authority
- D. Enforcement of city ordinances relating to animal control

The Sheriff shall not be required to assume any enforcement duty or function inconsistent with those performed by the Sheriff under the ordinances of the COUNTY and the statutes of the State of California.

- 3. The Sheriff shall give prompt consideration to all requests of the City Manager regarding the delivery of animal control services, including staffing assignments, and make every reasonable effort to comply with requests consistent with good animal control practices and other provisions of this AGREEMENT. To facilitate the timely exchange of such information between the CITY and the COUNTY, the Parties hereto shall meet from time to time to discuss performance issues under this AGREEMENT and the attendees shall include the City Manager, the Operations Division Commander, the McKinleyville Station Lieutenant, and a designated city council member.
- 4. For the purposes of performing services and functions pursuant to this AGREEMENT, and only to give official status to such performance, every COUNTY Deputy or employee shall be deemed to be an ex-officio officer of the CITY while engaged in performing any such service or function which is a municipal function falling within the scope of this AGREEMENT.
- 5. The CITY shall have the right to discuss with the COUNTY issues of concern related to matters covered under this AGREEMENT. However, the manner or rendition of services, the standard of performance, the discipline of employees and other matters incident to the performance of services, including control of personnel so employed, shall remain under the exclusive control of the Sheriff. The Sheriff shall, however, give consideration to requests of the City Manager, which may relate to the performance of services under this AGREEMENT. In the event of a dispute between the parties as to the duties and functions to be rendered or the manner of their performance, determinations by the Sheriff shall be final and conclusive as between the parties.
- 6. COUNTY shall provide the necessary supplies, equipment services and materials required for performing its duties under this AGREEMENT, including vehicle acquisition, maintenance, fuel and replacements.
- 7. At the time of execution of this AGREEMENT, the charge to the CITY for the services and functions to be performed by the COUNTY at the level of service agreed upon by the CITY is \$6,746.40 annually. The total cost charged to the CITY does not include expenses attributable to services or facilities normally provided to all cities within the COUNTY as part of enforcement duties and functions performed by the Sheriff under the ordinances and

regulations of the COUNTY and the statutes of the State of California.

10. The CITY shall render to COUNTY the amount of \$1,686.60 on a quarterly basis payable on the following dates: first (1st) payment due October 1, second (2nd) payment due January 1, third (3rd) payment due April 1, and fourth (4th) payment due July 1. Any extended term shall follow this quarterly payment schedule. The COUNTY shall, 30 days prior to the payment due date, provide to the CITY an invoice which will reflect the amount due by CITY for services rendered by COUNTY under this AGREEMENT during the previous quarter. If such payment is not received by COUNTY within thirty (30) days of the due date, COUNTY shall be entitled to recover interest at a rate of seven (7%) percent per annum and the COUNTY may terminate this AGREEMENT immediately, and without any further notice take such steps as may be necessary to enforce payment.
11. Re-computation of Animal Control Services. Except as otherwise specified hereinafter, the total amount charged for Animal Control Services, as defined in Section 2, shall be recomputed annually on or before June 1st of each calendar year for the following fiscal year, with the fiscal year defined as July 1 through June 30. The re-computation calculation shall be determined by the COUNTY based upon estimated additional costs of providing Animal Control Services described in Section 2. The total contract amount for the applicable fiscal year will be effective July 1 of that fiscal year, subject to appeal by CITY. Staff representatives of the COUNTY and CITY are advised to meet during the calculation process and prior to any formal presentation before their respective governing bodies. At the request of either party, cost increases will be formally addressed at any time within the term of this AGREEMENT.
12. The CITY, its officers and employees, shall not assume by this AGREEMENT any liability for the direct payment of any salary, wages, or other compensation to any officer or employee of COUNTY that is performing services hereunder for the CITY, or for any other liability other than that provided for in this AGREEMENT.
13. COUNTY shall defend, indemnify, and hold harmless the CITY, its agents, officers, council persons, commissioners, and employees, for any liability for injury to or death of any person or damage to or loss of any property caused by sole negligent or wrongful act or omission occurring in the performance of this AGREEMENT by COUNTY, and CITY shall defend, indemnify, and hold harmless COUNTY, its agents, officers, and employees for any liability for injury to or death of any person or damage to or loss of any property caused by sole negligent or wrongful act or omission occurring in the performance of this AGREEMENT by CITY. The CITY shall also indemnify and hold harmless the COUNTY, its officers, agents and employees from any claim or liability, based or asserted upon the illegality or constitutionality of any CITY ordinance that the COUNTY has enforced under this contract. This

indemnification shall extend beyond the term of this AGREEMENT, including any extension therefore, as to claims, actions or judgments arising from the conduct or inaction of any personnel during the term of this AGREEMENT.

The COUNTY and its insurer or self-insured pool shall waive its rights to subrogate against the CITY, its officials, officers, employees and volunteers for all workers' compensation claims, injuries or illness arising from the performance of this AGREEMENT. The COUNTY shall provide an endorsement from its insurer or self-insured pool waiving its subrogation rights.

The COUNTY and its insurer, or self-insured pool, shall provide evidence of general and automobile liability insurance with limits no less than \$2,000,000.00 per occurrence.

The COUNTY shall provide an endorsement from its insurer or self-insured pool naming the City of Trinidad, its officials, employees, and volunteers as additional insured.

14. It is expressly understood between the parties to this AGREEMENT that no employer/employee relationship is intended; the relationship of COUNTY to CITY being that of an independent contractor and CITY and COUNTY retain sole and independent liability for the actions of the employees of each.
15. CITY, through its City Manager, shall have access to non-privileged and non-confidential reports and other documents pertaining to the services provided hereunder and within the scope of the Public Records Act (Government Code Section 6250 et seq.).
16. All work performed hereunder is subject to limitations of Section 23008 of the Government Code or the State of California, and in accordance therewith, before any work is performed or services rendered pursuant hereto, an amount equal to the cost to the CITY must be reserved by the CITY from its funds to ensure payment for work, service, or materials provided by COUNTY hereunder.
17. COMPLIANCE WITH NUCLEAR FREE ORDINANCE: In recognition of the Humboldt County Nuclear Free Ordinance, the CITY certifies by its signature below that it is not a nuclear weapons contractor, in that CITY is not knowingly or intentionally engaged in the research, development, production or testing of nuclear warheads, nuclear weapons systems or nuclear weapons components as defined by the Nuclear Free Ordinance in Humboldt County. CITY agrees to notify COUNTY via HCSO immediately if it becomes a nuclear weapons provider, as defined above. CITY acknowledges that, per the terms of the Humboldt County Nuclear Free Ordinance, COUNTY via HCSO may immediately terminate this AGREEMENT if it determines that the foregoing certification is false or if CITY becomes a nuclear weapons provider.

18. This AGREEMENT shall take effect on _____, or at such sooner time as the parties may agree in writing, and, unless sooner terminated as provided herein, shall terminate on _____. Either party may terminate this contract upon sixty (60) days written notice, which notice shall take effect at the end of the sixty (60) day notice period. Compensation shall be prorated for the fiscal quarter in which the termination occurs.
19. Notices given to parties under this AGREEMENT shall be deemed given when personally delivered or sent and delivered by United States certified mail, postage prepaid, return receipt requested and addressed as follows:

TO THE COUNTY

Office of the Sheriff
Humboldt County Sheriff
826 4th Street
Eureka, CA 95501

TO THE CITY

Office of the City Manager
City of Trinidad
PO Box 390
Trinidad, CA 95570

20. No waiver with respect to one covenant, term or condition shall be deemed to constitute a waiver of any other covenant, term, or condition herein, or a waiver of any prior or subsequent failure to perform such covenant, term, or condition.
21. The provisions of this AGREEMENT shall be binding upon and shall inure to the benefit of the parties hereto and their respective governing boards, successors, assigns, and legal representatives.
22. This AGREEMENT contains all agreements of the parties with respect to any matter mentioned herein. No prior agreement or understanding pertaining to any such matter shall be given effect, and this AGREEMENT may only be amended by a writing signed by the parties.
23. The invalidity of any provision of this AGREEMENT as determined by a court of competent jurisdiction shall in no way affect the validity of any other provision hereof.
24. Each person executing this AGREEMENT on behalf of the CITY represents and warrants that he or she is authorized by the CITY to execute and deliver this AGREEMENT on behalf of the CITY and that this AGREEMENT is binding on the CITY in accordance with its terms and provisions.
25. The parties hereto agree that the provisions of this AGREEMENT will be construed pursuant to the laws of the State of California. To the extent permitted by law, venue for any legal proceeding involving this AGREEMENT shall be in the courts of Humboldt County, California.

26. Time is hereby expressly declared to be of the essence or this AGREEMENT and each and every provision herein.

IN WITNESS THEREOF, CITY by resolution or other official action duly adopted by its council caused this AGREEMENT to be subscribed by its Mayor and attested by its Clerk, and the COUNTY, by order of its Board of Supervisors, has caused this contract to be subscribed by the Chairman and the seal of said Board to be affixed thereto and attested by the Clerk of said Board on the day and year first hereinabove written.

ATTEST:
City Clerk

By: _____

ATTEST:
Clerk of the Board of Supervisors

By: _____

**APPROVED AS TO CONTENT AND
RECOMMENDED**

By: _____
City Manager
City of Trinidad

By: _____
William F. Honsal, Sheriff
County of Humboldt

By: _____
Mayor
City of Trinidad

By: _____
Steve Madrone, Chair
Board of Supervisors
County of Humboldt

APPROVED AS TO FORM

By: _____
City Attorney
City of Trinidad

By: _____
Office of County Counsel
County of Humboldt

By: _____
Risk Manager
County of Humboldt



DISCUSSION AGENDA ITEM 3

SUPPORTING DOCUMENTATION ATTACHED

3. Discussion/Decision regarding CERT Program Participation.

Proposal for Trinidad City-Sponsored Community Emergency Response Team (CERT)

The Community Emergency Response Team (CERT) program educates volunteers about disaster preparedness for the hazards that may occur where they live.

CERT trains **volunteers** in basic disaster response skills, such as:

- Fire safety
- Light search and rescue
- Team organization
- Disaster medical operations

The CERT program offers a consistent, FEMA-led, nationwide approach to volunteer training and organization that professional responders can rely on during disaster situations, allowing them to focus on more complex tasks.

Examples of local CERT team accomplishments include support for evacuation centers and shelters, water/food/supply distribution, county-wide Tsunami warning and evacuation drills, public emergency preparedness sessions, and traffic management at local events.

The Trinidad City Council discussed the establishment of a city-sponsored CERT in its June 13th meeting (presentation included in the City Council Packet). The McKinleyville CERT gave an overview of the program and several members of the public spoke in support of establishing a local CERT.

In the Aug 22nd City Council meeting, councilors will be asked to determine whether the City should fund the local program.

The total investment needed is \$4100. for:

- Intensive 23-hour emergency response **training** for volunteers tentatively scheduled for Nov 3-5, 2023 at Trinidad Town Hall.
- CERT **gear** for each volunteer and **classroom supplies** including fire suppression equipment, training props, medical equipment, and search and rescue supplies.
- **Storage costs** for CERT trailer equipped with essential emergency supplies (on loan from McKinleyville CERT).

www.HumboldtCERT.com

www.Ready.gov/CERT



DISCUSSION AGENDA ITEM 4

SUPPORTING DOCUMENTATION ATTACHED

4. Discussion/Decision regarding Appointments to Fill Vacant Positions on the Short-Term Rental Advisory Committee.

CONSENT AGENDA ITEM

Tuesday, August 22, 2023

Item: Discussion/Decision regarding Appointment to Fill the Vacancies on the Short-Term Rental Advisory Committee.

Background: The City of Trinidad received a letter of resignation from STR Committee Member Jaques Beaupre several months ago. Beaupre represented the resident/or public position on the committee, therefore the vacancy to be filled must be from someone that lives inside the city limits and has no direct tie to the STR industry. The position has been vacant since his resignation.

The current committee members are:

Christopher Slay (<i>pending</i>)	Planning Commission Liaison
VACANT	City/General Public Representative
Dick Bruce	City/General Public Representative
Jan Nash-Hunt	STR Owner
Joe Moran	STR Manager

The City Manager, or his/her designee, serves as primary staff liaison to the STR Committee.

The primary role of the STR Committee is to advise and provide recommendations to the City Council, staff, and Planning Commission on matters relating to Short Term Rentals in the City of Trinidad. The recruitment flyer and Resolution creating the STR Committee is attached for reference.

Past Planning Commissioner Diane Stockness termed out from the Commission in January 2023. **The Commission appointed Christopher Slay to fill the Planning liaison seat.**

The City received a letter of interest from Diane Stockness to serve as a City/General Public Representative. Upon review of the qualifications required to serve as a City/General Public Representative, she meets the criteria.

Recommended Action: 1) Confirm Christopher Slay's nomination by the Planning Commission to fill the Planning Liaison seat, and 2) Consider the letter of interest from Diane Stockness, make the appointment, or request staff to continue the recruitment process.

Attachments: Letter of Interest
Vacancy Posting
STR Advisory Committee Resolution

August 15, 2023

Diane Stockness
PO Box 345 / to 493 View Ave.
Trinidad, CA 95570

Trinidad City Council Members,

I am writing to volunteer to fill the public vacancy on the Short Term Rental Committee.

I am a 47 year resident of Trinidad living in town. I have served as a Planning Commissioner, Civic Club member, School PTO member, county soccer board member, and STR Committee Planning Commissioner representative.

I am a very active community resident concerned with local issues and policies.

I have enjoyed my experiences as a public servant for the Trinidad community.

Sincerely,

Diane Stockness



DISCUSSION AGENDA ITEM 5

SUPPORTING DOCUMENTATION ATTACHED

5. Discussion/Decision regarding City Manager Contract Renewal.